

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6315

March 20, 2019

The Honorable Zoe Lofgren  
Chairwoman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

Dear Chairwoman Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for February 2019, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez  
Chairwoman

**ACTIVITIES OF THE  
COMMITTEE ON SMALL BUSINESS  
116TH CONGRESS, 1<sup>ST</sup> SESSION**

**FEBRUARY 2019**

**02-06-19: Full Committee Organizational Meeting**

**02-06-19: Full Committee Hearing**

“The Shutdown: Economic Impact on Small Businesses”

**02-07-19: Economic Growth, Tax, and Capital Access Subcommittee Hearing**

“Exploring Challenges and Opportunities of Underserved Businesses in the 21st Century”

**02-13-19: Full Committee Hearing**

“Small Business Priorities for the 116<sup>th</sup> Congress”

**02-26-19: Investigations, Oversight and Regulations Subcommittee Hearing**

“Shutdown Lessons: SBA Capital Access Programs”

**02-27-19: Full Committee Hearing**

“Supporting America’s Startups: Review of SBA Entrepreneurial Development Programs”

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MAJORITY**  
**Fund Balance Statement by Paid Date**  
**February**

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**Total Authorization**

116-1 **\$390,556.44**

**Less Expenses for:**

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January 2019 \$76,911.54

February \$115,724.39

**Total Expenses to Date:** **\$192,635.93**

**Unexpended authorization** **\$197,920.51**

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**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MAJORITY**  
**Monthly Statement by Paid Date**  
**116-1 February**

Description	YTD Including		Cumulative Total
	February	February	
Non-Statutory Compensation	\$94,533.33	\$170,842.22	\$170,842.22
<b>11-Personnel Compensation subtotal</b>	<b>\$94,533.33</b>	<b>\$170,842.22</b>	<b>\$170,842.22</b>
DC Telecommunication Equipment (TRANSFER)	\$216.00	\$216.00	\$216.00
DC Telecommunication Service (TRANSFER)	\$82.50	\$82.50	\$82.50
DC Telecommunication Tolls (TRANSFER)	\$577.81	\$577.81	\$577.81
Postage/Courier/Box rental	\$12.86	\$12.86	\$12.86
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$889.17</b>	<b>\$889.17</b>	<b>\$889.17</b>
Printing & Reproduction	\$268.00	\$268.00	\$268.00
<b>24-Printing and Reproduction subtotal</b>	<b>\$268.00</b>	<b>\$268.00</b>	<b>\$268.00</b>
Web Development, Hosting, Email, and Related Services	\$14,100.00	\$14,100.00	\$14,100.00
<b>25-Other Services subtotal</b>	<b>\$14,100.00</b>	<b>\$14,100.00</b>	<b>\$14,100.00</b>
Bottled Water	\$821.53	\$821.53	\$821.53
Office Supply (TRANSFER)	\$147.44	\$367.51	\$367.51
Publications/Reference Material	\$4,402.34	\$4,402.34	\$4,402.34
<b>26-Supplies and Materials subtotal</b>	<b>\$5,371.31</b>	<b>\$5,591.38</b>	<b>\$5,591.38</b>
Equipment & Software Maintenance	\$562.58	\$945.16	\$945.16
<b>31-Equipment subtotal</b>	<b>\$562.58</b>	<b>\$945.16</b>	<b>\$945.16</b>
<b>Total Expenses</b>	<b>\$115,724.39</b>	<b>\$192,635.93</b>	<b>\$192,635.93</b>

**U.S. House of Representatives  
Small Business Committee Minority**

**Fund Balance Statement by Paid Date  
February**

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<b>Total Authorization</b>	
116-1	\$194,978.22

<b>Less Expenses for:</b>	
January 2019	\$55,769.48
February	\$82,248.91

<b>Total Expenses to Date:</b>	\$138,018.39
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<b>Unexpended authorization</b>	\$56,959.83
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**U.S. House of Representatives  
Small Business Committee Minority**

**Monthly Statement by Paid Date  
116-1 February**

Description	February	YTD Including February	Cumulative Total
Non-Statutory Compensation	\$80,051.20	\$135,499.73	\$135,499.73
<b>11-Personnel Compensation subtotal</b>	<b>\$80,051.20</b>	<b>\$135,499.73</b>	<b>\$135,499.73</b>
Taxi/Parking/Tolls	\$0.00	\$17.21	\$17.21
<b>21-Travel subtotal</b>	<b>\$0.00</b>	<b>\$17.21</b>	<b>\$17.21</b>
DC Telecommunication Equipment (TRANSFER)	\$48.00	\$48.00	\$48.00
DC Telecommunication Service (TRANSFER)	\$191.00	\$191.00	\$191.00
DC Telecommunication Tolls (TRANSFER)	\$1,005.99	\$1,005.99	\$1,005.99
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$1,244.99</b>	<b>\$1,244.99</b>	<b>\$1,244.99</b>
Web Development, Hosting, Email, and Related Services	\$935.00	\$935.00	\$935.00
<b>25- subtotal</b>	<b>\$935.00</b>	<b>\$935.00</b>	<b>\$935.00</b>
Office Supply (TRANSFER)	\$17.72	\$141.46	\$141.46
<b>26-Supplies and Materials subtotal</b>	<b>\$17.72</b>	<b>\$141.46</b>	<b>\$141.46</b>
Equipment & Software Maintenance	\$0.00	\$180.00	\$180.00
<b>31-Equipment subtotal</b>	<b>\$0.00</b>	<b>\$180.00</b>	<b>\$180.00</b>
<b>Total Expenses</b>	<b>\$82,248.91</b>	<b>\$138,018.39</b>	<b>\$138,018.39</b>



Committee on Small Business  
116th Congress - First Session  
Franked Mail Report | February 2019

Franked Mail Allocation		\$5,000.00
January	\$ -	
February	\$ -	
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
TOTAL EXPENDED		\$0.00
Unexpended Allocation		\$5,000.00

Committee on Small Business  
 116th Congress - First Session  
 Travel Performed | February 2019

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	
There was no travel to report during said period.								



Committee on Small Business  
 116th Congress - First Session  
 Employee List | February 2019

Employee	Position Title	Gross Pay
Barr, Delia K	Clerk	\$ 4,166.67
Barton, Stacy Palmer	Chief of Staff	\$ 190.42
Bonilla, Gerardo	Senior Economic Advisor	\$ 9,166.67
Bowles, Maureen G	Shared Employee	\$ 1,500.00
Bruno, Richard R	Executive Assistant	\$ 3,833.33
Ennesser, Tracy Lee	Staff Assistant	\$ 1,500.00
Finks, Lauren E	Clerk	\$ 5,416.67
Fitzpatrick, Kevin W	Staff Director	\$ 14,375.00
García, Moraima	Office Manager	\$ 8,233.33
Gomez, Matthew M	Counsel	\$ 5,833.33
Hartz, Joseph E.	Policy Director	\$ 21,427.77
Haurek, Alex	Senior Advisor	\$ 10,733.33
Jung, Melissa R.	Deputy Staff Director/Chief Counsel	\$ 12,916.67
Ling, Vivian	Counsel	\$ 6,041.67
Minehardt, Adam H	Staff Director	\$ 14,108.33
Moore, Colleen M	Professional Staff	\$ 5,416.67
Oliver, Janet L.	Chief Counsel/Deputy Staff Director	\$ 14,224.67
Pelletier, Justin M	Senior Advisor	\$ 7,500.00
Quartz, Evelyn Sarah	Press Secretary	\$ 5,000.00
Schmidt, Hannah Amalie	Professional Staff	\$ 4,375.00
Williams-Harrington, Ellen T	Senior Professional Staff Member	\$ 10,291.67
Yavor, Robert	Professional Staff	\$ 8,333.33
		<u>\$ 174,584.53</u>

Committee on Small Business  
116th Congress - First Session  
Detailee List | February 2019

<b>Detailee Name</b>	<b>Agency</b>	<b>Start Date</b>	<b>End Date</b>
Steward, Deborah	GPO	2/1/2019	2/28/2019