

K. Michael Conaway, Texas
Chairman
Linda T. Sánchez, California
Ranking Member



Charles W. Dent, Pennsylvania
Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Susan W. Brooks, Indiana

Pedro R. Pierluisi, Puerto Rico
Michael E. Capuano, Massachusetts
Yvette D. Clarke, New York
Ted Deutch, Florida

ONE HUNDRED THIRTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Interim Staff Director and Chief Counsel

Joanne White
Administrative Staff Director

Jackie M. Barber
Counsel to the Chairman

Daniel J. Taylor
Counsel to the Ranking Member

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January 14, 2014

The Honorable Candice Miller
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for December including:

1. Summary of Progress and projected programs;
2. Statements of Expenses under H.R. 115 (113th Congress, 1st Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report of travel.

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,

K. Michael Conaway
Chairman

Enclosures

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COMMITTEE
HOUSE ADMINISTRATION

COMMITTEE ON ETHICS

December 2013

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct. (An enumeration of those laws and rules as they stood at the end of the 112th Congress is found in H. Rep. 112-739, *Summary of Activities, One Hundred Twelfth Congress, A Report of the Committee on Ethics*, 112th Cong., 2d Sess. (December 31, 2012).) As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 22 requests for advisory opinions in December of 2013. Advisory materials the Committee has publicly released are available on the Committee's Web site, at <http://ethics.house.gov/>.

In accordance with the Rules of the House of Representatives of the 113th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received 201 such requests in December of 2013.

In addition, the Committee is required under the House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer and employee of the House. Such training is mandatory for all House officers and employees, and new officers or employees must receive training not later than 60 days after beginning service to the House. The Committee continued to provide such training in December of 2013. The Committee provided live training sessions attended by 109 individuals in December of 2013. The Committee also continued to provide training online, through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's Web site, at <http://ethics.house.gov/>.

The Committee released two general advisory reports in December of 2013. The Committee released a general advisory report on December 4, titled *Holiday Guidance on the Gift Rule*. The Committee also released a general advisory report on December 5, titled *Reminder About 2013 Annual Ethics Training Requirement*. These general advisories are available on the Committee's Web site, at <http://ethics.house.gov/>.

The Committee released one public statement regarding an investigative matter in December 2013. Chairman K. Michael Conaway and Ranking Member Linda T. Sánchez released one statement on December 16, 2013, announcing the establishment of an investigative subcommittee in the matter of Representative Henry J. "Trey" Radel. The public statement is available on the Committee's Web site, at <http://ethics.house.gov/>.

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United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 12/31/2013

All BOC codes

Resolution: 115

Report Done: 1/13/2014

Whole Committee - Funding Limit

Less Expenses

Total Authorization

\$3,020,459.00

Year	Month
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2013	January	\$194,540.78
2013	February	\$221,795.23
2013	March	\$215,776.95
2013	April	\$236,444.08
2013	May	\$248,929.39
2013	June	\$235,178.97
2013	July	\$244,810.06
2013	August	\$234,597.82
2013	September	\$235,572.88
2013	October	\$236,545.15
2013	November	\$350,022.30
2013	December	\$218,111.82
Total Committee Expenses to Date		\$2,872,325.43
Unexpended Authorization		\$148,133.57

Committee on Ethics

H. Res. Resolution: 115

Statement of expenses from 12/1/2013 to 12/31/2013

Whole Committee - Funding Limit

Report Done: Monday, January 13, 2014

Category	December 2013	Cumulative For Funding Resolution: 115 12/31/2013
Staff Salaries	\$207,661.03	\$2,721,238.75
Overtime	\$0.00	\$643.62
Consultant Contracts	\$0.00	\$0.00
Equipment	\$926.00	\$35,161.44
Travel	\$468.49	\$6,313.39
Rent, Communications and Utilities	\$2,150.35	\$25,767.66
Printing and Reproduction	\$786.25	\$3,405.15
Miscellaneous Other Services	\$4,800.00	\$12,789.14
Specialized Training	\$0.00	\$0.00
Training Expenses	\$0.00	\$0.00
Representational Funds	\$0.00	\$0.00
Supplies and Materials	\$1,319.70	\$67,006.28
Grand Total	\$218,111.82	\$2,872,325.43

Committee on Ethics

H. Res. Resolution: 115F

Statement of expenses from 12/1/2013 to 12/31/2013

Whole Committee - Funding Limit

Report Done: Monday, January 13, 2014

Category	December 2013	Cumulative For Funding Resolution: 115F	12/31/2013
Staff Salaries	\$0.00	\$0.00	\$0.00
Overtime	\$0.00	\$0.00	\$0.00
Consultant Contracts	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Rent, Communications and Utilities	\$44.12	\$624.00	\$624.00
Printing and Reproduction	\$0.00	\$0.00	\$0.00
Miscellaneous Other Services	\$0.00	\$0.00	\$0.00
Specialized Training	\$0.00	\$0.00	\$0.00
Training Expenses	\$0.00	\$0.00	\$0.00
Representational Funds	\$0.00	\$0.00	\$0.00
Supplies and Materials	\$0.00	\$0.00	\$0.00
Grand Total	\$44.12	\$624.00	\$624.00

United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 12/31/2013

All BOC codes

Resolution: 115F

Report Done: 1/13/2014

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$5,000.00

<u>Year</u>	<u>Month</u>	
2013	January	\$38.18
2013	February	\$45.60
2013	March	\$33.74
2013	April	\$33.98
2013	May	\$113.90
2013	June	\$52.58
2013	July	\$35.10
2013	August	\$21.31
2013	September	\$57.85
2013	October	\$98.90
2013	November	\$48.74
2013	December	\$44.12
Total Committee Expenses to Date		\$624.00
Unexpended Authorization		\$4,376.00

COMMITTEE ON ETHICS

DECEMBER 2013

STANDING COMMITTEE STAFF

<u>NAMES</u>	<u>ADDRESSES</u>	<u>DUTIES</u>	<u>MONTHLY SALARIES</u>
Craig Barber	Waldorf, MD	System Administrator	6,250.00
Jackie Barber	Washington, DC	Counsel to the Chairman	12,353.35
Deborah Bethea	Washington, DC	Senior Financial Disclosure Manager	9,876.98
Brittany Bohren	Washington, DC	Investigative Clerk	3,750.00
Christopher T. Carr	Washington, DC	Staff Assistant	2,500.00
Sheria Clarke	Woodbridge, VA	Counsel	10,000.00
Teri K. Dees	Washington, DC	Counsel	10,000.00
Carol Dixon	Washington, DC	Director of Advice And Education	13,446.31
Brittany Dowell	Alexandria, VA	Staff Assistant	2,916.67
Robert Eskridge	Silver Spring, MD	Counsel	9,583.33
Heather Jones	Arlington, VA	Senior Counsel	11,666.67
*Deborah Mayer	Arlington, VA	Director of Investigations	-0-
Molly McCarty	Alexandria, VA	Staff Assistant	2,500.00
Patrick McMullen	Washington DC	Counsel	9,583.33
Tamar Nedzar	Alexandria, VA	Counsel	9,583.33

*Furlough

<u>NAMES</u>	<u>ADDRESSES</u>	<u>DUTIES</u>	<u>MONTHLY SALARIES</u>
Thomas A. Rust	Washington, DC	Interim Staff Director And Chief Counsel	14,034.18
Matthew Scott	Washington, DC	Advice & Education Clerk	3,125.00
Wendy F. Smith	Washington, DC	Counsel	9,583.33
Clifford Stoddard, Jr.	Upper Marlboro, MD	Senior Counsel	11,666.67
John Szabo	Ellicott City, MD	Senior Counsel	11,666.67
Christopher Tate	Arlington, VA	Counsel	9,583.33
Daniel Taylor	Arlington, VA	Counsel to the Ranking Member	12,132.68
Miguel Toruño	Washington, DC	Senior Counsel	11,666.67
Joanne White	Ft. Wash., MD	Administrative Staff Director	10,192.46

Travel Performed: Committee on Ethics

12/1/2013 to 12/31/2013

Travel Order	Traveler	Begin	End	purpose	Pay ID	Date	Transportation	Per_Diem	Other	Total remarks
113-09	Witness 9	11/8/2013	11/8/2013	Official Business	115-88	12/2/2013	\$325.00	\$0.00	\$0.00	\$325.00
113-09	Witness 9	11/8/2013	11/8/2013	Official Business	115-89	12/2/2013	\$15.31	\$0.00	\$0.00	\$15.31
113-09	Witness 9	11/8/2013	11/8/2013	Official Business	115-90	12/2/2013	\$21.00	\$0.00	\$0.00	\$21.00
113-09	Witness 9	11/8/2013	11/8/2013	Official Business	115-91	12/2/2013	\$0.00	\$0.00	\$13.60	\$13.60
Totals							\$361.31	\$0.00	\$13.60	\$374.91