

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Kenny Marchant, Texas
Leonard Lance, New Jersey

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Sheria A. Clarke
Counsel to the Chairwoman

2017 JUN 20
Daniel J. Taylor
Counsel to the Ranking Member

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June 20, 2017

The Honorable Gregg Harper
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

Dear Chairman Harper:

Due to technical reporting issues reported to the Committee on House Administration, the Committee on Ethics is submitting our Monthly Report for May 2017 past the requested deadline. Included in this submission is the following:

1. Summary of Progress and projected programs;
2. Statement of Expenses under Proposed H. Res 83-1 (115th Congress, 1st Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report on travel.

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,

Susan W. Brooks
Chairwoman

Enclosures

COMMITTEE ON ETHICS

May 2017

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.¹ As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 51 requests for advisory opinions in May of 2017.

In accordance with the Rules of the House of Representatives for the 115th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received 117 such requests in May of 2017.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in May of 2017. The Committee provided live training sessions attended by 106 individuals in May of 2017. The Committee also continued to provide training online and through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's Web site at <https://ethics.house.gov/>.

In May 2017, the Committee issued a summary of its activities for April 2017 directed to the Committee on House Administration. This statement is publically available on the Committee on House Administration's website.

The Committee did not release any public statements in May of 2017. All other previous reports and public statements are available on the Committee's website at <https://ethics.house.gov/>.

The Committee did not release any general advisory reports in May of 2017. Prior general advisories are available on the Committee's Web site at <https://ethics.house.gov/>.

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¹ An enumeration of those laws and rules as they stood at the end of the 114th Congress is found in H. Rep. 114-910, *Summary of Activities, One Hundred Fourteenth Congress, A Report of the Committee on Ethics*, 114th Cong., 2d Sess. (January 3, 2017).

96/20/17

U.S. House of Representatives
Committee on Ethics
10SO000
Monthly Statement by CHA Requirements
115-1 May

| Description | YTD Including | | Cumulative Total |
|--|---------------------|-----------------------|-----------------------|
| | May | May | |
| 11-Personnel Compensation subtotal | \$213,218.46 | \$1,080,482.70 | \$1,080,482.70 |
| 21-Travel subtotal | \$367.23 | \$367.23 | \$367.23 |
| 23-Rent, Communications and Utilities subtotal | \$3,099.35 | \$37,937.98 | \$37,937.98 |
| 24-Printing and Reproduction subtotal | \$39.95 | \$359.70 | \$359.70 |
| 25-Other Services subtotal | \$300.00 | \$2,700.00 | \$2,700.00 |
| 26-Supplies and Materials subtotal | \$798.31 | \$4,368.33 | \$4,368.33 |
| 31-Equipment subtotal | \$1,365.00 | \$5,413.23 | \$5,413.23 |
| Total Expenses | \$219,188.30 | \$1,131,629.17 | \$1,131,629.17 |

U.S. House of Representatives
Committee on Ethics
10SO000
Fund Balance Statement by CHA Requirements
May

Total Authorization

115-1 **\$3,340,663.00**

Less Expenses for:

| | | |
|----------|------|--------------|
| January | 2017 | \$260,992.59 |
| February | | \$217,591.12 |
| March | | \$214,767.51 |
| April | | \$219,089.65 |
| May | | \$219,188.30 |

Total Expenses to Date: **\$1,131,629.17**

Unexpended authorization **\$2,209,033.83**

**HOUSE OF REPRESENTATIVES
CONGRESS 115 SESSION 1
COMMITTEE ON ETHICS
STAFF LISTING
May 2017**

| Employee Name | Address | Title | Gross Monthly Salary |
|-----------------------|----------------|-------------------------------------|----------------------|
| David W Arrojo | Washington, DC | Legal Counsel | \$9,822.92 |
| Craig J Barber | Washington, DC | System Administrator | \$6,726.56 |
| Deborah R Bethea | Washington, DC | Senior Financial Disclosure Manager | \$10,548.96 |
| Sheria D Clarke | Washington, DC | Counsel to the Chairwoman | \$12,812.50 |
| Destinae C Demery | Washington, DC | Financial Disclosure Clerk | \$3,125.00 |
| Kathryn J.L. Donahue | Washington, DC | Legal Counsel | \$9,822.92 |
| Robert Eskridge | Washington, DC | Legal Counsel | \$10,250.00 |
| Olivia Gardner | Washington, DC | Staff Assistant | \$2,500.00 |
| Donna K Herbert | Washington, DC | Director of Administration | \$8,750.00 |
| Audrey Hickenlooper | Washington, DC | Staff Assistant | \$1,666.67 |
| Christian M Hollowell | Washington, DC | Advice and Education Clerk | \$3,125.00 |
| Andrew Kleiman | Washington, DC | Staff Assistant | \$2,500.00 |
| Michael Koren | Washington, DC | Investigative Clerk | \$3,125.00 |
| Margaret McCarty | Washington, DC | Investigator | \$5,000.00 |
| Patrick M McMullen | Washington, DC | Director of Investigations | \$13,541.67 |
| Sarah Myers-Mutschall | Washington, DC | Legal Counsel | \$9,822.92 |
| Tamar Nedzar | Washington, DC | Senior Legal Counsel | \$11,958.33 |
| Brittney L Pescatore | Washington, DC | Legal Counsel | \$9,822.92 |
| Carl Ezekiel Ross | Washington, DC | Investigative Counsel | \$10,416.67 |
| Thomas A Rust | Washington, DC | Staff Director/Chief Counsel | \$14,375.00 |
| Tonya N Sloans | Washington, DC | Director of Advice and Education | \$10,250.00 |
| Tonia R Smith | Washington, DC | Director of Advice and Education | \$13,541.67 |

**HOUSE OF REPRESENTATIVES
CONGRESS 115 SESSION 1
COMMITTEE ON ETHICS
STAFF LISTING
May 2017**

| Employee Name | Address | Title | Gross Monthly Salary |
|----------------------|----------------|-------------------------------|-----------------------------|
| Wendy F Smith | Washington, DC | Legal Counsel | \$10,250.00 |
| John L Szabo | Washington, DC | Legal Counsel | \$3,526.25 |
| Daniel J Taylor | Washington, DC | Counsel to the Ranking Member | \$12,812.50 |
| Adam D Wambold | Washington, DC | Senior Staff Assistant | \$3,125.00 |
| TOTAL | | | \$213,218.46 |

Staff Travel Record Report

Committee on Ethics

Donna K Herbert

Active Staff Only Travel From Date: 01/01/17 To Date: 12/31/17

| Order Number | Group Travel Begin/End | Purpose | Itinerary Voucher # | PerDiem Ticket | Total | Trip Report Disclosure | Group Remarks | Individual Travel Remarks |
|--------------|------------------------|---------|---------------------|----------------|-------|------------------------|---------------|---------------------------|
|--------------|------------------------|---------|---------------------|----------------|-------|------------------------|---------------|---------------------------|

No Travel Records for this Period