

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6515

February 20, 2018

The Honorable Gregg Harper  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

2018 FEB 20 PM 2:43  
HOUSE OF REPRESENTATIVES  
COMMITTEE ON HOUSE ADMINISTRATION

Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for January 2018, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to Members of the Committee for examination.

Sincerely,

  
Steve Chabot  
Chairman

Activities of the Committee on Small Business  
115<sup>h</sup> Congress, 2<sup>nd</sup> Session

**JANUARY FULL COMMITTEE HEARINGS**

1. "Strengthening SBA's 7(a) Loan Program," 1/17/18
2. "Small Business Information Sharing: Combating Foreign Cyber Threats," 1/30/18

**JANUARY FULL COMMITTEE MARKUPS**

NONE.

**JANUARY SUBCOMMITTEE HEARINGS**

1. Subcommittee on Agriculture, Energy, and Trade, "Engaging Energy: Small Business Resources at the Department of Energy," 1/18/18

**U.S. House of Representatives  
Small Business Committee Majority**

**Fund Balance Statement by Paid Date  
January**

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**Total Authorization**

115-2 \$2,166,424.67

**Less Expenses for:**

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January 2018 \$110,822.09

**Total Expenses to Date:** \$110,822.09

**Unexpended authorization** \$2,055,602.58

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Fund Balance Statement by Paid Date**  
**January**

<b>Total Authorization</b>		
115-2		<b>\$1,083,212.33</b>
<b>Less Expenses for:</b>		
January	2018	<b>\$72,172.19</b>
<b>Total Expenses to Date:</b>		<b>\$72,172.19</b>
<b>Unexpended authorization</b>		<b>\$1,011,040.14</b>

**U.S. House of Representatives  
Small Business Committee Majority**

**Monthly Statement by Paid Date  
115-2 January**

<b>Description</b>	<b>YTD Including</b>		<b>Cumulative Total</b>
	<b>January</b>	<b>January</b>	
Non-Statutory Compensation	\$108,320.79	\$108,320.79	\$108,320.79
<b>11-Personnel Compensation subtotal</b>	<b>\$108,320.79</b>	<b>\$108,320.79</b>	<b>\$108,320.79</b>
Taxi/Parking/Tolls	\$14.88	\$14.88	\$14.88
<b>21-Travel subtotal</b>	<b>\$14.88</b>	<b>\$14.88</b>	<b>\$14.88</b>
Printing & Reproduction	\$755.50	\$755.50	\$755.50
Photographic (TRANSFER)	\$5.00	\$5.00	\$5.00
<b>24-Printing and Reproduction subtotal</b>	<b>\$760.50</b>	<b>\$760.50</b>	<b>\$760.50</b>
Bottled Water	\$756.00	\$756.00	\$756.00
Food and Beverage	\$232.69	\$232.69	\$232.69
Office Supplies (Outside)	\$388.00	\$388.00	\$388.00
Office Supply (TRANSFER)	\$186.23	\$186.23	\$186.23
<b>26-Supplies and Materials subtotal</b>	<b>\$1,562.92</b>	<b>\$1,562.92</b>	<b>\$1,562.92</b>
Equipment & Software Maintenance	\$163.00	\$163.00	\$163.00
<b>31-Equipment subtotal</b>	<b>\$163.00</b>	<b>\$163.00</b>	<b>\$163.00</b>
<b>Total Expenses</b>	<b>\$110,822.09</b>	<b>\$110,822.09</b>	<b>\$110,822.09</b>

02/14/18

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Monthly Statement by Paid Date**  
**115-2 January**

<b>Description</b>	<b>YTD Including</b>		<b>Cumulative Total</b>
	<b>January</b>	<b>January</b>	
Non-Statutory Compensation	\$71,275.57	\$71,275.57	\$71,275.57
<b>11-Personnel Compensation subtotal</b>	<b>\$71,275.57</b>	<b>\$71,275.57</b>	<b>\$71,275.57</b>
HIR Graphics (TRANSFER)	\$18.00	\$18.00	\$18.00
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$18.00</b>	<b>\$18.00</b>	<b>\$18.00</b>
Office Supply (TRANSFER)	\$66.54	\$66.54	\$66.54
Publications/Reference Material	\$412.50	\$412.50	\$412.50
<b>26-Supplies and Materials subtotal</b>	<b>\$479.04</b>	<b>\$479.04</b>	<b>\$479.04</b>
Equipment & Software Maintenance	\$399.58	\$399.58	\$399.58
<b>31-Equipment subtotal</b>	<b>\$399.58</b>	<b>\$399.58</b>	<b>\$399.58</b>
<b>Total Expenses</b>	<b>\$72,172.19</b>	<b>\$72,172.19</b>	<b>\$72,172.19</b>

**115th Congress, 2nd Session  
Committee on Small Business  
2018 Franked Mail Report**

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<b>Allocation:</b>	<b>\$5,000.00</b>
January	\$0.00
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total Expended	<hr/> <b>\$0.00</b>





**115th Congress, 2nd Session  
Committee on Small Business  
Employee List  
January 2018**

<b><u>Employee</u></b>	<b><u>Position Title</u></b>	<b><u>Gross Pay</u></b>
Althouse, Sarah	Communications Director	\$7,083.33
Barr, Delia	Clerk	\$5,833.33
Barton, Stacy	Chief of Staff	\$5,208.33
Bowles, Maureen	Financial Administrator	\$1,500.00
Brown, Daniel	Professional Staff	\$4,166.67
Burchfield, James	Professional Staff	\$5,833.33
Farnaso, Kenneth	Press Sec/Digital Director	\$5,833.33
Fekete, Stephanie	Counsel	\$5,500.00
Finks, Lauren	Staff Assistant	\$2,916.67
Fitzpatrick, Kevin	Staff Director	\$14,375.00
Garcia, Moraima	Office Manager	\$8,233.33
Hartz, Joseph	Policy Director	\$11,083.33
Haurek, Alex	Communications Director	\$10,316.67
Jung, Melissa	Deputy Staff Director	\$11,250.00
Ling, Vivian	Counsel	\$6,041.67
Lowe, Jonathan	Shared Employee	\$1,250.00
Minehardt, Adam	Staff Director	\$13,650.00
Moore, Colleen	Professional Staff	\$5,416.67
Najieb-Locke, Halimah	Professional Staff	\$7,916.67
Oliver, Janet	Chief Counsel/Dep Staff Dir	\$14,224.67
Pelletier, Justin	Policy Director	\$10,416.67
Quartz, Evelyn	Press Assistant	\$3,750.00
Schmidt, Hannah	Policy Assistant	\$8,958.33
Sharma, Moh	Dir of Or & Mbr Svs/Sr Pol Adv	\$6,666.67
Torres Pizarro, Rosanne	Professional Staff	\$4,166.67
Utz, Sharon	Sr Professional Staff	\$7,500.00
Yavor, Robert	Professional Staff	\$8,333.33
<b>Total</b>		<b>\$197,424.67</b>

**115th Congress, 2nd Session  
Committee on Small Business  
January 2018 Detailee List**

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<b><u>Detailee Name</u></b>	<b><u>Agency</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>
Deborah Steward	GPO	1/1/2018	12/31/2018