BRYAN STEIL, WISCONSIN
CHAIRMAN

One Hundred Nineteenth
Congress of the United States
House of Representatives

JOSEPH D. MORELLE, NEW YORK
RANKING MINORITY MEMBER

COMMITTEE ON HOUSE ADMINISTRATION
1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515–6157
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October 1, 2025

September 2025 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee
- Statement of Expenses for the month and year to date
- Report of Travel performed
- List of Committee employees, job titles and gross monthly salaries
- List of Committee Detailees

This report is available to Members of the Committee for examination.

Committee on House Administration
119th Congress Activities Report
September 2025

Committee Detailees:
Bob Erle - GPO

Dear Colleagues:
Tuesday, September 16th – New: Closed Captioning Service in the House Gallery
Monday, September 22nd – New e-Hopper Pilot Program: Waiving GPO Proofreading
Tuesday, September 23rd – Notifying Offices of Amended Handbooks
Tuesday, September 30th – REMINDER – 3rd Quarter Mass Mailings and Mass Communications Report Due

Full Committee Hearings:
N/A

Full Committee Meetings:
N/A

Subcommittee Hearings:
Tuesday, September 16th: Elections Subcommittee Hearing: "Maintaining Election Operations in the Face of Natural Disasters."

Subcommittee Meetings:
N/A

Roundtables:
N/A

Reports Filed:

Floor Activity:
N/A

Communications Standards Commission:
- Reviewed 1284 (previous month: 984) requests for Advisory Opinions:
    - 627 (525) GOP Requests (48%)
    - 657 (459) DEM Requests (52%)
- Total 119th Jobs So Far: 9781 (through end of September)
    - 5374 GOP (56%)
    - 4407 Dem (44%)
- Held 10 one-on-one meetings with GOP offices regarding best franking practices
- Presented at Level Up LD Cohort / Presented at CoS Franking Briefing
- Started compiling list of 2026 'Blackout Dates' for franking purposes – posted online

Member Services:

- 40 Member Services requests completed
- Held Level Up: Legislative Directors programming in September; graduated 24 staffers
- Began planning and outreach for Level Up: Chiefs of Staff to be held in November
- Outreach and Coordination for Fall 2025 Harper Intern Program
- Strategized on programming and priorities through the end of the year, presented plan to Staff Director.
- Worked with AOC and CAO project leads to re-write the Hearing Room Modernization Program timeline and SOPs. To be presented to Staff Director and HOBC in September for final approval.
- Organized briefing for Chiefs, Staff Directors, Deputy Chiefs, and Schedulers on Lapse in Appropriations Guidance
- Provided significant email newsletter campaign and one-on-one Q&A/consultations related to Member Security
- Began high level New Member Orientation timeline planning
- Participated in the Congressional Hackathon
- Facilitated and liaised with E&C and AOC on the beginning of the Subcommittee hearing room renovation
- Liaised with AOC and Oversight and Accountability on moving the staff back into the completed anti-room in October and a full hearing room project completion in February 2026.

Oversight Activities:

- Recurring Meeting:
  - Architect of the Capitol
  - Architect of the Capitol OIG
  - Architect of the Capitol Administrative Meeting
  - House Parking Service
  - Clerk
  - Capitol Visitors Center
  - Government Publishing Office OIG
  - House Sergeant at Arms
  - Library of Congress
  - US Capitol Police
  - US Capitol Police OIG
  - Government Publishing Office
  - Smithsonian Institution
  - Library Of Congress OIG
  - House Superintendent
  - House OIG
- Additional Activities:
  - Oversight Trip to the USCP K9 Training Facilities
  - Clerk Staff Recognition Ceremony

Elections Activities:

Tuesday, September 16th: Elections Subcommittee Hearing: "Maintaining Election Operations in the Face of Natural Disasters."

Modernization Activities:

- Participated in several regular Oversight meetings with Leg Branch entities to check in on modernization and innovation initiatives
- Continued working with the minority on advancing One Time Social Media Transfers AND Community Resource List guidance (2 ModCom Recs)
- Transmitted official MIA request for FLagTrack 2.0 to Legislative Branch Appropriations
- Launched committee closed-caption technology; 11 committees signed up.
- Launched closed-caption project for the House Gallery
- Continued plans for new Staff Collaboration Spaces and additional CAO Self Schedule Rooms.
- Continued monitoring and planning rollout of Microsoft CoPilot AI licenses.
- Met with CAO and approved eDiscovery long-term transition and future CAO funding category
- Chairwoman Stephanie Bice won the CMF Democracy Award for Innovation & Modernization
- Jordan pushed out several proactive communications to the Modernization Coalition Distro List
- Coordinated with Oversight, Advice and Guidance, CHA minority, HSAA, and CAO on Fellows and Unpaid Interns regulation formulation
- Began work on October 22 Subcommittee hearing on the Future of Constituent Engagement

U.S. House of Representatives

Monthly Financial Statement by Legislative Year

Office: 10HO000 HOUSE ADMINISTRATION - MAJ

Authorization Year 2025
2025:119th Congress 1st Session
Month: 2025 September - Closed

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	291,772.24	2,611,623.19
		1103 Overtime Compensation	0.00	280.93
		1104 Accrued Leave	0.00	36,339.44
		1106 Bonus	0.00	2,600.00
		Total	291,772.24	2,650,843.56
	21 Travel	2101 Airfare Commercial Transport	0.00	2,724.80
		2105 Lodging	839.93	5,422.96
		2110 Meals	0.00	185.21
		2115 WI-FI On Travel	8.00	44.00
		2120 Car Rental	0.00	78.53
		2130 Private Auto Mileage	0.00	530.45
		2135 Taxi/Ride Share	58.56	3,450.10
		2136 Parking	0.00	64.01
		Total	906.49	12,500.06
	23 Rent, Communications, Utilities	2303 Temporary Space Rental	0.00	400.00
		2320 DC Telecom Equip (TRANSFER)	112.00	956.00
		2321 DC Telecom Serv (TRANSFER)	343.25	3,009.50
		2322 DC Telecom Tolls (TRANSFER)	2,169.68	19,982.05
		2335 HIR Graphics (TRANSFER)	0.00	28.30
		2350 Postage / Courier / Box Rental	0.00	10.00
		Total	2,624.93	24,385.85
	24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	478.00	1,882.72
		2403 Photographic (TRANSFER)	0.00	665.00
		2404 Reproduction of Fed/Public Law	0.00	100.00
		Total	478.00	2,647.72
	25 Other Services	2502 Non-Technology Service Contr	10,000.00	45,000.00
		2525 Stenographic Reporting	0.00	934.50
		2527 Training	0.00	867.00

U.S. House of Representatives

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Authorization Year 2025
2025:119th Congress 1st Session
Month: 2025 September - Closed

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	25 Other Services	2572 Web Dev Hst,Email & Rltd Serv	573.10	4,752.28
		Total	10,573.10	51,553.78
	26 Supplies and Materials	2602 Water	254.94	3,374.84
		2603 Food & Beverage	0.00	2,868.07
		2605 Framing (TRANSFER)	0.00	284.00
		2620 Office Supplies (Outside)	1,084.45	2,810.55
		2621 Office Supply (TRANSFER)	617.94	3,651.92
		2623 Software < $500	19.00	3,569.20
		2630 Publications/Reference Mat'l	84.00	455.00
		Total	2,060.33	17,013.58
	31 Equipment	3118 Maintenance / Repairs	361.00	8,515.10
		Total	361.00	8,515.10
	Total		308,776.09	2,767,459.65
AE200 Official Mail	FM Franked Mail	2352 Franked Mail	(24.16)	90.81
		Total	(24.16)	90.81
	Total		(24.16)	90.81

Office: 10HO999 HOUSE ADMINISTRATION - MIN

Authorization Year 2025
2025:119th Congress 1st Session
Month: 2025 September - Closed

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	209,185.00	1,825,535.03
		1103 Overtime Compensation	0.00	7,029.01
		1104 Accrued Leave	6,064.59	8,231.26
		1106 Bonus	0.00	2,718.00
		Total	**215,249.59**	**1,843,513.30**
	21 Travel	2101 Airfare Commercial Transport	0.00	6,312.80
		2105 Lodging	0.00	5,988.23
		2110 Meals	0.00	90.62
		2111 Per Diem Meals & Incidentals	552.00	5,035.00
		2115 WI-FI On Travel	0.00	12.00
		2120 Car Rental	0.00	338.74
		2130 Private Auto Mileage	44.66	223.85
		2135 Taxi/Ride Share	81.94	2,162.62
		2136 Parking	114.00	208.85
		Total	**792.60**	**20,372.71**
	23 Rent, Communications, Utilities	2320 DC Telecom Equip (TRANSFER)	128.00	1,948.00
		2321 DC Telecom Serv (TRANSFER)	583.50	4,327.00
		2322 DC Telecom Tolls (TRANSFER)	2,110.32	25,392.83
		2335 HIR Graphics (TRANSFER)	31.50	1,793.50
		2350 Postage / Courier / Box Rental	0.00	10.50
		Total	**2,853.32**	**33,471.83**
	24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	0.00	450.20
		2403 Photographic (TRANSFER)	0.00	583.40
		Total	**0.00**	**1,033.60**
	25 Other Services	2502 Non-Technology Service Contr	(29,820.00)	0.00
		2513 Insurance	254.90	254.90
		2527 Training	0.00	1,800.00
		Total	**(29,565.10)**	**2,054.90**

U.S. House of Representatives

Monthly Financial Statement by Legislative Year

Office: 10HO999 HOUSE ADMINISTRATION - MIN

Authorization Year 2025
2025:119th Congress 1st Session
Month: 2025 September - Closed

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	26 Supplies and Materials	2602 Water	86.37	1,602.09
		2603 Food & Beverage	1,229.31	5,965.91
		2620 Office Supplies (Outside)	118.20	8,276.69
		2621 Office Supply (TRANSFER)	706.80	6,640.91
		2630 Publications/Reference Mat'l	140.00	278.60
		Total	2,280.68	22,764.20
	31 Equipment	3105 Office Equip Purch<$25,000	0.00	1,554.00
		3112 Computer Hardw Purch <$25,000	0.00	10,401.92
		3115 Computer Softw Purch <$10,000	0.00	7,200.00
		3118 Maintenance / Repairs	948.30	3,554.89
		Total	948.30	22,710.81
	Total		192,559.39	1,945,921.35

REPORT ON TRAVEL PERFORMED
Committee on House Administration
119th Congress, 1st Session
September 2025

MAJORITY

	Dates of Travel				Reimbursement Claimed			
Traveler	From	To	Purpose	Itinerary	Transportation	Lodging & Meals	Other Expenses	Total
No Travel Performed								

MINORITY

	Dates of Travel				Reimbursement Claimed			
Traveler	From	To	Purpose	Itinerary	Transportation	Lodging & Meals	Other Expenses	Total
Jamie Fleet	9/11/2025	9/14/2025	Official Business Visit	DC-NYC-DC	$ 55.00	$ 15.17	$ -	$ 70.17
Jamie Fleet	9/21/2025	9/24/2025	Official Business Visit	Rochester - DC	$ 40.00	$ 280.00	$ -	$ 320.00
						TOTAL:		**$ 390.17**

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

09/01/2025 to 09/30/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION   Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Gross Pay	Period	Remarks
APPELBAUM, MICHAEL FREDERICK PROFESSIONAL STAFF - COMMUNICATIONS STANDARD C	7,083.33	09/01/2025 to 09/30/2025	
BELL, THOMAS MARCH SENIOR INVESTIGATIVE COUNSEL	15,666.67	09/01/2025 to 09/30/2025	
BENCOSME ESPEJO, KELVIN PROFESSIONAL STAFF - FRANKING	5,416.67	09/01/2025 to 09/30/2025	
BUCHELI, DANIEL C STAFF DIRECTOR OF THE COMMUNICATIONS STANDARDS	13,750.00	09/01/2025 to 09/30/2025	
CAKE, ANNEMARIE O PROF STAFF/DEP CLERK	5,416.67	09/01/2025 to 09/30/2025	
COLLINS, RACHEL E GENERAL COUNSEL	16,666.67	09/01/2025 to 09/30/2025	
CURRINDER, MARIAN L SENIOR PROFESSIONAL STAFF	13,750.00	09/01/2025 to 09/30/2025	
DOBBS, MICHAEL SAGE PROFESSIONAL STAFF	5,416.67	09/01/2025 to 09/30/2025	
DONATELLO, MICHAEL C SHARED EMPLOYEE	1,000.00	09/01/2025 to 09/30/2025	
DURAK, DANIEL F PROFESSIONAL STAFF	10,000.00	09/01/2025 to 09/30/2025	
HENLE, JUSTIN CONNOR STAFF ASSISTANT	4,583.33	09/01/2025 to 09/30/2025	
HOLLAND, MEREDITH JANE DEPUTY DIRECTOR OF OPERATIONS	6,666.67	09/01/2025 to 09/30/2025	
KELLEY, BENJAMIN P DEPUTY PRESS SECRETARY	5,625.00	09/01/2025 to 09/30/2025	
MONTERROSO, KRISTEN DAWN DIRECTOR OF OPERATIONS	13,333.33	09/01/2025 to 09/30/2025	
PINEGAR, PHILLIP REECE OVERSIGHT PROFESSIONAL STAFF	11,250.00	09/01/2025 to 09/30/2025	
PLATT JR, MICHAEL STAFF DIRECTOR	18,808.33	09/01/2025 to 09/30/2025	
QUAADMAN, ALEXANDRA M. R. STAFF ASSISTANT	4,583.33	09/01/2025 to 09/30/2025	
RISCHE, ROBERT MARTIN SENIOR COUNSEL	9,138.89	09/01/2025 to 09/30/2025	TERMINATED 09/28/25

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

09/01/2025 to 09/30/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION   Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Gross Pay	Period	Remarks
SALTER, ABBY DANIELLE DEPUTY GENERAL COUNSEL	12,916.67	09/01/2025 to 09/30/2025	
SCHWALB, JANET GIULIANI DEPUTY STAFF DIRECTOR FOR ADVICE & GUIDANCE	17,500.00	09/01/2025 to 09/30/2025	
SIPPEL, ELIZABETH MAHONEY DEPUTY DIRECTOR OF MEMBER SERVICES	6,041.67	09/01/2025 to 09/30/2025	
SMITH, ELLIOT MICHAEL DIRECTOR OF OVERSIGHT	13,333.33	09/01/2025 to 09/30/2025	
SMITH, JESSICA COBERT DEPUTY DIRECTOR OF OVERSIGHT	15,916.67	09/01/2025 to 09/30/2025	
SMOLOSKI, WALTER JOHN COMMUNICATIONS DIRECTOR	11,250.00	09/01/2025 to 09/30/2025	
VAN ORMAN, EVAN GREGORY PROFESSIONAL STAFF	6,666.67	09/01/2025 to 09/30/2025	
WEBER, JOSHUA K COUNSEL	7,291.67	09/01/2025 to 09/30/2025	
WESTERMAN, MARGARET ELIZABETH PRESS SECRETARY	7,500.00	09/01/2025 to 09/30/2025	
WHITE, GRACE ELIZABETH SENIOR ADVISOR	10,616.67	09/01/2025 to 09/30/2025	
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	14,583.33	09/01/2025 to 09/30/2025	

SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM

Employee and Job Title	Gross Pay	Period	Remarks
EMERY, GRACE COMM. HOUSE PAID INTERN - MAJORITY	1,000.00	09/01/2025 to 09/30/2025	TERMINATED 09/19/25

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

09/01/2025 to 09/30/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION   Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	17,750.00	09/01/2025 to 09/30/2025	
BOWDEN, JAMITRESS A COMMUNICATIONS DIRECTOR	12,083.33	09/01/2025 to 09/30/2025	
CARLSON, JOHN H STAFF ASSISTANT	3,750.00	09/01/2025 to 09/30/2025	
CARPENTER, KYLIE L DEPUTY STAFF DIR CSC	8,333.33	09/01/2025 to 09/30/2025	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	16,250.00	09/01/2025 to 09/30/2025	
FLAHERTY JR, EDWARD DEMOCRATIC CHIEF CLERK	17,750.00	09/01/2025 to 09/30/2025	
FLEET II, JAMES P.D. DEMOCRATIC STAFF DIRECTOR	16,825.00	09/01/2025 to 09/30/2025	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	6,250.00	09/01/2025 to 09/30/2025	
GREGORY, SEAN ROBIN PROFESSIONAL STAFF MEMBER	5,416.67	09/01/2025 to 09/30/2025	
IACOBELLIS, SAMUEL CARMAN SENIOR ADVISOR	10,416.67	09/01/2025 to 09/30/2025	
JARIN, ALEXANDER WIESSMANN PROFESSIONAL STAFF	5,416.67	09/01/2025 to 09/30/2025	
MORALES GOMEZ, JOSE A. DIRECTOR	7,500.00	09/01/2025 to 09/30/2025	
NASTA, SARAH MICHELLE SENIOR ADVISOR AND DIR	12,500.00	09/01/2025 to 09/30/2025	
NEWTON, KWAME S OVERSIGHT COUNSEL	7,083.33	09/01/2025 to 09/30/2025	
NORTON, SIERRA ROSE DEPUTY COMMUNICATIONS DIR	7,083.33	09/01/2025 to 09/30/2025	
REILLY, OWEN DENIS PROFESSIONAL STAFF	3,333.33	09/01/2025 to 09/30/2025	
SCHLESINGER, MATTHEW C SENIOR COUNSEL AND DIRECTOR OF OVERSIGHT AND INVESTIGATIONS	16,250.00	09/01/2025 to 09/30/2025	
STILES, JOANNE BARTON PROFESSIONAL STAFF	860.00	09/01/2025 to 09/30/2025	P/R CHANGE 09/01/25

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

09/01/2025 to 09/30/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION   Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Gross Pay	Period	Remarks
WOLPERT, ISABELLE ROSE STAFF ASSISTANT	4,125.00	09/01/2025 to 09/30/2025	
WRIGHT, SEAN JAMES CHIEF COUNSEL	14,791.67	09/01/2025 to 09/30/2025	TERMINATED 09/25/25
YOUNGSMITH, NIKOLAS A ELECTIONS COUNSEL	15,416.67	09/01/2025 to 09/30/2025	P/R CHANGE 09/01/25

SPECIAL & SELECT COMMITTEE - LUMP SUM ACCRUED LEAVE

Employee and Job Title	Gross Pay	Period	Remarks
WRIGHT, SEAN JAMES CHIEF COUNSEL	1,035.42		
WRIGHT, SEAN JAMES CHIEF COUNSEL	1,035.42		
WRIGHT, SEAN JAMES CHIEF COUNSEL	3,993.75		

SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM

Employee and Job Title	Gross Pay	Period	Remarks
DUBLER-FURMAN, ILAN DAVID COMM. HOUSE PAID INTERN - MINORITY	3,208.33	09/01/2025 to 09/30/2025	

Committee on House Administration
Detailees – September 2025
119th Congress 1st Session

NAME	AGENCY	Start Date	End Date	Majority/Minority
Bob Erle	Government Publishing Office	1/3/25	1/2/26	Majority