

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

December 17, 2018

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

The Honorable Gregg Harper  
Chairman  
Committee on House Administration  
1309 Longworth House Office Building  
Washington, DC 20515

Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for November 2018 including:

1. Summary of Progress and projected programs;
2. Statement of Expenses under Proposed H. Res 83-1 (115<sup>th</sup> Congress, 2<sup>nd</sup> Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report on travel for November 2018 (none for the month of November 2018)

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,

A handwritten signature in black ink that reads "Susan W. Brooks".

Susan W. Brooks  
Chairwoman

Enclosures

## COMMITTEE ON ETHICS

### November 2018

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.<sup>1</sup> As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 16 requests for advisory opinions in November of 2018.

In accordance with the Rules of the House of Representatives for the 115<sup>th</sup> Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received and reviewed 44 new travel requests in November of 2018 for travel beginning in November or later. There were also 96 travelers who went on Committee approved, privately-sponsored, officially connected trips within the month of November.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in November of 2018. The Committee provided live training sessions attended by 80 individuals in November of 2018. The Committee also continued to provide training online and through a number of training videos. The Committee also provided live training sessions to 42 Members-Elect and provided live training sessions to 49 Member-Elect designees in November 2018. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's website at <https://ethics.house.gov/>.

In November 2018, the Committee issued a summary of its activities for October 2018 directed to the Committee on House Administration. This statement is publicly available on the Committee on House Administration's website.

The Committee released four public statements in November 2018 regarding the matter of Representative Mark Meadows, regarding Representative Ruben Kihuen, regarding the passage of legislation to reform the Congressional Accountability Act, and regarding Representative Jim Renacci. Chairwoman Susan W. Brooks and Ranking Member Theodore E. Deutch released the public statements which are available on the Committee's website at <https://ethics.house.gov/>.

---

<sup>1</sup> An enumeration of those laws and rules as they stood at the end of the 114<sup>th</sup> Congress is found in H. Rep. 114-910, *Summary of Activities, One Hundred Fourteenth Congress, A Report of the Committee on Ethics*, 114<sup>th</sup> Cong., 2d Sess. (January 3, 2017).

The Committee released one general advisory report in November of 2018 regarding Holiday Guidance on the Gift Rule. Prior general advisories are available on the Committee's website at <https://ethics.house.gov/>.

###

U.S. House of Representatives  
 Monthly Financial Statement by Legislative Year

Office: 10S0000 COMMITTEE ON ETHICS

Authorization Year: 2018  
 2018:115th Congress 2ndSession  
 Month: November 2018

**Budget to Actual**

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	3,340,663.00	0.00	3,340,663.00	0.00	0.00	0.00	0.00	0.00	3,340,663.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	2,674,514.61	2,674,514.61	(2,674,514.61)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	5,893.94	5,893.94	(5,893.94)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	34,696.17	34,696.17	(34,696.17)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	1,647.27	1,647.27	(1,647.27)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	625.00	625.00	(625.00)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	27,675.96	0.00	11,076.36	38,752.32	(38,752.32)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	15,228.00	15,228.00	(15,228.00)
	<b>Total</b>	<b>3,340,663.00</b>	<b>0.00</b>	<b>3,340,663.00</b>	<b>0.00</b>	<b>27,675.96</b>	<b>0.00</b>	<b>2,743,681.35</b>	<b>2,771,357.31</b>	<b>569,305.69</b>
	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	1,011.49	1,011.49	(1,011.49)
	<b>Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,011.49</b>	<b>1,011.49</b>	<b>3,988.51</b>
AEZ00	<b>Total</b>	<b>3,345,663.00</b>	<b>0.00</b>	<b>3,345,663.00</b>	<b>0.00</b>	<b>27,675.96</b>	<b>0.00</b>	<b>2,744,692.84</b>	<b>2,772,368.80</b>	<b>573,294.20</b>

U.S. House of Representatives  
 Monthly Financial Statement by Legislative Year

Office: 10SO000 COMMITTEE ON ETHICS

Authorization Year: 2018  
 2018:115th Congress 2ndSession  
 Month: November 2018

**Disbursed Summary**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
11 Personnel Compensation		1101 Non-Statutory Compensation	245,798.95	2,654,933.83
		1104 Accrued Leave	0.00	14,770.83
		1106 Bonus	0.00	4,032.17
		1107 Severance	0.00	777.78
		<b>Total</b>	<b>245,798.95</b>	<b>2,674,514.61</b>
		2155 Witness Travel / Related Exp	420.40	5,893.94
		<b>Total</b>	<b>420.40</b>	<b>5,893.94</b>
21 Travel		2303 Temporary Space Rental	0.00	480.00
		2310 TelecomSrv/Eq/Toll Charge	0.00	74.19
		2320 DC Telecom Equip (TRANSFERR)	178.00	1,832.00
		2321 DC Telecom Serv (TRANSFERR)	352.25	3,492.50
		2322 DC Telecom Tolls (TRANSFERR)	2,707.07	28,464.99
		2335 HIR Graphics (TRANSFERR)	0.00	70.00
		2346 Recording - (TRANSFERR)	0.00	120.00
		2350 Postage / Courier / Box Rental	4.62	162.49
		<b>Total</b>	<b>3,241.94</b>	<b>34,696.17</b>
		23 Rent, Communications, Utilities		2401 Printing & Reproduction
2403 Photographic (TRANSFERR)	0.00			50.00
<b>Total</b>	<b>74.95</b>			<b>1,647.27</b>
24 Printing and Reproduction		2503 Consultant Contract Service	0.00	1,200.00
		2527 Training	0.00	(575.00)
		<b>Total</b>	<b>0.00</b>	<b>625.00</b>
25 Other Services		2602 Water	302.34	2,932.12
		2605 Framing (TRANSFERR)	0.00	50.00
		2620 Office Supplies (Outside)	0.00	737.29
26 Supplies and Materials		2621 Office Supply (TRANSFERR)	99.92	3,257.87
		2630 Publications/Reference Matl	144.39	4,099.08
		<b>Total</b>	<b>546.65</b>	<b>11,076.36</b>
31 Equipment		3115 Computer Softw Purch <\$10,000	0.00	6,425.00

U.S. House of Representatives  
**Monthly Financial Statement by Legislative Year**

**Office: 10S0000 COMMITTEE ON ETHICS**

Authorization Year: 2018  
 2018:115th Congress 2ndSession  
 Month: November 2018

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	31 Equipment	3118 Maintenance / Repairs	1,103.00	8,803.00
	<b>Total</b>	<b>Total</b>	<b>1,103.00</b>	<b>15,228.00</b>
AE200 Official Mail	FM Franked Mail	2352 Franked Mail	66.52	1,011.49
	<b>Total</b>	<b>Total</b>	<b>66.52</b>	<b>1,011.49</b>
<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>251,252.41</b>	<b>2,744,692.84</b>

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

11/01/2018 to 11/30/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
AWONIYI, TONIA SMITH DIR OF ADVICE AND EDUCATION	162,500.00	13,541.67	11/01/2018 to 11/30/2018	
RUST, THOMAS A STAFF DIRECTOR/CHIEF COUNSEL	172,500.00	14,375.00	11/01/2018 to 11/30/2018	

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ARROJO, DAVID COUNSEL	125,000.00	10,416.67	11/01/2018 to 11/30/2018	
BAKER, JESSICA ELIZABETH COUNSEL	115,000.00	9,583.33	11/01/2018 to 11/30/2018	
BARBER, CRAIG SYSTEM ADMINISTRATOR	82,333.13	6,861.09	11/01/2018 to 11/30/2018	
BARNES, CHERYL QUIRK STAFF ASSISTANT	30,000.00	2,500.00	11/01/2018 to 11/30/2018	
BETHEA, DEBORAH R SR FINANCIAL DISCLOSURE MNGR.	129,119.25	10,759.94	11/01/2018 to 11/30/2018	
DACEY, KATHERINE LEE INVESTIGATIVE COUNSEL	115,000.00	9,583.33	11/01/2018 to 11/30/2018	
DONAHUE, KATHRYN JANE LEFEBER SENIOR COUNSEL	140,000.00	11,666.67	11/01/2018 to 11/30/2018	
ESKRIDGE, ROBERT COUNSEL	123,000.00	10,250.00	11/01/2018 to 11/30/2018	
FOSTER, JANET MARIA COUNSEL	115,000.00	9,583.33	11/01/2018 to 11/30/2018	
HAMILTON, MARK JOHN STAFF ASSISTANT	30,000.00	2,500.00	11/01/2018 to 11/30/2018	
HERBERT, DONNA DIRECTOR OF ADMINISTRATION	107,100.00	8,925.00	11/01/2018 to 11/30/2018	
HICKENLOOPER, AUDREY ANN ADVICE AND EDUCATION CLERK	37,500.00	3,125.00	11/01/2018 to 11/30/2018	
JOHNSON, KEN EVANS COUNSEL	115,000.00	9,583.33	11/01/2018 to 11/30/2018	
KNIGHT, ALISSA LOLETTE STAFF ASSISTANT	30,000.00	1,000.00	11/01/2018 to 11/30/2018	APPOINTMENT 11/19/18
LAX, KELSEY MORGAN STAFF ASSISTANT	30,000.00	2,500.00	11/01/2018 to 11/30/2018	

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

11/01/2018 to 11/30/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

### SPECIAL & SELECT COMMITTEE - PERSONNEL

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
MCCARTY, MARGARET N INVESTIGATOR	61,200.00	5,100.00	11/01/2018 to 11/30/2018	
MYERS-MUTSCHALL, SARAH P COUNSEL	125,000.00	10,416.67	11/01/2018 to 11/30/2018	
NEDZAR, TAMAR SENIOR COUNSEL	146,370.00	12,197.50	11/01/2018 to 11/30/2018	
OPACHAN, MARK STEPHEN COUNSEL	115,000.00	9,583.33	11/01/2018 to 11/30/2018	
PESCATORE, BRITTNEY L DIRECTOR OF INVESTIGATIONS	162,500.00	13,541.67	11/01/2018 to 11/30/2018	
ROSS, CARL EZEKIEL INVESTIGATIVE COUNSEL	125,000.00	10,416.67	11/01/2018 to 11/30/2018	
SAVAGE, MEGAN H CHIEF OF STAFF & COUNSEL TO TH	156,825.00	13,068.75	11/01/2018 to 11/30/2018	
SLOANS, TONYA NICOLE SENIOR COUNSEL	140,000.00	11,666.67	11/01/2018 to 11/30/2018	
STEINER, MATTHEW THOMAS STAFF ASSISTANT	30,000.00	2,500.00	11/01/2018 to 11/30/2018	
SZABO, JOHN L COUNSEL	42,315.00	3,526.25	11/01/2018 to 11/30/2018	
TAYLOR, DANIEL COUNSEL TO RANKING MEMBER	156,825.00	13,068.75	11/01/2018 to 11/30/2018	
WAMBOLD, ADAM DAVID PROFESSIONAL STAFF	47,500.00	3,958.33	11/01/2018 to 11/30/2018	



U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2018 to 11/30/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

Department	Employee Group	Expenditure	Active	Paid
SO000	SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL	\$27,916.67	2	2
SO000	SPECIAL & SELECT COMMITTEE - PERSONNEL	\$217,882.28	27	27
SO000	Total	\$245,798.95	29	29

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.

---

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2018 to 11/30/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL	\$27,916.67	2	2
SPECIAL & SELECT COMMITTEE - PERSONNEL	\$217,882.28	27	27
Total	\$245,798.95	29	29

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)


I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.