

Congress of the United States

Washington, DC 20510

December 16, 2025

The Honorable Bryan Steil
Chairman
Committee on House Administration
U.S. House of Representatives
Washington, D.C. 20515

Dear Chairman Steil,

Please find enclosed the required report highlighting monthly expenses and payroll certification for the Congressional Labor Caucus, an Eligible Congressional Member Organization (eCMO). We will have this information and all related reports available for Members of the eCMO to review upon request.

If there are any questions, please have your staff contact Tommy Wolfe, Executive Director of the Congressional Labor Caucus, at 202-870-8438 or Tommy.Wolfe@mail.house.gov.

Sincerely,



Donald Norcross

Chair

Congressional Labor Caucus

Enclosure:

- 1) November Report on Monthly Expenses for the Congressional Labor Caucus
- 2) November Payroll Certification for the Congressional Labor Caucus

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2025 to 11/30/2025

Process Level: CMLAC ELIGIBLE CMO-LAC

Accounting Organization: AACMLAC

SALARIES O&E - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks	Employee No.
MOORE, SHANE FINANCIAL ADMINISTRATOR	6,000.00	500.00	11/01/2025 to 11/30/2025		
VILLARROEL, GILLIAN V CAUCUS ASSISTANT	65,000.00	5,416.67	11/01/2025 to 11/30/2025		
WOLFE, TOMMY CHRISTOPHER EXECUTIVE DIRECTOR	120,000.00	10,000.00	11/01/2025 to 11/30/2025		

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2025 to 11/30/2025

Process Level: CMLAC ELIGIBLE CMO-LAC

Accounting Organization: AACMLAC

Employee Group	Expenditure	Active	Paid
SALARIES O&E - PERSONNEL	15,916.67	3	3
Total	15,916.67	3	3

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.



U.S. House of Representatives

Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025
2025:119th Congress 1st Session
Month: 2025 November - Closed

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
TRNSP	** Authorization	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
	Total	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
OTHER	** Authorization	0.00	246,750.00	246,750.00	0.00	0.00	0.00	0.00	0.00	246,750.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	158,805.59	158,805.59	(158,805.59)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	1,061.31	1,061.31	(1,061.31)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	256.00	256.00	(256.00)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	1,038.01	1,038.01	(1,038.01)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	2,714.79	2,714.79	(2,714.79)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	4,672.07	4,672.07	(4,672.07)
	Total	0.00	246,750.00	246,750.00	0.00	0.00	0.00	168,547.77	168,547.77	78,202.23

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Monthly Financial Statement by Legislative Year

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Allowance Year 2025
2025:119th Congress 1st Session
Month: 2025 November - Closed

Disbursed Summary

Program		Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
OTHER	Official Expenses of Members	11 Personnel Compensation	1101 Non-Statutory Compensation	31,833.34	158,805.59
			Total	31,833.34	158,805.59
		23 Rent, Communications, Utilities	2322 DC Telecom Tolls (TRANSFER)	101.10	961.31
			2335 HIR Graphics (TRANSFER)	0.00	100.00
			Total	101.10	1,061.31
		24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	0.00	156.00
			2403 Photographic (TRANSFER)	0.00	100.00
			Total	0.00	256.00
		25 Other Services	2571 Technology Service Contracts	953.74	981.83
			2572 Web Dev Hst,Email & Rltd Serv	28.09	56.18
			Total	981.83	1,038.01
		26 Supplies and Materials	2603 Food & Beverage	835.43	2,141.30
			2620 Office Supplies (Outside)	90.46	456.19
			2621 Office Supply (TRANSFER)	0.00	89.21
			2630 Publications/Reference Mat'l	0.00	28.09
			Total	925.89	2,714.79
		31 Equipment	3105 Office Equip Purch<\$25,000	688.99	688.99
			3112 Computer Hardw Purch <\$25,000	2,428.74	3,983.08
			Total	3,117.73	4,672.07
		Total		36,959.89	168,547.77

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Allowance Year 2025
2025:119th Congress 1st Session
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Disbursed Detail

Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
OTHER	11 Personnel Compensation	1101	11/28/2025	INT_PAY	PR25112800	46			MOORE, SHANE	Financial Administrator	10/01/2025 to 10/31/2025			500.00
						56			MOORE, SHANE	Financial Administrator	11/01/2025 to 11/30/2025			500.00
						20615			VILLARROEL, GILLIAN V.	Caucus Assistant	10/01/2025 to 10/31/2025			5,416.67
						20616			VILLARROEL, GILLIAN V.	Caucus Assistant	11/01/2025 to 11/30/2025			5,416.67
						10881			WOLFE, TOMMY C.	Executive Director	10/01/2025 to 10/31/2025			10,000.00
						10882			WOLFE, TOMMY C.	Executive Director	11/01/2025 to 11/30/2025			10,000.00
		Total										31,833.34		
		Total										31,833.34		
	23 Rent, Communications, Utilities	2322	11/25/2025	INT_EMS	EM25112500	1771				Dc Telecom Tolls (transfer)	10/01/2025 to 10/31/2025			97.50
						1772				Dc Telecom Tolls (transfer)	10/01/2025 to 10/31/2025			3.60
			Total										101.10	
		Total										101.10		
	25 Other Services	2571	11/28/2025	VCH_EXP	X0298105	1	09/04/2025	*****534110P-298105	CITIBANK	2571 - Technology Service Cont	09/19/2025 to 12/19/2026	3480677		127.07
						5	09/04/2025	*****534110P-298105	CITIBANK	2571 - Technology Service Cont	09/24/2025 to 09/23/2026	3480677		826.67

U.S. House of Representatives
Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025
2025:119th Congress 1st Session
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Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
OTHER	25 Other Services	2571	Total											953.74
		2572	11/28/2025	VCH_EXP	X0298105	4	09/04/2025	*****534 110P-298105	CITIBANK	2572 - Web Dev Hst,Email & Rit	09/23/2025 to 10/23/2025	3480677		28.09
			Total											28.09
		Total												981.83
	26 Supplies and Materials	2603	11/28/2025	VCH_EXP	X0298105	8	09/04/2025	*****534 110P-298105	CITIBANK	.2603 - Food & Beverage	09/09/2025 to 09/09/2025	3480677		355.02
						9	09/04/2025	*****534 110P-298105	CITIBANK	.2603 - Food & Beverage	09/03/2025 to 09/03/2025	3480677		480.41
			Total											835.43
		2620	11/28/2025	VCH_EXP	X0298105	2	09/04/2025	*****534 110P-298105	CITIBANK	.2620 - Office Supplies (outsi	09/19/2025 to 09/19/2025	3480677		61.96
						6	09/04/2025	*****534 110P-298105	CITIBANK	.2620 - Office Supplies (outsi	09/19/2025 to 09/19/2025	3480677		9.54
						7	09/04/2025	*****534 110P-298105	CITIBANK	.2620 - Office Supplies (outsi	09/19/2025 to 09/19/2025	3480677		18.96
			Total											90.46
		Total												925.89
	31 Equipment	3105	11/28/2025	VCH_EXP	X0298105	3	09/04/2025	*****534 110P-298105	CITIBANK	3105 - Office Equip Purch<\$25,	09/19/2025 to 09/19/2025	3480677		688.99
			Total											688.99
		3112	11/23/2025	INT_RMS	RM25112300	76				Computer Hardw Purch <\$25,000	09/01/2025 to 09/30/2025			2,428.74
			Total											2,428.74

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												2025:119th Congress 1st Session		
												Month: 2025 November - Closed		
Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
OTHER	31 Equipment	Total												3,117.73

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Allowance Year 2025
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Intern Allowance Budget to Actual

Intern Allowance Disbursed Summary

Intern Allowance Disbursed Detail