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TIM MONAHAN
STAFF DIRECTOR

One Hundred Eighteenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION
1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515-6157
(202) 225-8281 | CHA.HOUSE.GOV

JOSEPH D. MORELLE, NEW YORK
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JAMIE FLEET
MINORITY STAFF DIRECTOR

May 9, 2023

April 2023 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee
- Statement of Expenses for the month and year to date
- Report of Travel performed during April 1 – 30, 2023
- List of Committee employees, job titles and gross monthly salaries
- List of Committee Detailees

This report is available to Members of the Committee for examination.

Committee on House Administration
118th Congress Activities Report
April 2023

Committee Detailees:

April 17, 2023: Government Publishing Office Detailee, Carolyn Howard

Dear Colleagues:

April 6, 2023: REMINDER - 1st Quarter Mass Mailings & Mass Communications Report Due

Full Committee Hearings:

April 18, 2023: House Administration Full Committee Hearing “Looking Ahead Series: House Sergeant at Arms Strategic Plan for the 118th Congress”

April 27, 2023: Committee on House Administration Full Committee Hearing, “American Confidence in Elections: State Tools to Promote Voter Confidence”

Full Committee Meetings:

Subcommittee Hearings:

April 19, 2023: Committee on House Administration Subcommittee on Oversight and the Committee on Oversight and Accountability Subcommittee on Cybersecurity, Information Technology, and Government Innovation joint hearing: “Data Breach at the D.C. Health Exchange”

April 26, 2023: Committee on House Administration Subcommittee on Modernization Hearing, “The Path Toward a More Modern and Effective Congressional Research Service”

Subcommittee Meetings:

None

Reports Filed:

None

Floor Activity:

April 25, 2023: H.Res.321 - Permitting official photographs of the House of Representatives to be taken while the House is in actual session on a date designated by the Speaker. Agreed to without objection.

April 26, 2023: H.Res.328 - Authorizing video recording in the House Chamber during a joint meeting of Congress for certain educational purposes. Agreed to without objection.

April 26, 2023: H.Con.Res.35 - Authorizing the use of Emancipation Hall in the Capitol Visitor Center for an event to celebrate a King Kamehameha Day Lei Draping Ceremony. Agreed to without objection.

Legislative Business:

Member Services:

April Staff Benefits Briefing Series (April 4, 11, 13)

Communication Standards Commission:

- Reviewed 781 requests for Advisory Opinions, 492 were Republican requests (63%) and 289 were Democrat requests (37%).
- For the 118th Congress, the total Advisory Opinions requested are: 3,396
 - 2161 GOP (63%)
 - 1235 DEM (36%)
- Reviewed Advisory Opinion requests for the month of April: 781
 - 492 were Republican requests (63%) and 289 were Democrat requests (37%).
- Provided guidance and advice to Member offices on the use of official congressional communications and other resources.
- The Communications Standards Commission onboarded a new director, Mr. Daniel Bucheli, and a new professional staff member, Mr. Michael Appelbaum.
- Five Frankable Stamps were issued in April to offices: (2) GOP & (3) DEM

Advice and Guidance:

Oversight Activities:

- Continued consistent, recurring oversight meetings with institutional stakeholders on a bipartisan basis
- Prepared materials and conducted all necessary work to successfully host three committee hearings:
 - April 18: House Administration Full Committee Hearing “Looking Ahead Series: House Sergeant at Arms Strategic Plan for the 118th Congress”
 - April 19: Oversight Subcommittee Joint Hearing “Data Breach at the D.C. Health Exchange”
 - April 26: Modernization Subcommittee Hearing “The Path Toward a More Modern and Effective Congressional Research Service”
- Chair Steil sent a letter on April 24th to CAO Catherine Szpindor requesting recommendations on ways to streamline staff resources to result in increased awareness and utilization.
- Assisted with hosting the 2023 #HouseofCode and partnered with the Congressional App Challenge to return their Cannon Tunnel displays to working order, providing constituents the opportunity to see the apps created by students across the country.

- Actively monitored and participated in discussions regarding the launch of Chat GPT to ensure the House continues to provide resources and information to Members and staff to best support their needs and knowledge of evolving technologies.

Elections Activities:

- Met with National Association of State Election Directors (NASED)
- Met with League of Women Voters (LWF)

Modernization Activities:

- Prepared materials and conducted all necessary work to successfully host an impactful Subcommittee on Modernization hearing: “The Path Toward a More Modern and Effective Congressional Research Service” (4/26/23).
- Worked to formalize the process and measures to increase accountability for projects that are to receive funding from the Modernization Initiatives Account (done in partnership with the Legislative Branch Appropriations Subcommittee staff).
- Hosted numerous discussions to identify needs and solutions regarding document discovery and storage needs of committees, resulting in the House further exploring a bulk-purchase license of an E-Discovery tool.

Monthly Financial Statement by Legislative Year

Office: 10H0000 HOUSE ADMINISTRATION - MAJ

Authorization Year 2023
 2023:118th Congress 1st Session
 Month: April 2023

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	260,480.54	927,254.41
		1104 Accrued Leave	10,833.33	20,458.34
		Total	271,313.87	947,712.75
		2130 Private Auto Mileage	5.04	9.87
21 Travel		2135 Taxi/Ride Share	27.00	27.00
		2136 Parking	11.95	80.45
		Total	43.99	117.32
		2320 DC Telecom Equip (TRANSFER)	96.00	264.00
23 Rent, Communications, Utilities		2321 DC Telecom Serv (TRANSFER)	227.00	634.50
		2322 DC Telecom Tolls (TRANSFER)	2,063.03	6,762.98
		2335 HIR Graphics (TRANSFER)	200.00	1,243.00
		2345 Recording (Outside)	35.00	35.00
		Total	2,621.03	8,939.48
EXPEN General Expenditures		2402 Non-Frankable Printing & Repro	2,755.02	4,257.02
		2403 Photographic (TRANSFER)	1.90	11,323.90
		2405 Advertisements	383.61	6,000.00
		Total	3,140.53	21,580.92
24 Printing and Reproduction		2503 Consultant Contract Service	14,491.67	28,465.79
		2572 Web Dev Hst, Email & Rtd Serv	166.42	332.84
		Total	14,658.09	28,798.63
25 Other Services		2602 Water	0.00	313.78
		2603 Food & Beverage	745.28	2,722.16
		2620 Office Supplies (Outside)	719.62	775.59
26 Supplies and Materials		2621 Office Supply (TRANSFER)	62.78	2,200.31
		2623 Software < \$500	4,731.22	5,520.63
		2630 Publications/Reference Matl	1,266.77	1,266.77
		Total	7,525.67	12,799.24
31 Equipment		3105 Office Equip Purch<\$25,000	0.00	363.00

Monthly Financial Statement by Legislative Year

Office: 10H0000 HOUSE ADMINISTRATION - MAJ

Authorization Year 2023
 2023:118th Congress 1st Session
 Month: April 2023

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	31 Equipment	3112 Computer Hardw Purch <\$25,000	5,354.23	21,669.72
		3118 Maintenance / Repairs	948.30	3,793.20
		3128 Warranties	284.90	962.90
		Total	6,587.43	26,788.82
AE200 Official Mail	FM Franked Mail	2352 Franked Mail	0.00	119.24
		Total	0.00	119.24
		Total	0.00	119.24

Monthly Financial Statement by Legislative Year

Office: 10HO999 HOUSE ADMINISTRATION - MIN

Authorization Year 2023
2023:118th Congress 1st Session
Month: April 2023

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
11 Personnel Compensation		1101 Non-Statutory Compensation	174,354.15	707,529.17
		1103 Overtime Compensation	0.00	2,680.50
		1104 Accrued Leave	12,083.34	31,649.17
		Total	186,437.49	741,858.84
21 Travel		2101 Airfare Commercial Transport	1,091.80	1,556.26
		2105 Lodging	602.86	1,213.58
		2110 Meals	212.57	292.41
		2120 Car Rental	0.00	110.73
		2125 Gasoline	0.00	32.07
		2135 Taxi/Ride Share	406.63	874.43
		2136 Parking	20.00	89.00
	Total	2,333.86	4,168.48	
EXPEN General Expenditures		2320 DC Telecom Equip (TRANSFER)	124.00	768.00
		2321 DC Telecom Serv (TRANSFER)	459.50	1,394.00
		2322 DC Telecom Tolls (TRANSFER)	3,674.16	7,460.55
		2350 Postage / Courier / Box Rental	0.00	108.67
	Total	4,257.66	9,731.22	
25 Other Services		2571 Technology Service Contracts	12.99	12.99
		Total	12.99	12.99
26 Supplies and Materials		2602 Water	258.00	1,806.00
		2603 Food & Beverage	1,020.60	1,395.82
		2620 Office Supplies (Outside)	0.00	1,085.75
		2621 Office Supply (TRANSFER)	654.97	1,948.52
		2630 Publications/Reference Mat'l	0.00	372.40
	Total	1,933.57	6,608.49	
31 Equipment		3118 Maintenance / Repairs	363.00	1,452.00
		Total	363.00	1,452.00
	Total	195,338.57	763,832.02	

Monthly Financial Statement by Legislative Year

Office: 10H0999 HOUSE ADMINISTRATION - MIN

Authorization Year 2023

2023:118th Congress 1st Session

Month: April 2023

Disbursed Detail

Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFF#	Office ID	MTD Disbursed
EXPEN	11 Personnel Compensation	1101	4/28/2023	INT_PAY	PR23042800	1698			ABBOUD,KHALIL	Deputy Staff Director	04/01/2023 to 04/30/2023			16,975.00
						7041			AGADA, ENUMAILE M.	Oversight Counsel	04/01/2023 to 04/30/2023			8,583.33
						6715			BRIGGS, PATRICK E.	Professional Staff	04/01/2023 to 04/30/2023			13,333.33
						5038			CARPENTER,KYLIE L	Professional Staff - Franking	04/01/2023 to 04/30/2023			8,333.33
						1705			DEFREITAS,MATTHE W A	Franking Staff Dir	04/01/2023 to 04/30/2023			12,916.67
						1697			FLAHERTY JR,EDWARD	Democratic Chief Clerk	04/01/2023 to 04/30/2023			16,250.00
						1670			FLEET II,JAMES P	Democratic Staff Director	04/01/2023 to 04/30/2023			17,575.00
						8697			GARCIA, ANDREW A.	Staff Assistant	04/01/2023 to 04/30/2023			4,125.00
						9791			GERGES, GIANNA K.	Staff Assistant	04/01/2023 to 04/30/2023			3,750.00
						5537			GREGORY,SEAN R.	Staff Assistant/Frinking	04/01/2023 to 04/30/2023			4,125.00
2437			MAULDIN, EVAN B.	Financial Administrator	03/01/2023 to 03/31/2023			7,366.66						

REPORT ON TRAVEL PERFORMED
 Committee on House Administration
 118th Congress, 1st Session
 April 2023

MAJORITY

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Lodging & Meals	Other Expenses	
NO TRAVEL PERFORMED								

MINORITY

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Lodging & Meals	Other Expenses	
NO TRAVEL PERFORMED								

Employee and Job Title	Annual Salary	Gross Pay	Period
APPELBAUM, MICHAEL FREDERICK PROFESSIONAL STAFF - COMMUNICATIONS STANDARD C	65,000.00	5,055.56	04/01/2023 to 04/30/2023
ARIENT, JOHN RYAN STAFF ASSISTANT	55,000.00	4,583.33	04/01/2023 to 04/30/2023
BUCHELI, DANIEL C STAFF DIRECTOR OF THE COMMUNICATIONS STANDARDS	145,000.00	5,638.89	04/01/2023 to 04/30/2023
BURNS, MARY ELIZABETH PRESS SECRETARY	65,000.00	5,416.67	04/01/2023 to 04/30/2023
CALDWELL, BRITTANY MORGAN PROFESSIONAL STAFF	70,000.00	5,833.33	04/01/2023 to 04/30/2023
CARNEY, RYAN TERRENCE SENIOR ADVISOR	100,000.00	8,333.33	04/01/2023 to 04/30/2023
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	180,000.00	15,000.00	04/01/2023 to 04/30/2023
DEISE, ALEXANDER CHARLES COUNSEL	80,000.00	6,666.67	04/01/2023 to 04/30/2023
DURAK, DANIEL F PROFESSIONAL STAFF	85,000.00	7,083.33	04/01/2023 to 04/30/2023
FITZPATRICK, ROBERT SPECIAL ADVISOR	195,000.00	1,625.00	04/01/2023 to 04/30/2023
HARLEY, DEREK N SENIOR ADVISOR	170,000.00	14,166.67	04/01/2023 to 04/30/2023
HAYS, CALEB JONATHAN GENERAL COUNSEL/DEPUTY STAFF DIRECTOR	199,000.00	16,583.33	04/01/2023 to 04/30/2023
JOHNSON, WILLIAM ARMSTRONG STAFF ASSISTANT	50,000.00	4,166.67	04/01/2023 to 04/30/2023
LANE, THOMAS S ELECTIONS COUNSEL & DIRECTOR OF ELECTIONS COALITION	155,000.00	12,916.67	04/01/2023 to 04/30/2023
LANGEMEIER, LOGAN C OVERSIGHT SUBCOMMITTEE STAFF ASSISTANT	63,000.00	5,250.00	04/01/2023 to 04/30/2023
LANGNES III, JAMES ALLEN SPECIAL ADVISOR	75,000.00	6,250.00	04/01/2023 to 04/30/2023
LASSITER, HILLARY W PROFESSIONAL STAFF	115,000.00	9,583.33	04/01/2023 to 04/30/2023
MAULDIN, EVAN B PROFESSIONAL STAFF	30,000.00	-7,366.66	04/01/2023 to 04/30/2023
Employee and Job Title	Annual Salary	Gross Pay	Period
MONAHAN, TIMOTHY J STAFF DIRECTOR	199,300.00	16,608.33	04/01/2023 to 04/30/2023
MONTERROSO, KRISTEN DAWN SHARED EMPLOYEE	130,000.00	10,833.33	04/01/2023 to 04/30/2023
NEITZEL, WILLIAM E	75,000.00	6,250.00	04/01/2023 to 04/30/2023

PROFESSIONAL STAFF

PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	55,000.00	4,583.33	04/01/2023 to 04/30/2023
PLATT JR, MICHAEL SENIOR ADVISOR	199,000.00	10,502.78	04/01/2023 to 04/30/2023
PORWOLL, ANDREA M COMMUNICATIONS DIRECTOR	130,000.00	10,833.33	04/01/2023 to 04/30/2023
POWELL, ROBERT R SENIOR STAFF ASSISTANT	70,000.00	5,833.33	04/01/2023 to 04/30/2023
SCHWALB, JANET GIULIANI DEPUTY STAFF DIRECTOR FOR ADVICE & GUIDANCE	180,000.00	15,000.00	04/01/2023 to 04/30/2023
SMITH, ELLIOT MICHAEL DEPUTY DIRECTOR OF OVERSIGHT	105,000.00	8,750.00	04/01/2023 to 04/30/2023
TOMLINSON, ELLIOTT R DEPUTY GENERAL COUNSEL	175,000.00	14,583.33	04/01/2023 to 04/30/2023
VAN ORMAN, EVAN GREGORY OVERSIGHT STAFF ASSISTANT	55,000.00	4,583.33	04/01/2023 to 04/30/2023
WHITE, GRACE ELIZABETH MEDIA ADVISOR	24,000.00	2,000.00	04/01/2023 to 04/30/2023
WILSON, AUBREY PATRICIA DEPUTY STAFF DIRECTOR OF MODERNIZATION & OVERSIGHT	180,000.00	15,000.00	04/01/2023 to 04/30/2023
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	100,000.00	8,333.33	04/01/2023 to 04/30/2023

SPECIAL & SELECT COMMITTEE - LUMP SUM ACCRUED LEAVE

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
FITZPATRICK, ROBERT SPECIAL ADVISOR	195,000.00	10,833.33		
Employee and Job Title	Annual Salary	Gross Pay	Period	
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	203,700.00	16,975.00	04/01/2023 to 04/30/2023	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	103,000.00	8,583.33	04/01/2023 to 04/30/2023	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF	160,000.00	13,333.33	04/01/2023 to 04/30/2023	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	100,000.00	8,333.33	04/01/2023 to 04/30/2023	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	155,000.00	12,916.67	04/01/2023 to 04/30/2023	
FLAHERTY JR, EDWARD DEMOCRATIC CHIEF CLERK	195,000.00	16,250.00	04/01/2023 to 04/30/2023	
FLEET II, JAMES P.D. DEMOCRATIC STAFF DIRECTOR	210,900.00	17,575.00	04/01/2023 to 04/30/2023	

GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	4,125.00	04/01/2023 to 04/30/2023
GERGES, GIANNA KARAM STAFF ASSISTANT	45,000.00	3,750.00	04/01/2023 to 04/30/2023
GREGORY, SEAN ROBIN STAFF ASSISTANT/FRANKING	49,500.00	4,125.00	04/01/2023 to 04/30/2023
MAULDIN, EVAN B FINANCIAL ADMINISTRATOR	52,000.00	8,811.10	04/01/2023 to 04/30/2023
MORALES GOMEZ, JOSE A. PROFESSIONAL STAFF	77,000.00	6,416.67	04/01/2023 to 04/30/2023
NASTA, SARAH MICHELLE ELECTION COUNSEL	150,000.00	12,500.00	04/01/2023 to 04/30/2023
NORTON, SIERRA ROSE PRESS SECRETARY	63,250.00	5,270.83	04/01/2023 to 04/30/2023
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	145,000.00	805.56	04/01/2023 to 04/30/2023
REILLY, OWEN DENIS PROFESSIONAL STAFF	40,000.00	3,333.33	04/01/2023 to 04/30/2023
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	150,000.00	12,500.00	04/01/2023 to 04/30/2023
SORRENDINO, ABBIE MARIE SENIOR ADVISOR TO RANKING MEMBERS	25,000.00	2,083.33	04/01/2023 to 04/30/2023
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	200,000.00	16,666.67	04/01/2023 to 04/30/2023
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	145,000.00	4,027.78	

Committee on House Administration
Detailees – April 2023
118th Congress 1st Session

NAME	AGENCY	Start Date	End Date	Majority/ Minority
Carolyn Howard	Government Publishing Office	04/17/23	04/17/24	Majority