

Congress of the United States

Washington, DC 20510

October 14, 2025

The Honorable Bryan Steil
Chairman
Committee on House Administration
U.S. House of Representatives
Washington, D.C. 20515

Dear Chairman Steil,

Please find enclosed the required report highlighting monthly expenses and payroll certification for the Congressional Labor Caucus, an Eligible Congressional Member Organization (eCMO). We will have this information and all related reports available for Members of the eCMO to review upon request.

If there are any questions, please have your staff contact Tommy Wolfe, Executive Director of the Congressional Labor Caucus, at 202-870-8438 or Tommy.Wolfe@mail.house.gov.

Sincerely,



Donald Norcross

Chair

Congressional Labor Caucus

Enclosure:

- 1) September Report on Monthly Expenses for the Congressional Labor Caucus
- 2) September Payroll Certification for the Congressional Labor Caucus

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

09/01/2025 to 09/30/2025

Process Level: CMLAC ELIGIBLE CMO-LAC

Accounting Organization: AACMLAC

SALARIES O&E - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks	Employee No.
MOORE, SHANE FINANCIAL ADMINISTRATOR	6,000.00	500.00	09/01/2025 to 09/30/2025		
VILLARROEL, GILLIAN V CAUCUS ASSISTANT	65,000.00	5,416.67	09/01/2025 to 09/30/2025		
WOLFE, TOMMY CHRISTOPHER EXECUTIVE DIRECTOR	120,000.00	10,000.00	09/01/2025 to 09/30/2025		

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

09/01/2025 to 09/30/2025

Process Level: CMLAC ELIGIBLE CMO-LAC

Accounting Organization: AACMLAC

Employee Group	Expenditure	Active	Paid
SALARIES O&E - PERSONNEL	15,916.67	3	3
Total	15,916.67	3	3

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.



U.S. House of Representatives

Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025
2025:119th Congress 1st Session
Month: 2025 September - Closed

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
TRNSP	** Authorization	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
	Total	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
OTHER	** Authorization	0.00	246,750.00	246,750.00	0.00	0.00	0.00	0.00	0.00	246,750.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	126,972.25	126,972.25	(126,972.25)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	859.15	859.15	(859.15)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	256.00	256.00	(256.00)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	56.18	56.18	(56.18)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	1,788.90	1,788.90	(1,788.90)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	1,554.34	1,554.34	(1,554.34)
	Total	0.00	246,750.00	246,750.00	0.00	0.00	0.00	131,486.82	131,486.82	115,263.18

U.S. House of Representatives
Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025
2025:119th Congress 1st Session
Month: 2025 September - Closed

Disbursed Summary

Program		Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
OTHER	Official Expenses of Members	11 Personnel Compensation	1101 Non-Statutory Compensation	15,916.67	126,972.25
			Total	15,916.67	126,972.25
		23 Rent, Communications, Utilities	2322 DC Telecom Tolls (TRANSFER)	101.00	759.15
			2335 HIR Graphics (TRANSFER)	100.00	100.00
			Total	201.00	859.15
		24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	66.00	156.00
			2403 Photographic (TRANSFER)	0.00	100.00
			Total	66.00	256.00
		25 Other Services	2571 Technology Service Contracts	0.00	28.09
			2572 Web Dev Hst,Email & Rltd Serv	28.09	28.09
			Total	28.09	56.18
		26 Supplies and Materials	2603 Food & Beverage	0.00	1,305.87
			2620 Office Supplies (Outside)	20.43	365.73
			2621 Office Supply (TRANSFER)	0.00	89.21
			2630 Publications/Reference Mat'l	0.00	28.09
			Total	20.43	1,788.90
		31 Equipment	3112 Computer Hardw Purch <\$25,000	0.00	1,554.34
			Total	0.00	1,554.34
		Total		16,232.19	131,486.82

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Monthly Financial Statement by Legislative Year

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Allowance Year 2025
2025:119th Congress 1st Session
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Disbursed Detail

Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
OTHER	11 Personnel Compensation	1101	9/30/2025	INT_PAY	PR25093000	25			MOORE, SHANE	Financial Administrator	09/01/2025 to 09/30/2025			500.00
						10562			VILLARROEL, GILLIAN V.	Caucus Assistant	09/01/2025 to 09/30/2025			5,416.67
						5524			WOLFE, TOMMY C.	Executive Director	09/01/2025 to 09/30/2025			10,000.00
			Total											15,916.67
		Total												15,916.67
	23 Rent, Communications, Utilities	2322	9/26/2025	INT_EMS	EM25092600	1825				Dc Telecom Tolls (transfer)	08/01/2025 to 08/31/2025			97.50
						1826				Dc Telecom Tolls (transfer)	08/01/2025 to 08/31/2025			3.50
			Total											101.00
		2335	9/26/2025	INT_MED	MS25092600	64				34483	09/17/2025 to 09/17/2025			100.00
			Total											100.00
		Total												201.00
	24 Printing and Reproduction	2402	9/9/2025	VCH_EXP	X0286620	3	08/04/2025	*****534 110P-286620	CITIBANK	2402 - Non-Frankable Printing	08/01/2025 to 08/01/2025	3461399	PCard - Visa	66.00
														66.00
			Total											66.00
	25 Other Services	2572	9/9/2025	VCH_EXP	X0286620	2	08/04/2025	*****534 110P-286620	CITIBANK	2572 - Web Dev Hst,Email & Rlt	08/23/2025 to 09/23/2025	3461399	PCard - Visa	28.09
														28.09
			Total											28.09

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Allowance Year 2025
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Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
OTHER	25 Other Services	Total												28.09
	26 Supplies and Materials	2620	9/9/2025	VCH_EXP	X0286620	1	08/04/2025	*****534 110P-286620	CITIBANK	.2620 - Office Supplies (outsi	08/20/2025 to 08/20/2025	3461399	PCard - Visa	20.43
		Total												20.43
		Total												20.43

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Allowance Year 2025
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Intern Allowance Budget to Actual

Intern Allowance Disbursed Summary

Intern Allowance Disbursed Detail