

COMMITTEE ON HOUSE ADMINISTRATION
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Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

November 7, 2011

The Honorable Daniel E. Lungren
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

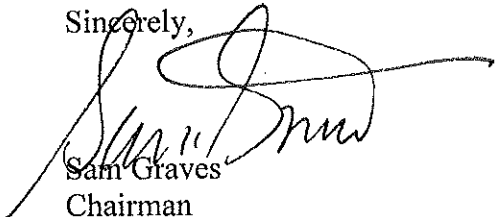
Dear Chairman Lungren:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for September 2011, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of Committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Sam Graves
Chairman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
112TH CONGRESS, 1ST SESSION**

SEPTEMBER 2011 COMMITTEE HEARINGS

Hearings

September 8, 2011: *“Innovative Approaches to Meeting the Workforce Needs of Small Businesses.”* The hearing focused on small businesses’ growing need for highly skilled and trained workers and how private, industry-led portable skills certification programs are helping meet these needs while improving career and education prospects for students and workers. The hearing was intended to help educate policymakers regarding innovative approaches to meeting the workforce needs of small businesses.

September 14, 2011: *“Beyond the Size Standards: Sustainability of Small Business Graduates.”* The hearing examined proposals for a medium-sized business program. Specifically, the hearing looked at H.R. 1812, the *Small Business Growth Act*, and other legislative proposals. The hearing analyzed the desirability of a medium-sized business program, the effect of such program on current small firms and the fundamental issues any such program must address if the program is to succeed.

September 21, 2011: *“Eliminating Job-Sapping Federal Rules through Restrospective Reviews-Oversight of the President’s Efforts.”* The purpose of the hearing was to examine the President’s Executive Order 13,563 which requires federal agencies to develop plans for restrospective review of all their regulations. The plans mandated by the Executive Order were finalized on August 22, 2011 and the Committee heard from the official overseeing compliance with these plans - the Honorable Cass Sunstein, Administrator of the Office of Information and Regulatory Affairs of the Office of management and Budget.

Markups

No markups were held during this time.

SEPTEMBER 2011 SUBCOMMITTEE HEARINGS

Subcommittee on Contracting and Workforce

September 15, 2011: *“Helping Small Businesses Compete: Challenges within Programs Designed to Assist Small Contractors.”* The hearing reviewed three recent reports by the U.S. Government Accountability Office (GAO). These reports were (1) GAO-11-548R, *Mentor-Protégé Programs Have Policies That Aim to Benefit Participants but Do Not Require Postagreement Tracking*; (2) GAO-11-549R, *Improvements Needed to Help Ensure Reliability of SBA’s Performance Data on Procurement Center Representatives*; and (3) GAO-11-418, *Small Business Contracting: Action Needed by Those Advocates Do Not Report to Agency Heads as Required*.

Subcommittee on Agriculture, Energy and Trade

September 19, 2011: “*Are Excessive Energy Regulations and Policies Limiting Energy Independence, Killing Jobs and Increasing Prices for Consumers?*” The hearing examined burdensome federal regulations and policies on the energy industry and their impact on small businesses, jobs and consumer prices. Specifically, the hearing examined the coal combustion residuals (CCR) proposed rule (*75 Federal Register 35127-35264*), the proposed rule to limit mercury and other air toxics from coal-burning electricity generators (*76 Federal Register 24976-25147*), the Environmental Protection Agency’s (EPA) regulation of greenhouse gas emissions and potential regulation of hydraulic fracturing in the natural gas industry. Additionally, the hearing will focused on the permitting and leasing process of the Department of the Interior.

U.S. House of Representatives
Small Business Committee Majority
SM000
Fund Balance Statement by Paid Date
September

Total Authorization

SBCR 112-1

\$2,143,260.66

Less Expenses for:

January	2011	\$72,911.86
February		\$82,613.74
March		\$124,712.50
April		\$141,696.78
May		\$151,233.84
June		\$153,755.73
July		\$150,917.50
August		\$158,201.43
September		\$158,719.44

Total Expenses to Date:

\$1,194,762.82

Unexpended authorization

\$948,497.84

**U.S. House of Representatives
Small Business Committee Majority**

**Monthly Statement by Paid Date
SBCR 112-1 September**

Description	September	YTD Including September	Cumulative Total
Non-Statutory Compensation	\$146,117.58	\$1,114,863.83	\$1,114,863.83
11-Personnel Compensation subtotal	\$146,117.58	\$1,114,863.83	\$1,114,863.83
Commercial Transportation	\$3,257.50	\$4,759.50	\$4,759.50
Lodging	\$636.54	\$636.54	\$636.54
Meals	\$111.66	\$423.98	\$423.98
Car Rental	\$959.97	\$1,349.13	\$1,349.13
Gasoline	\$27.51	\$27.51	\$27.51
Taxi/Parking/Tolls	\$166.95	\$232.95	\$232.95
21-Travel subtotal	\$5,160.13	\$7,429.61	\$7,429.61
DC Telecommunication Equipment (TRANSFER)	\$0.00	\$1,333.37	\$1,333.37
DC Telecommunication Service (TRANSFER)	\$280.17	\$2,240.61	\$2,240.61
DC Telecommunication Tolls (TRANSFER)	\$1,177.43	\$9,082.78	\$9,082.78
HIR Graphics (TRANSFER)	\$0.00	\$174.00	\$174.00
Postage/Courier/Box rental	\$0.00	\$28.06	\$28.06
Franked Mail	\$0.44	\$0.44	\$0.44
Equipment Rental	\$0.00	\$1,687.96	\$1,687.96
23-Rent, Communications and Utilities subtotal	\$1,458.04	\$14,547.22	\$14,547.22
Printing & Reproduction	\$0.00	\$29.95	\$29.95
Photographic (TRANSFER)	\$21.50	\$124.50	\$124.50
Advertisements	\$195.00	\$195.00	\$195.00
24-Printing and Reproduction subtotal	\$216.50	\$349.45	\$349.45
Technology Service Contracts	\$2,261.11	\$27,453.67	\$27,453.67
25-Other Services subtotal	\$2,261.11	\$27,453.67	\$27,453.67
Bottled Water	\$300.43	\$825.00	\$825.00
Food and Beverage	\$0.00	\$885.08	\$885.08
Framing (TRANSFER)	\$34.00	\$107.00	\$107.00
Office Supplies (Outside)	\$431.00	\$6,782.13	\$6,782.13
Office Supply (TRANSFER)	\$2,144.64	\$5,726.94	\$5,726.94
Publications/Reference Material	\$486.67	\$5,466.78	\$5,466.78
26-Supplies and Materials subtotal	\$3,396.74	\$19,792.93	\$19,792.93
Equipment (TRANSFER)	\$0.00	\$772.00	\$772.00
Equipment & Software Maintenance	\$109.34	\$9,554.11	\$9,554.11
31-Equipment subtotal	\$109.34	\$10,326.11	\$10,326.11

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
September

Total Authorization

SBCD 112-1 \$1,071,630.00

Less Expenses for:

January	2011	\$82,791.90
February		\$113,243.25
March		\$85,874.53
April		\$94,980.45
May		\$83,255.03
June		\$87,343.10
July		\$92,766.62
August		\$69,483.80
September		\$82,956.51

Total Expenses to Date: \$792,695.19

Unexpended authorization \$278,934.81

11/02/11

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
SBCD 112-1 September

Description	YTD Including		Cumulative Total
	September	September	
Non-Statutory Compensation	\$79,343.35	\$770,431.37	\$770,431.37
11-Personnel Compensation subtotal	\$79,343.35	\$770,431.37	\$770,431.37
Commercial Transportation	\$1,422.00	\$3,333.60	\$3,333.60
21-Travel subtotal	\$1,422.00	\$3,333.60	\$3,333.60
DC Telecommunication Equipment (TRANSFER)	\$54.66	\$721.29	\$721.29
DC Telecommunication Service (TRANSFER)	\$140.08	\$1,121.39	\$1,121.39
Postage/Courier/Box rental	\$0.00	\$36.34	\$36.34
23-Rent, Communications and Utilities subtotal	\$194.74	\$1,879.02	\$1,879.02
Printing & Reproduction	\$0.00	\$335.00	\$335.00
24-Printing and Reproduction subtotal	\$0.00	\$335.00	\$335.00
Technology Service Contracts	\$1,326.10	\$11,935.06	\$11,935.06
25-Other Services subtotal	\$1,326.10	\$11,935.06	\$11,935.06
Bottled Water	\$233.81	\$734.39	\$734.39
Office Supply (TRANSFER)	\$36.93	\$279.71	\$279.71
26-Supplies and Materials subtotal	\$270.74	\$1,014.10	\$1,014.10
Equipment & Software Maintenance	\$399.58	\$3,767.04	\$3,767.04
31-Equipment subtotal	\$399.58	\$3,767.04	\$3,767.04
Total Expenses	\$82,956.51	\$792,695.19	\$792,695.19

112th Congress, 1st Session
Committee on Small Business
Franked Mail

Allocation:	\$5000
January:	\$0
February:	\$0.44
March:	\$1.05
April:	\$3.54
May:	\$4.78
June:	\$9.63
July:	\$4.11
August:	\$0.44
September:	\$4.03
October:	
November:	
December:	

Total Expended:	\$28.08
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Travel Performed
 Committee on Small Business
 112th Congress
 September 2011

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	Total
Paul Sass	8/4/2011	8/12/2011	Committee Business	NY-DC	\$1,283.57	\$788.34		\$2,071.91
Andy Guggenheim	8/24/2011	8/26/2011	Committee Business	DC-DEN-DC	\$758.40	\$154.32		\$912.72

Travel Performed Report
Committee on Small Business
112th Congress, 1st Session,
September, 2011

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	Total
Rep. Mark Critz	7/17/11	7/19/11	Committee Business	DCA-GJT-DCA	\$ 617.50	\$ -	\$ -	\$ 617.50
Michael Day	7/17/11	7/18/11	Committee Business	DCA-GJT-IAD	\$ 804.50	\$ -	\$ -	\$ 804.50

112th Congress, 1st Session
Committee on Small Business
Employee List
September 2011

<u>Employee</u>	<u>Job Title</u>	<u>Gross Pay</u>
Day, Michael	Staff Director	\$ 7,187.50
Garcia, Moraima	Office Manager	\$ 5,375.00
Slattery, Timothy J	Chief Counsel	\$ 447.22
Boisclair, Pierce C	Intern	\$ 1,750.00
Christian, Lisa	Professional Staff	\$ 5,750.00
Dungan, Hilary	Staff Assistant	\$ 2,500.00
Guggenheim, Andrew	Professional Staff	\$ 7,916.67
Hartz, Joseph E	Professional Staff	\$ 7,916.67
Haurek, Alex	Communications Director	\$ 9,583.33
Jiminez, Martin	Banking Counsel	\$ 12,166.67
Johnson, Melissa R	Professional Staff	\$ 4,583.33
Jordan, Darrell H	Communications Director	\$ 8,333.33
Karellas, Andreas P	Professional Staff	\$ 7,916.67
Knox, Wendy	Press Secretary	\$ 5,583.33
Leieritz, Jeffrey D	Staff Assistant	\$ 2,500.00
Lyons, Christopher N	Oversight Counsel	\$ 7,916.67
Matousek, Micael	Professional Staff	\$ 3,333.33
Minehardt, Adam	Deputy Staff Director	\$ 12,500.00
Northcutt, Eminence	Professional Staff	\$ 4,583.33
Murphy, Emily	Senior Counsel	\$ 11,666.67
Oliver, Janet L	Deputy Staff Director	\$ 11,666.67
Parmar, Neveen	Tax Counsel	\$ 10,000.00
Pelletier, Justin M	Professional Staff	\$ 5,000.00
Pineles, Barry	Chief Counsel	\$ 12,833.33
Rabbitt, Caroline	Clerk/Writer	\$ 3,333.33
Ratto, Mark Peter	Professional Staff	\$ 7,500.00
Salley, Lori Ann	Staff Director	\$ 14,034.25
Sass, Paul J	Deputy Chief of Staff	\$ 12,500.00
Shupe, Brooke A	Professional Staff	\$ 4,083.33
Smith, Buffy Renee	Scheduler	\$ 4,583.33
Villasenor, Cielo	Press Assistant	\$ 2,916.67
Walker, Mindi	Professional Staff	\$ 7,500.00