

HOUSE ADMINISTRATION COMMITTEE



RESOURCE GUIDE: LEGISLATIVE DIRECTORS

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NEED HELP?

Give us a call!

★ SECURITY

- U.S. Capitol Police
- House Sergeant at Arms

★ HOUSE ENTITY OVERSIGHT

- Library of Congress
- Congressional Research Services
- Government Printing Office
- Smithsonian

★ ELECTIONS

- Legislation
- Observers Program
- Federal

★ OFFICE PROBLEMS

- Architect of the Capitol
- CAO

★ EDUCATIONAL PROGRAMMING

- "Being an effective..." series
- Level Up
- CAO Coaches

★ MISCELLANEOUS

- Parking
- Other

Contact Us:

Director of Member Services

Jordan Wilson

M:202.225.8291 C:202.579.1691

Communications Director

Grace White

M:202.225.8281 C:202.875.9086

Comparative Print Suite

The NEW Comparative Print Suite (compare.house.gov) displays legislative changes in context, including how a bill changes law and how two versions of a legislative proposal differ.

All House staff have immediate access to the Basic Edition of the Comparative Print Suite, which includes the Bill to Bill Differences and Bill Viewer tools.

To use the Advanced Edition, staff need to take the required Comparative Print Suite course available through the CAO's [Congressional Staff Academy website](#).

Advanced users can:

- View how a bill changes law,
- Upload files to generate comparative print reports, and
- Store comparative prints.

After completing the on-demand course, staff will be granted advanced access.

For questions about legislative drafting, contact the Office of the Legislative Counsel at (202) 225-6060 or legcoun@mail.house.gov.

For assistance using the Comparative Print Suite, contact Legislative Computer Systems at Clerk-Support-ComparativePrint@mail.house.gov.

HOUSE SERVICES AND DISCOUNTS

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FREE Information Resources:

[HeinOnline](#) - Legal history and government publications, including the statutes at Large, all available as downloadable and searchable PDFs of the original documents.

[Lexis Nexis and Westlaw](#) - Annotated U.S. Code, state and federal statutes, cases, and articles from legal journals.

[ProQuest Congressional](#) - Congressional publications, including hearing transcripts, committee reports, and bill versions, dating back to 1789.

Full House Services and Discount Guide Found on HouseNet.

MODERNIZATION SUBCOMMITTEE INITIATIVES

Longworth Main Street - The Committee on House Administration, CAO, and AOC have been working to refresh the basement floor of Longworth to create a central hub for Members and staff with services available.

Staff Collaboration Space - On the fourth floor of Cannon, a new staff collaboration space pilot has launched to give staff an additional meeting space.

Flag Track Portal - A new pilot program to help offices easily manage and track constituent flag requests. FlagTrack was developed to make a more efficient process for managing flag requests in each congressional office.

E-Discovery Software: House Committees now have access to industry-standard discovery document management software, which makes the time-consuming tasks of reviewing and analyzing documents much more efficient.

The Subcommittee will be rolling out a number of exciting new initiatives in the coming weeks.