

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6515

COMMITTEE  
HOUSE ADMINISTRATION  
MAY 17 PM 4:51

May 17, 2012

The Honorable Daniel E. Lungren  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

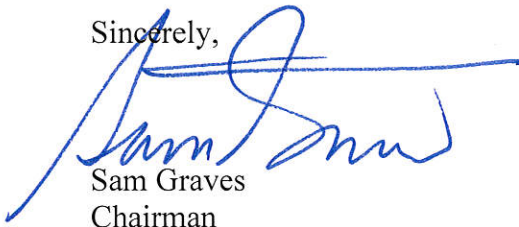
Dear Chairman Lungren:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for April 2012, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of Committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Sam Graves  
Chairman

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Fund Balance Statement by Paid Date**  
**April**

---

---

**Total Authorization**

112-2	\$2,255,690.67
-------	----------------

**Less Expenses for:**

---

January	2012	\$144,663.84
February		\$164,801.89
March		\$162,718.32
April		\$166,414.22

<b>Total Expenses to Date:</b>	<b>\$638,598.27</b>
--------------------------------	---------------------

<b>Unexpended authorization</b>	<b>\$1,617,092.40</b>
---------------------------------	-----------------------

---

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Monthly Statement by Paid Date**  
**112-2 April**

Description	April	YTD Including April	Cumulative Total
Non-Statutory Compensation	\$153,784.26	\$612,720.94	\$612,720.94
<b>11-Personnel Compensation subtotal</b>	<b>\$153,784.26</b>	<b>\$612,720.94</b>	<b>\$612,720.94</b>
Commercial Transportation	\$3,195.28	\$3,877.68	\$3,877.68
Lodging	\$1,286.57	\$1,286.57	\$1,286.57
Meals	\$1,252.56	\$1,410.71	\$1,410.71
Car Rental	\$777.60	\$875.78	\$875.78
Gasoline	\$202.64	\$235.10	\$235.10
Taxi/Parking/Tolls	\$157.34	\$204.34	\$204.34
<b>21-Travel subtotal</b>	<b>\$6,871.99</b>	<b>\$7,890.18</b>	<b>\$7,890.18</b>
DC Telecommunication Equipment (TRANSFER)	\$104.00	\$846.00	\$846.00
DC Telecommunication Service (TRANSFER)	\$280.17	\$840.51	\$840.51
DC Telecommunication Tolls (TRANSFER)	\$1,281.05	\$3,833.72	\$3,833.72
HIR Graphics (TRANSFER)	\$10.00	\$10.00	\$10.00
Postage/Courier/Box rental	\$0.00	\$16.54	\$16.54
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$1,675.22</b>	<b>\$5,546.77</b>	<b>\$5,546.77</b>
Printing & Reproduction	\$0.00	\$80.00	\$80.00
<b>24-Printing and Reproduction subtotal</b>	<b>\$0.00</b>	<b>\$80.00</b>	<b>\$80.00</b>
Technology Service Contracts	\$3,196.11	\$7,174.45	\$7,174.45
<b>25-Other Services subtotal</b>	<b>\$3,196.11</b>	<b>\$7,174.45</b>	<b>\$7,174.45</b>
Bottled Water	\$14.26	\$14.26	\$14.26
Food and Beverage	\$155.00	\$155.00	\$155.00
Framing (TRANSFER)	\$0.00	\$0.00	\$0.00
Office Supplies (Outside)	\$29.38	\$604.13	\$604.13
Office Supply (TRANSFER)	\$66.80	\$346.00	\$346.00
Publications/Reference Material	\$213.55	\$219.62	\$219.62
<b>26-Supplies and Materials subtotal</b>	<b>\$478.99</b>	<b>\$1,339.01</b>	<b>\$1,339.01</b>
Equipment & Software Maintenance	\$407.65	\$3,846.92	\$3,846.92
<b>31-Equipment subtotal</b>	<b>\$407.65</b>	<b>\$3,846.92</b>	<b>\$3,846.92</b>
<b>Total Expenses</b>	<b>\$166,414.22</b>	<b>\$638,598.27</b>	<b>\$638,598.27</b>

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Fund Balance Statement by Paid Date**  
**April**

---

---

**Total Authorization**

<b>112-2</b>	<b>\$1,127,845.33</b>
--------------	-----------------------

**Less Expenses for:**

---

January	2012	\$63,924.60
February		\$71,491.23
March		\$70,129.73
April		\$68,654.15

<b>Total Expenses to Date:</b>	<b>\$274,199.71</b>
--------------------------------	---------------------

<b>Unexpended authorization</b>	<b>\$853,645.62</b>
---------------------------------	---------------------

---

05/16/12

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Monthly Statement by Paid Date**  
**112-2 April**

Description	April	YTD Including April	Cumulative Total
Non-Statutory Compensation	\$68,062.49	\$267,712.49	\$267,712.49
<b>11-Personnel Compensation subtotal</b>	<b>\$68,062.49</b>	<b>\$267,712.49</b>	<b>\$267,712.49</b>
DC Telecommunication Equipment (TRANSFER)	\$52.00	\$422.99	\$422.99
DC Telecommunication Service (TRANSFER)	\$140.08	\$420.24	\$420.24
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$192.08</b>	<b>\$843.23</b>	<b>\$843.23</b>
Technology Service Contracts	\$0.00	\$3,978.30	\$3,978.30
<b>25-Other Services subtotal</b>	<b>\$0.00</b>	<b>\$3,978.30</b>	<b>\$3,978.30</b>
Bottled Water	\$0.00	\$66.25	\$66.25
Office Supply (TRANSFER)	\$0.00	\$1.15	\$1.15
<b>26-Supplies and Materials subtotal</b>	<b>\$0.00</b>	<b>\$67.40</b>	<b>\$67.40</b>
Equipment & Software Maintenance	\$399.58	\$1,598.29	\$1,598.29
<b>31-Equipment subtotal</b>	<b>\$399.58</b>	<b>\$1,598.29</b>	<b>\$1,598.29</b>
<b>Total Expenses</b>	<b>\$68,654.15</b>	<b>\$274,199.71</b>	<b>\$274,199.71</b>

**ACTIVITIES OF THE  
COMMITTEE ON SMALL BUSINESS  
112<sup>TH</sup> CONGRESS, 2<sup>ND</sup> SESSION**

***APRIL 2012 COMMITTEE HEARINGS***

April 18, 2012: “*The Tax Outlook for Small Businesses: What’s on the Horizon?*” Tax season reminds us that small businesses are disproportionately affected by tax compliance. For small business owners, tax rates can drive business decisions. Higher tax rates can mean that small firms have less capital to create jobs and invest back in their companies. Small companies can also be adversely affected by tax paperwork and recordkeeping requirements. This hearing provided Members with an opportunity to learn more about the tax policies that small businesses will face.

***Markups***

No Markups were held during this time.

***APRIL 2012 SUBCOMMITTEE HEARINGS***

***Subcommittee on Agriculture Energy and Trade***

April 2, 2012: “*Impact of U.S. Trade Policies on Small Businesses and Manufacturing.*” According to Census data, the United States exported over \$2.1 trillion in 2011, or 14 percent of the gross domestic product (GDP). Small businesses play a large role in exports, as they account for nearly 98 percent of all identified exporters. This field hearing, which took place in Pittsburgh, Pennsylvania, examined the impact of international trade policies on small manufacturers, while also identifying best practices to promote domestic exports.

April 25, 2012: “*Small Business Innovators: On the Cutting Edge of Energy Solutions.*” The purpose of the hearing was to examine innovative ways small businesses contribute to energy production. Specifically, the Subcommittee focused on advanced biofuels, such as cellulosic ethanol, and new innovative technologies small companies have developed to produce energy from previously unused materials. The Subcommittee also looked at the role of research and development in spurring innovative technology within the advanced biofuels field.

***Subcommittee on Economic Growth, Tax and Capital Access***

April 19, 2012: “*Equity Finance: Catalyst for Small Business Growth.*” Equity financing is a funding method where a business owner sells a percentage of their company in exchange for an ownership stake. Because many start-up businesses do not have sufficient assets to pledge as collateral to secure a bank loan, equity finance is an important source of funding. Equity finance provides not only growth capital, but also strategic partners who are invested in the business’s success. Witnesses discussed the affect of the current regulatory environment on equity finance and ways to strengthen the entrepreneurial funding ecosystem.

***Subcommittee on Healthcare and Technology Joint Hearing with Committee on Science,  
Space and Technology Subcommittee on Investigations & Oversight***

April 25, 2012: “*How the Report on Carcinogens Uses Science to Meet its Statutory Obligations, and its Impact on Small Business Jobs.*” The Report on Carcinogens (RoC) is a Congressionally mandated, science-based, public health report that identifies substances that may cause cancer and pose a risk to people in the United States. The U.S. Department of Health and Human Services’ (HHS) National Toxicology Program (NTP), an interagency program administered by the National Institute of Environmental Health Sciences, produces the Report on Carcinogens. The NTP published the 12th RoC last year and is embarking on preparations for the 13th RoC. Witnesses discussed the history of the RoC, the process and science that NTP uses to meet its statutory obligations, and the RoC’s impact on small businesses.

Travel Performed  
 Committee on Small Business  
 112th Congress, 1st Session  
 April 2012

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	
Sam Graves	4/10/2012	4/10/2012	Committee Business	Omaha-Port	\$267.10	\$126.75		\$393.85
	2/22/2012	2/22/2012	Committee Business	WPB-KC	\$309.60			\$309.60
	3/11/2012	3/13/2012	Committee Business	KC-Vegas-KC	\$844.60	\$122.08		\$966.68
Paul Sass	4/9/2012	4/11/2012	Committee Business	DC-Port-DC	\$992.11	\$329.66		\$1,321.77
Emily Murphy	2/20/2012	2/22/2012	Committee Business	DC-WPB-DC	\$889.07	\$550.23		\$1,439.30
Joseph Hartz	3/15/2012	3/16/2012	Committee Business	DC-Denver-DC	\$423.20	\$167.67		\$590.87
Andy Karellos	4/1/2012	4/2/2012	Committee Business	DC-Pittsburgh-DC		\$364.30		\$364.30



**112<sup>th</sup> Congress, 2nd Session  
Committee on Small Business  
Franked Mail**

---

<b>Allocation:</b>	<b>\$5000</b>
January:	\$16.54
February:	\$ 6.07
March:	\$ 0.00
April:	\$ 6.66
May:	
June:	
July:	
August:	
September:	
October:	
November:	
December:	
<hr/>	
Total Expended:	\$29.27

112th Congress 2nd Session  
Committee on Small Business  
Employee List  
April 2012

---

<u>Employee</u>	<u>Job Title</u>	<u>Gross Pay</u>
Burrell, Janey	Intern	\$ 1,750.00
Day, Michael	Staff Director	\$ 7,187.50
Garcia, Moraima	Office Manager	\$ 5,375.00
Brown, Thomas	Chief of Staff	\$ 7,500.00
Christian, Lisa	Professional Staff	\$ 5,750.00
Guggenheim, Andrew	Professional Staff	\$ 7,916.67
Hartz, Joseph E	Professional Staff	\$ 7,916.67
Haurek, Alex	Communications Director	\$ 9,583.33
Huff, Andrew	Staff Assistant	\$ 2,916.67
Jiminez, Martin	Banking Counsel	\$ 12,166.67
Johnson, Melissa R	Tax Counsel	\$ 7,083.33
Jordan, Darrell H	Communications Director	\$ 8,750.00
Karellas, Andreas P	Professional Staff	\$ 8,333.33
Knox, Wendy	Press Secretary	\$ 5,583.33
Leieritz, Jeffrey D	Clerk	\$ 2,916.67
Matousek, Michael	Professional Staff	\$ 4,166.67
Minehardt, Adam	Deputy Staff Director	\$ 12,500.00
Northcutt, Eminence	Procurement Counsel	\$ 7,083.33
Murphy, Emily	Senior Counsel	\$ 11,666.67
Oliver, Janet L	Deputy Chief Counsel	\$ 11,666.67
Pelletier, Justin M	Banking Counsel	\$ 7,083.33
Pineles, Barry	Chief Counsel	\$ 13,000.00
Ratto, Mark Peter	Professional Staff	\$ 7,500.00
Salley, Lori Ann	Staff Director	\$ 14,034.25
Sass, Paul J	Deputy Chief of Staff	\$ 12,500.00
Shupe, Brooke A	Professional Staff	\$ 4,083.33
Smith, Buffy Renee	Scheduler	\$ 4,583.33
Villasenor, Cielo	Press Assistant	\$ 3,333.33
Ziebarth, Viktoria	Counsel	\$ 7,916.67