

One Hundred Nineteenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION
1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515-6157
(202) 225-8281 | CHA.HOUSE.GOV

April 1, 2025

March 2025 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee
- Statement of Expenses for the month and year to date
- Report of Travel performed
- List of Committee employees, job titles and gross monthly salaries
- List of Committee Detailees

This report is available to Members of the Committee for examination.

**Committee on House Administration
119th Congress Activities Report
March 2025**

Committee Detailees:

Bob Erle - GPO

Dear Colleagues:

March, 21, 2025 – “Submissions for the 119th Congress Pictorial Directory”

March, 26, 2025 – “REMINDER: 1st Quarter Mass Mailings & Mass Communications Report Due”

Full Committee Hearings:

N/A

Full Committee Meetings:

March 4, 2025 – Member Day Hearing

March 11th – Full Committee Markup on Various Measures

Subcommittee Hearings:

N/A

Subcommittee Meetings:

March 11th – Organizational Meeting for the Joint Committee on Printing

March 11th – Organizational Meeting for the Joint Committee on the Library

Roundtables:

Tuesday, March 25th - Modernization Subcommittee Roundtable: Clerk, CAO, GPO and HOLC

Reports Filed:

H.R. 198

Floor Activity:

March 31, 2025 – Passed H.R. 1234, *To direct the Librarian of Congress to promote the more cost-effective, efficient, and expanded availability of the Annotated Constitution and pocket-part supplements by replacing the hardbound versions with digital versions, on suspension.*

Communications Standards Commission:

- Reviewed 1181 (previous month: 1075) requests for Advisory Opinions:
 - 658 (494) GOP Requests (55%)
 - 523 (581) DEM Requests (45%)
- Total 119th Jobs So Far: 3126
 - 1647 GOP (52%)
 - 1479 Dem (48%)
- Issued 13 Frankable Stamps
- Distributed (4) 'Frank It Out' messages and examples to offices
- Presented at the LOC event – covering mass communications and the role of the CSC
- Held (7) 1x1 Franking Chats with offices / 2 Member-Level Meetings w/CHA+CSC Chair
- Prepared and distributed Q1 Mass Comms Report Communication – it is due on 4/15/25.

Member Services:

- Provided logistical and scheduling support all hearings and roundtables
- Green and Gold Star Programming
- 12 Member Services requests completed
- NMO After Action Planning Meeting

Oversight Activities:

- Recurring Meetings:
 - CHOBR USCP Ph4
 - House Parking Service
 - Clerk
 - Government Publishing Office OIG
 - CAO Transition Meeting
 - House Sergeant at Arms
 - Library of Congress
 - US Capitol Police
 - US Capitol Police OIG
 - CHOBr USCP
 - Government Publishing Office
 - CHOBr Bi-Weekly USCP Meetings
 - Library Of Congress OIG
 - AOC: Hearing Rooms Modernization Project
 - House Superintendent
 - House OIG

Elections Activities:

N/A

Modernization Activities:

- Briefing Rep. Bice on OAP/LOC oversight issues
- Met with Law Revision Council to discuss modernizing website
- Met with HDS to discuss Dome Tour portal
- Met with team to discuss bimonthly pay issue
- Check in with Rep. Bice
- Subcommittee Roundtable with CAO, Clerk, GPO, and HOLC
- Met with Phase 2, an OK-based digital company about their work and its potential for use in Congress
- Met with Dan Beckman, developer of Soapboxx, about platform and potential for use in Congress
- Prepare for CONAN floor action next week
- Met to discuss options for providing online information on CMOs.
- Meeting with HASC on amendment platform
- Meeting with Rep. Bice on AI big picture
- Weekly update meeting with Rep. Bice
- Met with American Systems to discuss House's emergency notification system.
- Met with Rep. Bice and HSAA to discuss potential modernization ideas.
- Met with CAO for brief on constituent engagement white paper.
- Met with CAO to discuss roll-out of committee closed caption project.
- Met with CAO to discuss private loan lender questions.
- Met with CAO and AOC to discuss potential updates to "My Service Requests" app.
- Met with Ohio State to discuss constituent engagement survey.
- Met with Rules to discuss their amendment tracking software.
- Event with PVA executive committee members and CHA members.
- Met with GAO to discuss their recent outreach efforts to members and staff.

Monthly Financial Statement by Legislative Year

Office: 10H0000 HOUSE ADMINISTRATION - MAJ

Authorization Year 2025
2025:119th Congress 1st Session
Month: 2025 March - Closed

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	295,002.79	892,773.64
		1103 Overtime Compensation	66.10	95.85
		1104 Accrued Leave	0.00	32,881.11
		1106 Bonus	1,300.00	2,600.00
		Total	296,368.89	928,350.60
	21 Travel	2115 WI-FI On Travel	0.00	20.00
		2130 Private Auto Mileage	0.00	400.81
		2135 Taxi/Ride Share	56.35	102.27
		Total	56.35	523.08
	23 Rent, Communications, Utilities	2320 DC Telecom Equip (TRANSFER)	116.00	256.00
		2321 DC Telecom Serv (TRANSFER)	366.50	841.50
		2322 DC Telecom Tolls (TRANSFER)	3,107.08	6,788.79
		2335 HIR Graphics (TRANSFER)	1.00	6.00
		2350 Postage / Courier / Box Rental	10.00	10.00
		2360 Utilities	99.00	99.00
	24 Printing and Reproduction	Total	3,699.58	8,001.29
		2402 Non-Frankable Printing & Repro	402.00	478.00
		2403 Photographic (TRANSFER)	40.00	625.00
		2404 Reproduction of Fed/Public Law	0.00	100.00
	25 Other Services	Total	442.00	1,203.00
		2572 Web Dev Hst,Email & Rltd Serv	186.56	373.12
	26 Supplies and Materials	Total	186.56	373.12
		2602 Water	689.25	689.25
		2603 Food & Beverage	1,266.58	1,380.63
		2620 Office Supplies (Outside)	0.00	126.86
		2621 Office Supply (TRANSFER)	166.01	986.42
		2623 Software < \$500	1,736.20	1,736.20
		2630 Publications/Reference Mat'l	(6,000.00)	0.00
		Total	(6,000.00)	0.00

Monthly Financial Statement by Legislative Year

Office: 10H0000 HOUSE ADMINISTRATION - MAJ

Authorization Year 2025
2025:119th Congress 1st Session
Month: 2025 March - Closed

Program	Object Class	Budget Object Class	MTD		YTD	
			Disbursed		Disbursed	
	26 Supplies and Materials	Total	(2,141.96)		4,919.36	
EXPEN General Expenditures	31 Equipment	3118 Maintenance / Repairs	1,113.30		3,339.90	
	Total	Total	1,113.30		3,339.90	
			299,724.72		946,710.35	

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Monthly Financial Statement by Legislative Year

Office: 10HO999 HOUSE ADMINISTRATION - MIN

Authorization Year 2025
 2025:119th Congress 1st Session
 Month: 2025 March - Closed

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures: 23 Rent, Communications, Utilities	11 Personnel Compensation	1101 Non-Statutory Compensation	199,602.78	581,720.58
		1106 Bonus	2,500.00	2,718.00
		Total	202,102.78	584,438.58
	21 Travel	2105 Lodging	296.88	296.88
		2110 Meals	12.35	12.35
		2111 Per Diem Meals & Incidentals	521.00	585.50
		2120 Car Rental	251.81	251.81
		2130 Private Auto Mileage	0.00	23.79
		2135 Taxi/Ride Share	267.44	277.80
		2136 Parking	32.00	32.00
	Total	1,381.48	1,480.13	
	25 Other Services	2320 DC Telecom Equip (TRANSFER)	128.00	256.00
		2321 DC Telecom Serv (TRANSFER)	506.00	1,012.00
		2322 DC Telecom Tolls (TRANSFER)	3,603.25	7,017.30
		Total	4,237.25	8,285.30
26 Supplies and Materials	2502 Non-Technology Service Contr	0.00	29,820.00	
	Total	0.00	29,820.00	
	2602 Water	224.20	224.20	
	2620 Office Supplies (Outside)	838.85	900.35	
	2621 Office Supply (TRANSFER)	1,848.09	2,426.41	
Total	2,911.14	3,550.96		
31 Equipment	3105 Office Equip Purch<\$25,000	1,554.00	1,554.00	
	3115 Computer Softw Purch <\$10,000	0.00	7,200.00	
	3118 Maintenance / Repairs	196.00	874.29	
	Total	1,750.00	9,628.29	
Total		212,382.65	637,203.26	

REPORT ON TRAVEL PERFORMED							
Committee on House Administration							
119th Congress, 1st Session							
March 2025							
MAJORITY							
	Dates of Travel			Reimbursement Claimed			
Traveler	From	To	Purpose	Itinerary	Transportation	Lodging & Meals	Other Expenses
Total							
No Travel Performed							
MINORITY							
	Dates of Travel			Reimbursement Claimed			
Traveler	From	To	Purpose	Itinerary	Transportation	Lodging & Meals	Other Expenses
Total							
Jose Morales	3/3/2025	3/5/2025	District Directors Conference	DC - Nashville - DC	\$ 248	\$ 558	\$ -
							\$ 806

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2025 to 03/31/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Gross Pay	Period	Remarks
APPELBAUM, MICHAEL FREDERICK PROFESSIONAL STAFF - COMMUNICATIONS STANDARD C	6,250.00	03/01/2025 to 03/31/2025	
BELL, THOMAS MARCH SENIOR INVESTIGATIVE COUNSEL	15,666.67	03/01/2025 to 03/31/2025	P/R CHANGE 03/01/25
BENCOSME ESPEJO, KELVIN PROFESSIONAL STAFF - FRANKING	5,416.67	03/01/2025 to 03/31/2025	
BUCHELI, DANIEL C STAFF DIRECTOR OF THE COMMUNICATIONS STANDARDS	13,750.00	03/01/2025 to 03/31/2025	
CAKE, ANNEMARIE O PROF STAFF/DEP CLERK	5,416.67	03/01/2025 to 03/31/2025	
COLLINS, RACHEL E GENERAL COUNSEL	16,666.67	03/01/2025 to 03/31/2025	P/R CHANGE 03/01/25
CURRINDER, MARIAN L SENIOR PROFESSIONAL STAFF	13,750.00	03/01/2025 to 03/31/2025	
DOBBS, MICHAEL SAGE PROFESSIONAL STAFF	5,416.67	03/01/2025 to 03/31/2025	
DURAK, DANIEL F PROFESSIONAL STAFF	8,333.33	03/01/2025 to 03/31/2025	
GILBERT, STEPHANIE ANNE PART TIME	1,250.00	03/01/2025 to 03/31/2025	
HENLE, JUSTIN CONNOR STAFF ASSISTANT	4,583.33	03/01/2025 to 03/31/2025	
JOACHIM, JANAE E STAFF ASSISTANT	4,583.33	03/01/2025 to 03/31/2025	
KELLEY, BENJAMIN P PRESS ASSISTANT (REP)	5,625.00	03/01/2025 to 03/31/2025	
MONTERROSO, KRISTEN DAWN SHARED EMPLOYEE	12,500.00	03/01/2025 to 03/31/2025	
MULLEN, MARISSA ANNE DEPUTY DIRECTOR OF MEMBER SERVICES	7,500.00	03/01/2025 to 03/31/2025	
PINEGAR, PHILLIP REECE OVERSIGHT PROFESSIONAL STAFF	10,416.67	03/01/2025 to 03/31/2025	
PLATT JR, MICHAEL STAFF DIRECTOR	18,808.33	03/01/2025 to 03/31/2025	
RATNER, MARK DALE SENIOR ADVISOR	10,616.67	03/01/2025 to 03/31/2025	

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PAYROLL CERTIFICATION - FINAL

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Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Gross Pay	Period	Remarks
RISCHE, ROBERT MARTIN SENIOR COUNSEL	9,791.67	03/01/2025 to 03/31/2025	
SALTER, ABBY DANIELLE DEPUTY GENERAL COUNSEL	9,041.67	03/01/2025 to 03/31/2025	APPOINTMENT 03/10/25
SCHWALB, JANET GIULIANI DEPUTY STAFF DIRECTOR FOR ADVICE & GUIDANCE	17,500.00	03/01/2025 to 03/31/2025	
SMITH, ELLIOT MICHAEL DIRECTOR OF OVERSIGHT	13,333.33	03/01/2025 to 03/31/2025	
SMITH, JESSICA COBERT DEPUTY DIRECTOR OF OVERSIGHT	15,916.67	03/01/2025 to 03/31/2025	
VAN ORMAN, EVAN GREGORY PROFESSIONAL STAFF	5,833.33	03/01/2025 to 03/31/2025	
WEBER, JOSHUA K COUNSEL	7,291.67	03/01/2025 to 03/31/2025	
WESTERMAN, MARGARET ELIZABETH PRESS SECRETARY	6,666.67	03/01/2025 to 03/31/2025	
WHITE, GRACE ELIZABETH COMMUNICATIONS DIRECTOR	12,083.33	03/01/2025 to 03/31/2025	
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	14,583.33	03/01/2025 to 03/31/2025	

SPECIAL & SELECT COMMITTEE - OVERTIME

Employee and Job Title	Gross Pay	Period	Remarks
HENLE, JUSTIN CONNOR STAFF ASSISTANT	13.22		
HENLE, JUSTIN CONNOR STAFF ASSISTANT	19.83		
JOACHIM, JANA E STAFF ASSISTANT	13.22		
JOACHIM, JANA E STAFF ASSISTANT	19.83		

SPECIAL & SELECT COMMITTEE - LUMP SUM BONUS

Employee and Job Title	Gross Pay	Period	Remarks
SCHWALB, JANET GIULIANI DEPUTY STAFF DIRECTOR FOR ADVICE & GUIDANCE	1,300.00		

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Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM

Employee and Job Title	Gross Pay	Period	Remarks
PRETZMAN, ELIZABETH ANN COMM. HOUSE PAID INTERN - MAJORITY	1,250.00	03/01/2025 to 03/31/2025	
QUAADMAN, ALEXANDRA M. R. COMM. HOUSE PAID INTERN - MAJORITY	2,500.00	03/01/2025 to 03/31/2025	

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PAYROLL CERTIFICATION - FINAL

03/01/2025 to 03/31/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - PERSONNEL	278,591.68	28	28
SPECIAL & SELECT COMMITTEE - OVERTIME	66.10	0	4
SPECIAL & SELECT COMMITTEE - LUMP SUM BONUS	1,300.00	0	1
Total	279,957.78	28	33

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM	3,750.00	2	2
Total	3,750.00	2	2

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PAYROLL CERTIFICATION - FINAL

03/01/2025 to 03/31/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	17,000.00	03/01/2025 to 03/31/2025	
BOWDEN, JAMITRESS A COMMUNICATIONS DIRECTOR	11,250.00	03/01/2025 to 03/31/2025	
CARLSON, JOHN H STAFF ASSISTANT	3,750.00	03/01/2025 to 03/31/2025	
CARPENTER, KYLIE L DEPUTY STAFF DIR CSC	7,500.00	03/01/2025 to 03/31/2025	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	16,250.00	03/01/2025 to 03/31/2025	
FLAHERTY JR, EDWARD DEMOCRATIC CHIEF CLERK	17,000.00	03/01/2025 to 03/31/2025	
FLEET II, JAMES P.D. DEMOCRATIC STAFF DIRECTOR	16,825.00	03/01/2025 to 03/31/2025	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	6,250.00	03/01/2025 to 03/31/2025	
GREGORY, SEAN ROBIN PROFESSIONAL STAFF MEMBER	4,166.67	03/01/2025 to 03/31/2025	
IACOBELLIS, SAMUEL CARMAN SENIOR ADVISOR	9,166.67	03/01/2025 to 03/31/2025	
JARIN, ALEXANDER WIESSMANN PROFESSIONAL STAFF	3,069.44	03/01/2025 to 03/31/2025	APPOINTMENT 03/14/25
MORALES GOMEZ, JOSE A. DIRECTOR	7,500.00	03/01/2025 to 03/31/2025	
NASTA, SARAH MICHELLE SENIOR ADVISOR AND DIR	11,666.67	03/01/2025 to 03/31/2025	
NEWTON, KWAME S OVERSIGHT COUNSEL	6,250.00	03/01/2025 to 03/31/2025	
NORTON, SIERRA ROSE DEPUTY COMMUNICATIONS DIR	7,083.33	03/01/2025 to 03/31/2025	
REILLY, OWEN DENIS PROFESSIONAL STAFF	3,333.33	03/01/2025 to 03/31/2025	
SCHLESINGER, MATTHEW C SENIOR COUNSEL	16,250.00	03/01/2025 to 03/31/2025	
WISER, HARRIET R PROFESSIONAL STAFF	5,416.67	03/01/2025 to 03/31/2025	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2025 to 03/31/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Gross Pay	Period	Remarks
WOLPERT, ISABELLE ROSE STAFF ASSISTANT	4,125.00	03/01/2025 to 03/31/2025	
WRIGHT, SEAN JAMES CHIEF COUNSEL	17,000.00	03/01/2025 to 03/31/2025	
YOUNGSMITH, NIKOLAS A ELECTIONS COUNSEL	8,750.00	03/01/2025 to 03/31/2025	

SPECIAL & SELECT COMMITTEE - LUMP SUM BONUS

Employee and Job Title	Gross Pay	Period	Remarks
MORALES GOMEZ, JOSE A. DIRECTOR	2,500.00		

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PAYROLL CERTIFICATION - FINAL

03/01/2025 to 03/31/2025

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - PERSONNEL	199,602.78	21	21
SPECIAL & SELECT COMMITTEE - LUMP SUM BONUS	2,500.00	0	1
Total	202,102.78	21	22

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03/01/2025 to 03/31/2025

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Accounting Organization: 10HO000

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - PERSONNEL	478,194.46	49	49
SPECIAL & SELECT COMMITTEE - OVERTIME	66.10	0	4
SPECIAL & SELECT COMMITTEE - LUMP SUM BONUS	3,800.00	0	2
Total	482,060.56	49	55

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM	3,750.00	2	2
Total	3,750.00	2	2

Committee on House Administration
Detailees – January 2025
119th Congress 1st Session

NAME	AGENCY	Start Date	End Date	Majority/Mi nority
Bob Erle	Government Publishing Office	1/3/25	1/2/26	Majority