

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

August 2, 2024

The Honorable Bryan Steil
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Steil:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for July 2024, including:

- A. Summary of the progress of the specific investigations and studies for which funds were approved.
- B. Statement of expenses for the month and year to date.
- C. Report of travel performed using Committee funds.
- D. List of Committee employees, job titles and gross monthly salaries.
- E. Certification by the Chair of the reporting Committee that the report is available to Members of the Committee for examination.
- F. A list of all Committee detailees with each detailee's effective start and end date of detail at the Committee.

The report is available to members of the committee for examination.

Sincerely,



Roger Williams
Chairman

**Activities of the
Committee on Small Business
118th Congress, 2nd Session
July 2024**

July 10, 2024-Full Committee Hearing: *"Main Street Realities: Examining the Current Economic Landscape in America."*

July 23, 2024- Subcommittee Committee Hearing: Contracting and Infrastructure and House Committee on Veteran's Affairs Subcommittee on Economic Opportunity: *Leveling the Playing Field: Examining the Landscape of Veteran Owned Small Businesses."*

July 24, 2024- Subcommittee Committee Hearing: Oversight, Investigations and Regulations: *"Executive Overreach: Examining the SBA's Electioneering Efforts with Associate Administrator of Office of Field Operations, Jennifer Kim."*

House of Representatives
Monthly Financial Statement by Legislative Year

Office: 10SM999 COMM ON SMALL BUSINESS MIN

Authorization Year 2024
 2024:118th Congress 2nd Session
 Month: 2024 July - Closed

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	1,249,666.67	0.00	1,249,666.67	0.00	0.00	0.00	0.00	0.00	1,249,666.67
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	584,953.29	584,953.29	(584,953.29)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	4,053.51	4,053.51	(4,053.51)
	24 Printing and Reproductions	0.00	0.00	0.00	0.00	0.00	0.00	38.00	38.00	(38.00)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	80.00	80.00	(80.00)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	2,269.72	2,269.72	(2,269.72)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	4,589.58	4,589.58	(4,589.58)
	Total	1,249,666.67	0.00	1,249,666.67	0.00	0.00	0.00	595,984.10	595,984.10	653,682.57

House of Representatives
Monthly Financial Statement by Legislative Year

Office: 10SM000 COMM ON SMALL BUSINESS MAJ

Authorization Year 2024
 2024:118th Congress 2nd Session
 Month: 2024 July - Closed

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
EXPEN	** Authorization	2,499,333.33	0.00	2,499,333.33	0.00	0.00	0.00	0.00	0.00	2,499,333.33
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	1,314,463.33	1,314,463.33	(1,314,463.33)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	2,277.90	2,277.90	(2,277.90)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	7,174.08	7,174.08	(7,174.08)
	24 Printing and Reproductions	0.00	0.00	0.00	0.00	0.00	0.00	1,179.51	1,179.51	(1,179.51)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	4,620.00	4,620.00	(4,620.00)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	13,867.40	13,867.40	(13,867.40)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	3,885.00	3,885.00	(3,885.00)
	Total	2,499,333.33	0.00	2,499,333.33	0.00	0.00	0.00	1,347,467.22	1,347,467.22	1,151,866.11
	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.07	32.07
Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	32.07	32.07	4,967.93	

**Small Business Committee - Majority
Fund Balance Statement
July 2024**

Total Funds	\$2,499,333.33
January Totals	\$ 166,833.30
February Totals	\$ 181,376.78
March Totals	\$ 179,140.47
April Totals	\$ 180,145.14
May Totals	\$ 187,007.63
June Totals	\$ 179,755.98
July Totals	\$ 273,207.92
August Totals	
September Totals	
October Totals	
November Totals	
December Totals	
Total Spent	\$ 1,347,467.22
Funds Remaining	\$1,151,866.11

**Small Business Committee - Majority
Monthly Balance Statement
July 2024**

Payroll	\$ 177,675.00
Bonuses	\$87,500.00
SUBTOTAL	\$ 265,175.00
Travel	
Airfare	\$0.00
Lodging	\$0.00
Meals	\$0.00
WIFI on Travel	\$8.00
Car Rental	\$0.00
Auto Mileage	\$0.00
Taxi, Parking, Tolls	\$0.00
SUBTOTAL	\$8.00
Rent, Comm, Utilities	
DC Tel Equipment	\$48.00
DC Tell Service	\$191.00
DC Tell Tolls	\$937.74
SUBTOTAL	\$1,176.74
Print and Reprod	
Print and Reprod	\$49.50
Photographic	\$ -
SUBTOTAL	\$49.50
OTHER SERVICES	
Technology Service Contracts	\$0.00
Web Hosting/Email Service	\$ 4,620.00
SUBTOTAL	\$ 4,620.00
SUPPLIES & MATERIALS	
Bottled Water	\$83.92
Food & Beverage	\$1,018.95
Framing (Transfer)	\$0.00
Supplies Outside	\$326.37
OSS Supplies	\$194.44
Software < \$500	\$0.00
Publications	\$ -
SUBTOTAL	\$ 1,623.68
EQUIPMENT	
Equipment Purchase <\$25K	\$ -
Computer Hardward Purchase	\$0.00
Equip Maintenance	\$ 555.00
SUBTOTAL	\$ 555.00
TOTAL	\$ 273,207.92

Committee on Small Business
Minority
Monthly Statement by Paid Date
118-2 July

Description	YTD Including		
	July	July	Cumulative Total
Non-Statutory Compensation	\$ 85,549.99	\$ 584,953.29	\$ 584,953.29
11-Personnel Compensation subtotal	\$ 85,549.99	\$ 584,953.29	\$ 584,953.29
DC Telecom Equipment (TRANSFER)	\$ 36.00	\$ 212.00	\$ 212.00
DC Telecom Service (TRANSFER)	\$ 85.25	\$ 503.75	\$ 503.75
DC Telecom Tolls (TRANSFER)	\$ 659.44	\$ 3,097.76	\$ 3,097.76
HIR Graphics (TRANSFER)	\$ -	\$ 240.00	\$ 240.00
Postage/Courier/Box Rental	\$ -	\$ -	\$ -
23-Rent, Communications & Utilities subtotal	\$ 780.69	\$ 4,053.51	\$ 4,053.51
Non-Frankable Printing & Reproduction	\$ -	\$ 38.00	\$ 38.00
24-Printing subtotal	\$ -	\$ 38.00	\$ 38.00
Training	\$ -	\$ 80.00	\$ 80.00
25-Other Services subtotal	\$ -	\$ 80.00	\$ 80.00
Water	\$ 105.94	\$ 833.71	\$ 833.71
Office Supplies (Outside)		\$ 747.00	\$ 747.00
Office Supply Transfer	\$ 128.60	\$ 134.61	\$ 134.61
Software Less Than \$500.00	\$ -	\$ 554.40	\$ 554.40
26-Supplies, Materials subtotal	\$ 234.54	\$ 2,269.72	\$ 2,269.72
Office Equipment Purchase Less Than \$25,000	\$ -	\$ -	\$ -
Computer Softw Purchase Less Than \$10,000.00	\$ -	\$ 907.58	\$ 907.58
Maintenance / Repairs	\$ 526.00	\$ 3,682.00	\$ 3,682.00
31-Equipment subtotal	\$ 526.00	\$ 4,589.58	\$ 4,589.58
Total Expenses	\$ 87,091.22	\$ 595,984.10	\$ 595,984.10

**Committee on Small Business
Minority
Fund Balance Statement by Paid Date
July**

Total Authorization
118-2 **\$1,249,666.67**

Less Expenses for:

January	2024	\$74,635.57
February		\$87,363.02
March		\$87,434.45
April		\$85,220.86
May		\$87,135.78
June		\$87,103.20
July		\$87,091.22
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00

Total Expenses to Date: **\$595,984.10**

Unexpended authorization **\$653,682.57**

Committee on Small Business | 118 Congress, 2nd Session
Franked Mail Report | July 30, 2024

Allocation	\$5,000
January	\$0
Feburary	\$0.00
March	\$5.18
April	1.28
May	0
June	25.61
July	0
August	
Septemeber	
October	
November	
December	
Total Expended	\$32
Unexpended Allocation	\$4,968

MINORITY

	Dates of Travel			Purpose	Itinerary	Reimbursement Claimed			
	Traveler	From	To			Transportation	Meals, Lodging & Incidentals	Other	Total
NO TRAVEL PERFORMED									
Total Minority Travel Performed									\$0.00

Committee on Small Business | 118th Congress, 2nd Session

Employee List-July 2024-Majority

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Albrecht	Alexander	Counsel	8,750.00		
Chambless	Stephanie	Counsel	12,500.00		
Coffield	Andrew	Professional Staff	9,166.67		
Conklin	Elisabeth	Professional Staff	8,333.33		
Denham	Samantha	Deputy Communications Director	8,333.33		
Eckhardt	Christopher	Law Clerk	3,750.00		
Fedorchak	Mary Kathryn	Shared Employee	1,666.67		
High	Heidi	Professional Staff	9,166.67		
Holmes	Lauren	General Counsel	15,000.00		
Johnson	Benjamin	Staff Director	17,675.00		
Joseph	Adam	Press Assistant and Digital Assista	5,416.67		
Lambert	Ryan	Professional Staff	10,000		
Majida	Reda	Staff Assistant	4,583		
McCutchen	Kevin	Press Secretary	7,500		
Rothe	Andrew	Policy Director	15,416.67		
Smith	Chandler	Professional Staff	8,333.33		
VanHyfte	Matthew	Communications Director	12,083.33		
Ver Hage	Emma	Clerk	6,250.00		
Vogel	Ann	Shared Employee	2,916.67		
Wallwork	Lucas	Member Services/Coalitions Dire	10,833.33		

PERSONAL	177,675.00
LUMP SUM BONUS	87,500.00
TOTAL	265,175.00

Committee on Small Business | 118th Congress, 2nd Session

Employee List-July 2024-Majority

Last Name	First Name	Title	Lump Sum Bonus
Albrecht	Alexander	Counsel	5,000
Chambless	Stephanie	Counsel	5,000.00
Coffield	Andrew	Professional Staff Member	5,000.00
Conklin	Elisabeth	Professional Staff Member	5,000.00
Denham	Samantha	Deputy Communications Director	5,000.00
Eckhardt	Christopher	Professional Staffer	5,000.00
High	Heidi	Counsel	5,000.00
Holmes	Lauren	General Counsel	5,000.00
Joseph	Adam	Press and Digital Assistant	5,000.00
Lambert	Ryan	Professional Staff Member	5,000.00
Majidi	Reda	Staff Assistant	5,000.00
McCuthcen	Kevin	Press Scretary	7,500.00
Rothe	Andrew	Policy Director	5,000.00
Smith	Chandler	Professional Staffer	5,000.00
VanHyfte	Matthew	Communications Director	5,000.00
Ver Hage	Emma	Clerk	5,000.00
Wallwork	Lucas	Member Services/Coalitions Dire	5,000.00
Personal			177,675.00
Lump Sum Bonus			87,500.00
Total			265,175.00

Committee on Small Business | 118th Congress, 2nd Session

Employee List-July2024-Minority

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Beca-Barragan	Renata	Senior Counsel	2,000		
Benedetti	Cathleen	Professional Staff	10,416.67		
Bowman	Matthew	Sr. Professional Staff member	9,583.33		
Erkel	Richard	Senior Advisor	666.67		
Garcia	Moraima	Office Manager	10,733.33		
Jung	Melissa	Staff Director/Chief Counsel	15,208		
Low	Matthew	Professional Staff	5,625		
McGinnis	Michael	Deputy Communications Director	9,900.00		
McWade	Timothy	Shared Employee	1,583.33		
Voslow	Lauren	Director of Operations	7,750.00		
Williams-Harrington	Ellen	Deputy Staff Director	12,083.33		

PERSONAL	85,549.99
LUMP SUM BONUS	0.00
TOTAL	85,549.99

Committee on Small Business
118th Congress, 2nd Session
Detailee List
July 31, 2024

Detailee Name

Steward, Deborah

Agency

GPO

Start Date

1/3/202

End Date

12/31/2024