

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

COMMITTEE
ON HOUSE ADMINISTRATION
JUN 18 PM 4:06

June 18, 2012

The Honorable Daniel E. Lungren
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515


Dear Chairman Lungren:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for May 2012, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of Committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Sam Graves
Chairman

U.S. House of Representatives
Small Business Committee Majority
SM000
Fund Balance Statement by Paid Date
May

Total Authorization

112-2 \$2,255,690.67

Less Expenses for:

January	2012	\$144,663.84
February		\$164,801.89
March		\$162,718.32
April		\$166,414.22
May		\$157,974.80

Total Expenses to Date: **\$796,573.07**

Unexpended authorization **\$1,459,117.60**

U.S. House of Representatives
Small Business Committee Majority
SM000
Monthly Statement by Paid Date
112-2 May

Description	YTD Including		Cumulative Total
	May	May	
Non-Statutory Compensation	\$151,589.82	\$764,310.76	\$764,310.76
11-Personnel Compensation subtotal	\$151,589.82	\$764,310.76	\$764,310.76
Commercial Transportation	\$1,155.70	\$5,033.38	\$5,033.38
Lodging	\$119.00	\$1,405.57	\$1,405.57
Meals	\$0.00	\$1,410.71	\$1,410.71
Car Rental	\$0.00	\$875.78	\$875.78
Gasoline	\$0.00	\$235.10	\$235.10
Taxi/Parking/Tolls	\$20.00	\$224.34	\$224.34
21-Travel subtotal	\$1,294.70	\$9,184.88	\$9,184.88
DC Telecommunication Equipment (TRANSFER)	\$278.00	\$1,124.00	\$1,124.00
DC Telecommunication Service (TRANSFER)	\$280.17	\$1,120.68	\$1,120.68
DC Telecommunication Tolls (TRANSFER)	\$1,183.77	\$5,017.49	\$5,017.49
HIR Graphics (TRANSFER)	\$5.00	\$15.00	\$15.00
Postage/Courier/Box rental	\$6.66	\$23.20	\$23.20
23-Rent, Communications and Utilities subtotal	\$1,753.60	\$7,300.37	\$7,300.37
Printing & Reproduction	\$0.00	\$80.00	\$80.00
24-Printing and Reproduction subtotal	\$0.00	\$80.00	\$80.00
Technology Service Contracts	\$2,261.11	\$9,435.56	\$9,435.56
25-Other Services subtotal	\$2,261.11	\$9,435.56	\$9,435.56
Bottled Water	\$0.00	\$14.26	\$14.26
Food and Beverage	\$0.00	\$155.00	\$155.00
Framing (TRANSFER)	\$0.00	\$0.00	\$0.00
Office Supplies (Outside)	\$152.85	\$756.98	\$756.98
Office Supply (TRANSFER)	\$140.14	\$486.14	\$486.14
Publications/Reference Material	\$0.00	\$219.62	\$219.62
26-Supplies and Materials subtotal	\$292.99	\$1,632.00	\$1,632.00
Equipment & Software Maintenance	\$782.58	\$4,629.50	\$4,629.50
31-Equipment subtotal	\$782.58	\$4,629.50	\$4,629.50
Total Expenses	\$157,974.80	\$796,573.07	\$796,573.07

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
May

Total Authorization

112-2

\$1,127,845.33**Less Expenses for:**

January	2012	\$63,924.60
February		\$71,491.23
March		\$70,129.73
April		\$68,654.15
May		\$69,985.62

Total Expenses to Date:**\$344,185.33****Unexpended authorization**

\$783,660.00

06/18/12

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
112-2 May

Description	YTD Including		Cumulative Total
	May	May	
Non-Statutory Compensation	\$68,062.49	\$335,774.98	\$335,774.98
11-Personnel Compensation subtotal	\$68,062.49	\$335,774.98	\$335,774.98
Meals	\$9.73	\$9.73	\$9.73
Gasoline	\$30.00	\$30.00	\$30.00
Taxi/Parking/Tolls	\$44.70	\$44.70	\$44.70
21-Travel subtotal	\$84.43	\$84.43	\$84.43
DC Telecommunication Equipment (TRANSFER)	\$139.00	\$561.99	\$561.99
DC Telecommunication Service (TRANSFER)	\$140.08	\$560.32	\$560.32
Postage/Courier/Box rental	\$43.76	\$43.76	\$43.76
23-Rent, Communications and Utilities subtotal	\$322.84	\$1,166.07	\$1,166.07
Printing & Reproduction	\$33.50	\$33.50	\$33.50
24-Printing and Reproduction subtotal	\$33.50	\$33.50	\$33.50
Technology Service Contracts	\$1,326.10	\$5,304.40	\$5,304.40
25-Other Services subtotal	\$1,326.10	\$5,304.40	\$5,304.40
Bottled Water	\$156.26	\$222.51	\$222.51
Office Supply (TRANSFER)	\$0.00	\$1.15	\$1.15
26-Supplies and Materials subtotal	\$156.26	\$223.66	\$223.66
Equipment & Software Maintenance	\$0.00	\$1,598.29	\$1,598.29
31-Equipment subtotal	\$0.00	\$1,598.29	\$1,598.29
Total Expenses	\$69,985.62	\$344,185.33	\$344,185.33

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
112TH CONGRESS, 2ND SESSION**

MAY 2012 COMMITTEE HEARINGS

May 9, 2012: *“Running on Empty: The Effects of High Gasoline Prices on Small Businesses”*
Persistently high gasoline prices are draining family budgets and putting increased stress on small businesses. According to a recent survey by the Small Business and Entrepreneurship Council, 72 percent of small businesses report they are affected by high energy prices. Of these businesses, 41 percent report that they have altered hiring plans and another 22% report reducing employee hours. Small businesses are the historic source of new job creation in the economy, but are currently facing many challenges, including the burden of high fuel prices, that inhibit their ability to invest, grow and hire new workers. The hearing studied the relationship between high gasoline prices and small businesses.

May 16, 2012: *“U.S. Trade Strategy: What’s Next for Small Business Exporters?”*
The Committee met to receive testimony concerning the trade policy initiatives of the Administration and their effect on small business exporters. Specifically, the Committee heard from the Office of the United States Trade Representative (USTR) on the status of current trade negotiations and the overall strategy to open new markets for United States goods and services. In addition, the Committee received recommendations directly from small businesses on how to increase their exports and create new local jobs.

Markups

No Markups were held during this time.

MAY 2012 SUBCOMMITTEE HEARINGS

Subcommittee on Economic Growth, Tax and Capital Access

May 31, 2012: *“Planning for the Death Tax: Can Small Businesses Survive?”* The recession has been hard on small businesses, and many family-owned small firms may face yet another hurdle: business succession and the impact of the death tax, also known as the estate tax. If Congress fails to act, the current federal estate tax law will expire on December 31, 2012, and revert to the pre-2001 levels. At this hearing, Members heard testimony on the impact of the estate tax on small businesses and the economy.

112th Congress, 2nd Session
Committee on Small Business
Franked Mail

Allocation:	\$5000
January:	\$16.54
February:	\$ 6.07
March:	\$ 0.00
April:	\$ 6.66
May:	\$ 2.87
June:	
July:	
August:	
September:	
October:	
November:	
December:	

Total Expended:	\$32.14
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Travel Performed Report
Committee on Small Business
112th Congress, 2nd Session
May, 2012

	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	
Traveler								
Michael Day	4/1/12	4/2/12	Committee Business	DC-PA-DC		\$ 84.43	\$ -	\$ 84.43

Reimbursement for Travel
 Committee on Small Business
 Majority
 112th Congress, 2nd Session
 May 2012

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	
Sam Graves	4/11/2012	4/11/2012	Committee Business	PDX-DEN-MCI	\$195.60			\$195.60
Scott Tipton	4/1/2012	4/2/2012	Committee Business	DEN-PIT-DEN-CEZ	\$960.10	\$119.00		\$1,079.10

112th Congress, 2nd Session
Committee on Small Business
Employee List
May 2012

<u>Employee</u>	<u>Job Title</u>	<u>Gross Pay</u>
Burrell, Janey	Intern	\$ 1,750.00
Day, Michael	Staff Director	\$ 7,187.50
Garcia, Moraima	Office Manager	\$ 5,375.00
Brown, Thomas	Chief of Staff	\$ 7,500.00
Christian, Lisa	Professional Staff	\$ 5,750.00
Cooke, Corey	Associate Counsel	\$ 3,141.67
Guggenheim, Andrew	Professional Staff	\$ 7,916.67
Hartz, Joseph E	Professional Staff	\$ 8,166.67
Haurek, Alex	Communications Director	\$ 9,583.33
Huff, Andrew	Staff Assistant	\$ 2,916.67
Jiminez, Martin	Banking Counsel	\$ 12,166.67
Johnson, Melissa R	Tax Counsel	\$ 7,083.33
Jordan, Darrell H	Communications Director	\$ 8,750.00
Karellas, Andreas P	Professional Staff	\$ 8,333.33
Knox, Wendy	Press Secretary	\$ 2,605.56
Leieritz, Jeffrey D	Clerk	\$ 3,083.33
Matousek, Michael	Professional Staff	\$ 4,166.67
Minehardt, Adam	Deputy Staff Director	\$ 12,500.00
Northcutt, Eminence	Procurement Counsel	\$ 7,083.33
Murphy, Emily	Senior Counsel	\$ 12,000.00
Oliver, Janet L	Deputy Chief Counsel	\$ 12,000.00
Pelletier, Justin M	Banking Counsel	\$ 7,083.33
Pineles, Barry	Chief Counsel	\$ 13,000.00
Ratto, Mark Peter	Professional Staff	\$ 7,500.00
Salley, Lori Ann	Staff Director	\$ 14,034.25
Sass, Paul J	Deputy Chief of Staff	\$ 12,500.00
Smith, Buffy Renee	Scheduler	\$ 4,583.33
Villasenor, Cielo	Press Assistant	\$ 3,333.33
Ziebarth, Viktoria	Counsel	\$ 7,916.67