



December 11, 2023

The Honorable Bryan Steil
Chairman
Committee on House Administration
U.S. House of Representatives
Washington, D.C. 20515

Dear Chairman Steil,

Please find enclosed the required report highlighting monthly expenses and payroll certification for the Congressional Equality Caucus, an Eligible Congressional Member Organization (eCMO). We will have this information and all related reports available for Members of the eCMO to review upon request.

If there are any questions, please have your staff contact Jordan Dashow, Executive Director of the Congressional Equality Caucus, at 202-880-4213 or Jordan.Dashow@mail.house.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Pocan".

Mark Pocan
Chair
Congressional Equality Caucus

Enclosure:

- 1) November Report on Monthly Expenses for the Congressional Equality Caucus
- 2) November payroll certification for the Congressional Equality Caucus

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2023 to 11/30/2023

Process Level: CMCEC ELIGIBLE CMO-CEC

Accounting Organization: AACMCEC

MEMBERS CLERK HIRE - PERMANENT PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks	Employee No.
DASHOW, JORDAN EDWARD EXECUTIVE DIRECTOR	205,000.00	17,083.33	11/01/2023 to 11/30/2023	P/R CHANGE 11/01/23	
MOORE, SHANE FINANCIAL ADMINISTRATOR	24,800.00	2,066.67	11/01/2023 to 11/30/2023	P/R CHANGE 11/01/23	
WHITE, MALACHI RAFIQ-SANDERS PRESS SECRETARY/DIGITAL DIRECT	75,000.00	2,083.33	11/01/2023 to 11/30/2023	TERMINATED 11/10/23	

MEMBERS CLERK HIRE - LUMP SUM ACCRUED LEAVE

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks	Employee No.
WHITE, MALACHI RAFIQ-SANDERS PRESS SECRETARY/DIGITAL DIRECT	75,000.00	2,291.67			

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2023 to 11/30/2023

Process Level: CMCEC ELIGIBLE CMO-CEC

Accounting Organization: AACMCEC


Employee Group	Expenditure	Active	Paid
MEMBERS CLERK HIRE - PERMANENT PERSONNEL	21,233.33	2	3
MEMBERS CLERK HIRE - LUMP SUM ACCRUED LEAVE	2,291.67	0	1
Total	23,525.00	2	4

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)

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I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.



U.S. House of Representatives
 Monthly Financial Statement by Legislative Year

Office: AACMCEC EQUALITY CAUCUS

Allowance Year 2023
 2023:118th Congress 1st Session
 Month: November 2023

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
TRNSP	** Authorization	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	62.44	62.44	(62.44)
	Total	0.00	2,000.00	2,000.00	0.00	0.00	0.00	62.44	62.44	1,937.56
OTHER	** Authorization	0.00	249,500.00	249,500.00	0.00	0.00	0.00	0.00	0.00	249,500.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	202,593.87	202,593.87	(202,593.87)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	2,138.25	2,138.25	(2,138.25)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	38.00	38.00	(38.00)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	2,795.89	2,795.89	(2,795.89)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	2,509.10	2,509.10	(2,509.10)
	31 Equipment	0.00	0.00	0.00	0.00	849.31	0.00	4,982.43	5,831.74	(5,831.74)
Total	0.00	249,500.00	249,500.00	0.00	849.31	0.00	215,057.54	215,906.85	33,593.15	

U.S. House of Representatives
 Monthly Financial Statement by Legislative Year

Office: AACMCEC EQUALITY CAUCUS

Allowance Year 2023
 2023:118th Congress 1st Session
 Month: November 2023

Disbursed Summary

Program		Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed		
TRNSP	Ecmo Transportation	21 Travel	2135 Taxi/Ride Share	0.00	62.44		
			Total	0.00	62.44		
		Total		0.00	62.44		
OTHER	Official Expenses of Members	11 Personnel Compensation	1101 Non-Statutory Compensation	21,233.33	200,302.20		
			1104 Accrued Leave	2,291.67	2,291.67		
			Total	23,525.00	202,593.87		
		23 Rent, Communications, Utilities	2320 DC Telecom Equip (TRANSFER)	4.00	308.00		
			2321 DC Telecom Serv (TRANSFER)	7.75	15.50		
			2322 DC Telecom Tolls (TRANSFER)	316.96	1,700.50		
			2335 HIR Graphics (TRANSFER)	0.00	88.00		
			2360 Utilities	0.00	26.25		
			Total	328.71	2,138.25		
		24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	0.00	38.00		
			Total	0.00	38.00		
		25 Other Services	2571 Technology Service Contracts	500.00	2,795.89		
			Total	500.00	2,795.89		
		26 Supplies and Materials	2603 Food & Beverage	0.00	329.24		
			2620 Office Supplies (Outside)	0.00	1,224.48		
			2621 Office Supply (TRANSFER)	24.63	368.68		
			2623 Software < \$500	0.00	586.70		
			Total	24.63	2,509.10		
		31 Equipment	3112 Computer Hardw Purch <\$25,000	0.00	4,689.21		
			3128 Warranties	0.00	293.22		
			Total	0.00	4,982.43		
		Total				24,378.34	215,057.54

U.S. House of Representatives
Monthly Financial Statement by Legislative Year

Office: AACMCEC EQUALITY CAUCUS	Allowance Year 2023 2023:118th Congress 1st Session Month: November 2023
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Disbursed Detail

Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed	
OTHER	11 Personnel Compensation	1101	11/30/2023	INT_PAY	PR23113000	5566			DASHOW,JORDAN E	Executive Director	11/01/2023 to 11/30/2023			17,083.33	
						26			MOORE, SHANE	Financial Administrator	11/01/2023 to 11/30/2023			2,066.67	
						5882			WHITE, MALACHI R.	Press Secretary/Digital Direct	11/01/2023 to 11/10/2023			2,083.33	
		Total													21,233.33
		1104	11/30/2023	INT_PAY	PR23113000	5883			WHITE, MALACHI R.	Press Secretary/Digital Direct	11/01/2023 to 11/10/2023				2,291.67
						Total									
	Total													23,525.00	
	23 Rent, Communications, Utilities	2320	11/29/2023	INT_EMS	EM23112900	142					Dc Telecom Equip (transfer)	10/01/2023 to 10/31/2023			4.00
						Total									
		2321	11/29/2023	INT_EMS	EM23112900	775					Dc Telecom Serv (transfer)	10/01/2023 to 10/31/2023			7.75
Total													7.75		
2322		11/29/2023	INT_EMS	EM23112900	1873					Dc Telecom Tolls (transfer)	10/01/2023 to 10/31/2023			6.98	
	1874								Dc Telecom Tolls (transfer)	10/01/2023 to 10/31/2023			40.00		

U.S. House of Representatives
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Office: AACMCEC EQUALITY CAUCUS	Allowance Year 2023 2023:118th Congress 1st Session Month: November 2023
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Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed	
OTHER	23 Rent, Communications, Utilities	2322	11/29/2023	INT_EMS	EM23112900	1875				Dc Telecom Tolls (transfer)	10/01/2023 to 10/31/2023			269.98	
			Total											316.96	
		Total											328.71		
	25 Other Services	2571	11/16/2023	VCH_CON	01706372	1	11/16/2023	TS23 AACMCEC 1-24 2021-6	HOUSECALL LLC	Monthly Tech Services 23 Aacmc	11/01/2023 to 11/30/2023	3284042			500.00
			Total											500.00	
		Total											500.00		
	26 Supplies and Materials	2621	11/30/2023	INT_RMS	RM23113000	106					Office Supply (transfer)	11/01/2023 to 11/30/2023			(18.94)
						107					Office Supply (transfer)	11/01/2023 to 11/30/2023			43.57
		Total											24.63		
		Total											24.63		

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Allowance Year 2023
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Intern Allowance Budget to Actual

Intern Allowance Disbursed Summary

Intern Allowance Disbursed Detail