

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

March 13, 2025

The Honorable Bryan Steil
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Steil:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for February 2025, including:

- A. Summary of the progress of the specific investigations and studies for which funds were approved.
- B. Statement of expenses for the month and year to date.
- C. Report of travel performed using Committee funds.
- D. List of Committee employees, job titles and gross monthly salaries.
- E. Certification by the Chair of the reporting Committee that the report is available to Members of the Committee for examination.
- F. A list of all Committee detailees with each detailee's effective start and end date of detail at the Committee.

The report is available to members of the committee for examination.

Sincerely,



Roger Williams
Chairman

**Activities of the
Committee on Small Business
119th Congress, 1st Session
February 2025**

Hearing Schedule

February 5, 2025 - Full Committee Hearing: The House Committee on Small Business convened for a Hearing titled, *"Hope on the Horizon: Prioritizing Small Business Growth in the 119th Congress."*

February 12, 2025 - Full Committee Hearing: The House Committee on Small Business convened for a Hearing titled, *"Driving Economic Growth: SBA Lending Programs and the Vital Role of Community Banks."*

February 26, 2025 - Full Committee Hearing: The House Committee on Small Business convened for a Hearing titled, *"Fostering American Innovation: Insights into SBIR and STTR Programs."*

Subcommittee Activity

No Subcommittee Activity

**Small Business Committee - Majority
Monthly Balance Statement
119th Congress| 1st Session|February 2025**

Payroll	\$ 150,813.90
Bonuses	\$0.00
SUBTOTAL	\$ 150,813.90
Travel	
Airfare	\$0.00
Lodging	\$0.00
Meals	\$571.90
WIFI on Travel	\$0.00
Car Rental	\$0.00
Auto Mileage	\$0.00
Taxi, Parking, Tolls	\$27.32
SUBTOTAL	\$599.22
Rent, Comm, Utilities	
DC Tel Equipment	\$48.00
DC Tell Service	\$183.25
DC Tell Tolls	\$943.23
SUBTOTAL	\$1,174.48
Print and Reprod	
Print and Reprod	\$462.00
Photographic	
SUBTOTAL	\$462.00
OTHER SERVICES	
Technology Service Contracts	\$0.00
Web Hosting/Email Service	\$ 1,100.00
SUBTOTAL	\$ 1,100.00
SUPPLIES & MATERIALS	
Bottled Water	\$43.65
Food & Beverage	\$0.00
Framing (Transfer)	\$0.00
Supplies Outside	\$262.47
OSS Supplies	\$228.30
Software < \$500	\$833.02
Publications	\$ -
SUBTOTAL	\$ 1,367.44
EQUIPMENT	
Equipment Purchase <\$25K	\$ -
Computer Hardward Purchase	\$0.00
Equip Maintenance	\$ 555.00
SUBTOTAL	\$ 555.00
TOTAL	\$ 156,072.04

**Small Business Committee - Majority
Fund Balance Statement
119th Congress| 1st Session**

Total Funds		\$449,880.00	February 2025
January Totals	\$	129,447.32	
February Totals	\$	156,072.04	
March Totals	\$	-	
April Totals	\$	-	
May Totals	\$	-	
June Totals	\$	-	
July Totals	\$	-	
August Totals	\$	-	
Septemeber Totals	\$	-	
October Totals	\$	-	
November Totals		0.00	
December Totals		0.00	
Total Spent	\$	285,519.36	
Funds Remaining		\$164,360.64	

**Committee on Small Business
Minority
Monthly Statement by Paid Date
119-1 February**

Description	February	YTD Including February	Cumulative Total
Non-Statutory Compensation	\$ 83,549.99	\$ 161,529.97	\$ 161,529.97
Bonus	\$ -	\$ -	\$ -
11-Personnel Compensation subtotal	\$ 83,549.99	\$ 161,529.97	\$ 161,529.97
Airfare Commerical Transport	\$ -	\$ -	\$ -
Lodging	\$ -	\$ -	\$ -
Meals	\$ -	\$ -	\$ -
Taxi/Ride Share	\$ -	\$ -	\$ -
21-Travel subtotal	\$ -	\$ -	\$ -
DC Telecom Equipment (TRANSFER)	\$ 36.00	\$ 36.00	\$ 36.00
DC Telecom Service (TRANSFER)	\$ 85.25	\$ 85.25	\$ 85.25
DC Telecom Tolls (TRANSFER)	\$ 670.90	\$ 670.90	\$ 670.90
HIR Graphics (TRANSFER)	\$ -	\$ -	\$ -
Postage/Courier/Box Rental	\$ -	\$ -	\$ -
23-Rent, Communications & Utilities subtotal	\$ 792.15	\$ 792.15	\$ 792.15
Non-Frankable Printing & Reproduction	\$ -	\$ -	\$ -
24-Printing subtotal	\$ -	\$ -	\$ -
Training	\$ -	\$ -	\$ -
Technology Service Contracts	\$ 3,330.00	\$ 3,330.00	\$ 3,330.00
Web Dev Hst, Email & Rltd Serv	\$ 425.00	\$ 425.00	\$ 425.00
25-Other Services subtotal	\$ 3,755.00	\$ 3,755.00	\$ 3,755.00
Water	\$ 122.89	\$ 262.73	\$ 262.73
Office Supplies (Outside)	\$ -	\$ -	\$ -
Office Supply Transfer	\$ -	\$ 313.00	\$ 313.00
Software Less Than \$500.00	\$ -	\$ -	\$ -
Publications/Reference Material	\$ -	\$ -	\$ -
26-Supplies & Materials subtotal	\$ 122.89	\$ 575.73	\$ 575.73
Office Equipment Purchase Less Than \$25,000	\$ -	\$ -	\$ -
Computer Softw Purchase Less Than \$10,000.00	\$ -	\$ -	\$ -
Maintenance / Repairs	\$ 526.00	\$ 1,052.00	\$ 1,052.00
31-Equipment subtotal	\$ 526.00	\$ 1,052.00	\$ 1,052.00
Total Expenses	\$ 88,746.03	\$ 167,704.85	\$ 167,704.85

**Committee on Small Business
Minority
Fund Balance Statement by Paid Date
February**

Total Authorization		
119-1		\$224,940.00
Less Expenses for:		
January	2025	\$78,958.82
February		\$88,746.03
March		\$0.00
April		\$0.00
May		\$0.00
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00
Total Expenses to Date:		\$167,704.85
Unexpended authorization		\$57,235.15

REPORT ON TRAVEL PERFORMED

Committee on Small Business

119th Congress, 1st Session

February 2025

MAJORITY

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed				Total
	From	To			Transportation	Meals, Lodging & Incidentals	Other	Total	
NO TRAVEL PERFORMEDD									\$0.00
					Total				\$0.00

MINORITY

Traveler	Dates of Travel		Purpose	Itinerary	Transportation	Reimbursement Claimed			Total
	From	To				Meals, Lodging & Incidentals	Other	Total	
NO TRAVEL PERFORMED									
Total Minority Travel Performed									\$0.00

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Employee List-February 2025-Majority

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Albrecht	Alexander	Counsel	12,083.33		
Conklin	Elisabeth	Professional Staff	10,000.00		
Denham	Samantha	Communications Director	12,500.00		
Eckhardt	Christopher	Counsel	7,500.00		
Fedorchak	Mary Kathryn	Shared Employee	1,666.67		
Gross	Stephanie	Press Secretary	3,430.56	2/21/2025	
Hall	Colin	Clerk	5,777.78	1/29/2025	
High	Heidi	Professional Staff	12,083.33		
Holmes	Lauren	Staff Director	17,675.00		
Lambert	Ryan	Policy Director	14,167		
Langley	Anna-Blake	Professional Staff	7,500		
Perkins	William	Research Assistant	6,222	1/29/2025	
Propp	Madelynne	Deputy Communications Director	6,917		
Somers	Talya	Staff Assistant	4,278	2/3/2025	
Tricomi	Grace	Deputy Member Services Director	11,666.67		
Vo	Nicholle	General Counsel	3,597.22	2/24/2025	
Vogel	Ann	Shared Employee	2,916.67		
Wallwork	Lucas	Member Services/Coalitions Director	10,833.33		

PERSONAL	150,813.90
LUMP SUM BONUS	0.00
TOTAL	150,813.90

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Employee List-February 2025-Minority

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Benedetti	Cathleen	Professional Staff	10,416.67		
Bowman	Matthew	Sr. Professional Staff member	9,583.33		
Erkel	Richard	Senior Advisor	666.67		
Garcia	Moraima	Office Manager	10,733.33		
Jung	Melissa	Staff Director/Chief Counsel	15,208		
Low	Matthew	Professional Staff	5,625		
McGinnis	Michael	Communications Director and Dig	9,900.00		
McWade	Timothy	Shared Employee	1,583.33		
Voslow	Lauren	Director of Operations	7,750.00		
Williams-Harrington	Ellen	Deputy Staff Director	12,083.33		

PERSONAL	83,549.99
LUMP SUM BONUS	0.00
TOTAL	83,549.99

Committee on Small Business
119th Congress, 1st Session
Detailee List
February 28, 2025

<u>Detailee Name</u>	<u>Agency</u>	<u>Start Date</u>	<u>End Date</u>
Steward, Deborah	GPO	1/3/2025	12/31/2025

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Allocation	\$5,000
January	\$0
Feburary	\$0.00
March	
April	
May	
June	
July	
August	
Septemeber	
October	
November	
December	
Total Expended	\$0
Unexpended Allocation	\$5,000