

# Congress of the United States

U.S. House of Representatives

Committee on Small Business

2361 Rayburn House Office Building

Washington, DC 20515-6315

April 29, 2011

The Honorable Daniel E. Lundgren  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

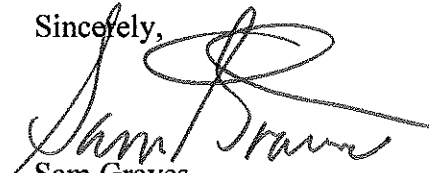
Dear Chairman Lundgren:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for March 2011, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of Committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,

  
Sam Graves  
Chairman

2011 APR 29 PM 4:48  
COMMITTEE  
HOUSE ADMINISTRATION

**ACTIVITIES OF THE  
COMMITTEE ON SMALL BUSINESS  
112<sup>TH</sup> CONGRESS, 1<sup>ST</sup> SESSION**

***MARCH 2011 FULL COMMITTEE HEARINGS & MARK-UPS***

March 2, 2011: “The Small Business Administration FY 2012 Budget.” The purpose of the hearing was to examine the FY 2012 budget request for the Small Business Administration. The information garnered at this hearing was utilized in the Committee’s development of views and estimates that was submitted to the Budget Committee.

March 16, 2011: “Spurring Innovation and Job Creation: The SBIR Program.” This hearing marked the beginning of the Committee’s work to reauthorize the SBIR program. Last fully reauthorized in 2000, the SBIR program is an effective way to jump start entrepreneurs, grow our economy, and create jobs. This hearing provided members with an opportunity to learn more about this important program and was the first in a series of Committee meetings aimed at fully examining the SBIR program before introducing reauthorizing legislation.

March 30, 2011: “Reducing Federal Agency Overreach: Modernizing the Regulatory Flexibility Act.” The purpose of the hearing was to examine the Regulatory Flexibility Act (RFA) as amended by the Small Business Regulatory Enforcement Fairness Act. The hearing laid the foundation for future Committee consideration of RFA reform and agency compliance with the Act.

***MARCH 2011 SUBCOMMITTEE HEARINGS***

No subcommittee hearings were scheduled during this time.

***MARK-UPS***

March 15, 2011: “Meeting to Consider the Views and Estimates on the Small Business Administration’s FY 2012 Budget Request.” Pursuant to the House rules and the Congressional Budget Act, the Committee must report its views and estimates on the FY 2012 Small Business Administration budget by March 18, 2011.

04/29/11

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Fund Balance Statement by Paid Date**  
**March**

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**Total Authorization**

SBCR 112-1 \$2,143,260.66

**Less Expenses for:**

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January 2011 \$72,911.86

February \$82,613.74

March \$124,712.50

**Total Expenses to Date:** **\$280,238.10**

**Unexpended authorization** **\$1,863,022.56**

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04/29/11

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Monthly Statement by Paid Date**  
**SBCR 112-1 March**

| Description   | YTD Including       |                     | Cumulative Total    |
|---|---------------------|---------------------|---------------------|
|   | March               | March               |                     |
| Non-Statutory Compensation                            | \$113,324.98        | \$260,447.22        | \$260,447.22        |
| <b>11-Personnel Compensation subtotal</b>             | <b>\$113,324.98</b> | <b>\$260,447.22</b> | <b>\$260,447.22</b> |
| Meals   | \$265.50            | \$265.50            | \$265.50            |
| <b>21-Travel subtotal</b>                             | <b>\$265.50</b>     | <b>\$265.50</b>     | <b>\$265.50</b>     |
| DC Telecommunication Equipment (TRANSFER)             | \$106.67            | \$216.01            | \$216.01            |
| DC Telecommunication Service (TRANSFER)               | \$280.17            | \$560.34            | \$560.34            |
| DC Telecommunication Tolls (TRANSFER)                 | \$1,124.71          | \$1,847.78          | \$1,847.78          |
| HIR Graphics (TRANSFER)                               | \$50.00             | \$155.00            | \$155.00            |
| Equipment Rental                                      | \$1,314.63          | \$1,314.63          | \$1,314.63          |
| <b>23-Rent, Communications and Utilities subtotal</b> | <b>\$2,876.18</b>   | <b>\$4,093.76</b>   | <b>\$4,093.76</b>   |
| Photographic (TRANSFER)                               | \$6.50              | \$6.50              | \$6.50              |
| <b>24-Printing and Reproduction subtotal</b>          | <b>\$6.50</b>       | <b>\$6.50</b>       | <b>\$6.50</b>       |
| Technology Service Contracts                          | \$2,831.10          | \$6,418.31          | \$6,418.31          |
| <b>25-Other Services subtotal</b>                     | <b>\$2,831.10</b>   | <b>\$6,418.31</b>   | <b>\$6,418.31</b>   |
| Bottled Water   | \$231.32            | \$294.32            | \$294.32            |
| Office Supplies (Outside)                             | \$2,909.55          | \$2,909.55          | \$2,909.55          |
| Office Supply (TRANSFER)                              | \$582.89            | \$1,894.14          | \$1,894.14          |
| Publications/Reference Material                       | \$487.11            | \$487.11            | \$487.11            |
| <b>26-Supplies and Materials subtotal</b>             | <b>\$4,210.87</b>   | <b>\$5,585.12</b>   | <b>\$5,585.12</b>   |
| Equipment & Software Maintenance                      | \$1,197.37          | \$3,421.69          | \$3,421.69          |
| <b>31-Equipment subtotal</b>                          | <b>\$1,197.37</b>   | <b>\$3,421.69</b>   | <b>\$3,421.69</b>   |
| <b>Total Expenses</b>                                 | <b>\$124,712.50</b> | <b>\$280,238.10</b> | <b>\$280,238.10</b> |

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Fund Balance Statement by Paid Date**  
**March**

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|                            |                       |
|----------------------------|-----------------------|
| <b>Total Authorization</b> |                       |
| SBCD 112-1                 | <b>\$1,071,630.00</b> |

**Less Expenses for:**

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|          |      |              |
|----------|------|--------------|
| January  | 2011 | \$82,791.90  |
| February |      | \$113,243.25 |
| March    |      | \$85,874.53  |

|                                |                     |
|--------------------------------|---------------------|
| <b>Total Expenses to Date:</b> | <b>\$281,909.68</b> |
|--------------------------------|---------------------|

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|                                 |                     |
|---------------------------------|---------------------|
| <b>Unexpended authorization</b> | <b>\$789,720.32</b> |
|---------------------------------|---------------------|

04/19/11

U.S. House of Representatives  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Monthly Statement by Paid Date**  
**SBCD 112-1 March**

| Description   | YTD Including      |                     | Cumulative Total    |
|---|--------------------|---------------------|---------------------|
|   | March              | March               |                     |
| Non-Statutory Compensation                            | \$83,873.61        | \$276,083.37        | \$276,083.37        |
| <b>11-Personnel Compensation subtotal</b>             | <b>\$83,873.61</b> | <b>\$276,083.37</b> | <b>\$276,083.37</b> |
| DC Telecommunication Equipment (TRANSFER)             | \$53.33            | \$107.99            | \$107.99            |
| DC Telecommunication Service (TRANSFER)               | \$140.08           | \$280.16            | \$280.16            |
| <b>23-Rent, Communications and Utilities subtotal</b> | <b>\$193.41</b>    | <b>\$388.15</b>     | <b>\$388.15</b>     |
| Technology Service Contracts                          | \$1,326.10         | \$3,978.45          | \$3,978.45          |
| <b>25-Other Services subtotal</b>                     | <b>\$1,326.10</b>  | <b>\$3,978.45</b>   | <b>\$3,978.45</b>   |
| Office Supply (TRANSFER)                              | \$81.83            | \$90.55             | \$90.55             |
| <b>26-Supplies and Materials subtotal</b>             | <b>\$81.83</b>     | <b>\$90.55</b>      | <b>\$90.55</b>      |
| Equipment & Software Maintenance                      | \$399.58           | \$1,369.16          | \$1,369.16          |
| <b>31-Equipment subtotal</b>                          | <b>\$399.58</b>    | <b>\$1,369.16</b>   | <b>\$1,369.16</b>   |
| <b>Total Expenses</b>                                 | <b>\$85,874.53</b> | <b>\$281,909.68</b> | <b>\$281,909.68</b> |

**112<sup>th</sup> Congress, 1<sup>st</sup> Session**  
**Committee on Small Business**  
**Franked Mail**

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|                    |               |
|--------------------|---------------|
| <b>Allocation:</b> | <b>\$5000</b> |
| January:           | \$0           |
| February:          | \$0.44        |
| March:             | \$1.05        |
| April:             |               |
| May:               |               |
| June:              |               |
| July:              |               |
| August:            |               |
| September:         |               |
| October:           |               |
| November:          |               |
| December:          |               |

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|                 |        |
|-----------------|--------|
| Total Expended: | \$1.49 |
|-----------------|--------|

Travel Performed  
 Committee on Small Business  
 112th Congress, 1st Session  
 March 2011

| Traveler   | Dates of Travel |           | Purpose                   | Itinerary         | Reimbursement Claimed |                               |       |           |
|------------|-----------------|-----------|---------------------------|-------------------|-----------------------|-------------------------------|-------|-----------|
|            | From            | To        |                           |                   | Transportation        | Meals, Lodging, & Incidentals | Other | Total     |
| Sam Graves | 3/22/2011       | 3/23/2011 | Small Business Roundtable | Chattanooga to KC | \$ 710.60             |                               |       | \$ 710.60 |



112th Congress, 1st Session  
Committee on Small business  
Employee List  
March 2011

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| <u>Employee</u>      | <u>Job Title</u>        | <u>Gross Pay</u> |
|----------------------|-------------------------|------------------|
| Day, Michael         | Staff Director          | \$ 7,187.50      |
| Garcia, Moraima      | Office Manager          | \$ 5,375.00      |
| Jiminez, Martin, A   | Banking Counsel         | \$ 12,166.67     |
| Slattery, Timothy J  | Chief Counsel           | \$ 13,416.67     |
| Christian, Lisa      | Professional Staff      | \$ 5,750.00      |
| Guggenheim, Andrew   | Professional Staff      | \$ 4,486.11      |
| Hartz, Joseph E      | Professional Staff      | \$ 7,333.33      |
| Haurek, Alex         | Communications Director | \$ 9,583.33      |
| Johnson, Melissa R   | Professional Staff      | \$ 4,583.33      |
| Jordan, Darrell H    | Communications Director | \$ 8,333.33      |
| Karellas, Andreas P  | Professional Staff      | \$ 7,916.67      |
| Knox, Wendy          | Press Secretary         | \$ 3,163.89      |
| Leieritz, Jeffrey D  | Staff Assistant         | \$ 2,500.00      |
| Lyons, Christopher N | Oversight Counsel       | \$ 7,916.67      |
| Minehardt, Adam      | Deputy Staff Director   | \$ 12,500.00     |
| Northcutt, Eminence  | Professional Staff      | \$ 4,583.33      |
| Oliver, Janet L      | Deputy Staff Director   | \$ 10,583.33     |
| Parmar, Neveen       | Tax Counsel             | \$ 977.78        |
| Pelletier, Justin M  | Professional Staff      | \$ 5,000.00      |
| Pineles, Barry       | Chief Counsel           | \$ 12,833.33     |
| Rabbitt, Caroline    | Clerk/Writer            | \$ 3,216.67      |
| Ramey, Chad          | Legislative Aide        | \$ 1,555.56      |
| Ratto, Mark Peter    | Professional Staff      | \$ 2,750.00      |
| Salley, Lori Ann     | Staff Director          | \$ 13,333.33     |
| Sass, Paul J         | Deputy Chief of Staff   | \$ 12,500.00     |
| Shupe, Brooke A      | Professional Staff      | \$ 4,083.33      |
| Smith, Buffy Renee   | Scheduler               | \$ 6,416.66      |
| Villasenor, Cielo    | Press Assistant         | \$ 2,819.44      |
| Walker, Mindi        | Professional Staff      | \$ 3,750.00      |