

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

July 10, 2024

The Honorable Bryan Steil
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Steil:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for June 2024, including:

- A. Summary of the progress of the specific investigations and studies for which funds were approved.
- B. Statement of expenses for the month and year to date.
- C. Report of travel performed using Committee funds.
- D. List of Committee employees, job titles and gross monthly salaries.
- E. Certification by the Chair of the reporting Committee that the report is available to Members of the Committee for examination.
- F. A list of all Committee detailees with each detailee's effective start and end date of detail at the Committee.

The report is available to members of the committee for examination.

Sincerely,



Roger Williams
Chairman

**Activities of the
Committee on Small Business
118th Congress, 2nd Session
June 2024**

June 4, 2024-Full Committee Hearing: *“Weaponizing Federal Resources: Exposing the SBA’s Voter Registration Efforts.”*

June 26, 2024- Full Committee Hearing: *“Under the Microscope: Examining the Censorship-Industrial Complex and its Impact on American Small Businesses.”*

Monthly Financial Statement by Legislative Year

Office: 10SM000 COMM ON SMALL BUSINESS MAJ

Authorization Year 2024
 2024:118th Congress 2nd Session
 Month: 2024 June - Open

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	2,499,333.33	0.00	2,499,333.33	0.00	0.00	0.00	0.00	0.00	2,499,333.33
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	1,049,288.33	1,049,288.33	(1,049,288.33)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	2,269.90	2,269.90	(2,269.90)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	5,997.34	5,997.34	(5,997.34)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	1,130.01	1,130.01	(1,130.01)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	12,243.72	12,243.72	(12,243.72)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	3,330.00	3,330.00	(3,330.00)
	Total	2,499,333.33	0.00	2,499,333.33	0.00	0.00	0.00	1,074,259.30	1,074,259.30	1,425,074.03
AE200	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	32.07	32.07	(32.07)
	Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	32.07	32.07	4,967.93

Monthly Financial Statement by Legislative Year

Office: 10SM000 COMM ON SMALL BUSINESS MAJ

Authorization Year 2024
 2024:118th Congress 2nd Session
 Month: 2024 June - Open

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed	
	11 Personnel Compensation	1101 Non-Statutory Compensation	177,675.00	1,049,288.33	
		Total	177,675.00	1,049,288.33	
	21 Travel		2101 Airfare Commercial Transport	0.00	550.42
			2105 Lodging	0.00	1,077.36
			2110 Meals	0.00	229.34
			2120 Car Rental	0.00	243.48
	2135 Taxi/Ride Share	19.36	155.30		
	2136 Parking	0.00	14.00		
	Total	19.36	2,269.90		
23 Rent, Communications, Utilities		2320 DC Telecom Equip (TRANSFER)	48.00	308.00	
		2321 DC Telecom Serv (TRANSFER)	191.00	1,110.00	
		2322 DC Telecom Tolls (TRANSFER)	908.36	4,579.34	
	Total	1,147.36	5,997.34		
EXPEN General Expenditures	24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	0.00	1,090.01	
		2403 Photographic (TRANSFER)	0.00	40.00	
	Total	0.00	1,130.01		
26 Supplies and Materials		2602 Water	190.96	547.56	
		2603 Food & Beverage	0.00	7,171.43	
		2620 Office Supplies (Outside)	0.00	635.10	
		2621 Office Supply (TRANSFER)	168.30	1,805.73	
		2623 Software < \$500	0.00	502.43	
		2630 Publications/Reference Mat'l	0.00	1,581.47	
	Total	359.26	12,243.72		
31 Equipment		3105 Office Equip Purch<\$25,000	0.00	(526.00)	
		3118 Maintenance / Repairs	555.00	3,856.00	
	Total	555.00	3,330.00		
AE200 Official Mail	FM Franked Mail	2352 Franked Mail	25.61	32.07	
	Total	179,755.98	1,074,259.30		

Monthly Financial Statement by Legislative Year

Office: 10SM000 COMM ON SMALL BUSINESS MAJ

Authorization Year 2024
 2024:118th Congress 2nd Session
 Month: 2024 June - Open

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
AE200 Official Mail	FM Franked Mail	Total	25.61	32.07
	Total		25.61	32.07

Monthly Financial Statement by Legislative Year

Office: 10SM999 COMM ON SMALL BUSINESS MIN Authorization Year 2024
2024:118th Congress 2nd Session
Month: 2024 June - Open

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	1,249,666.67	0.00	1,249,666.67	0.00	0.00	0.00	0.00	0.00	1,249,666.67
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	499,403.30	499,403.30	(499,403.30)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	3,272.82	3,272.82	(3,272.82)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	38.00	38.00	(38.00)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	80.00	80.00	(80.00)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	2,035.18	2,035.18	(2,035.18)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	4,063.58	4,063.58	(4,063.58)
	Total	1,249,666.67	0.00	1,249,666.67	0.00	0.00	0.00	508,892.88	508,892.88	740,773.79

Monthly Financial Statement by Legislative Year

Office: 10SM999 COMM ON SMALL BUSINESS MIN

Authorization Year 2024
 2024:118th Congress 2nd Session
 Month: 2024 June - Open

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	85,549.99	499,403.30
		Total	85,549.99	499,403.30
	23 Rent, Communications, Utilities	2320 DC Telecom Equip (TRANSFER)	36.00	176.00
		2321 DC Telecom Serv (TRANSFER)	85.25	418.50
		2322 DC Telecom Tolls (TRANSFER)	659.51	2,438.32
		2335 HIR Graphics (TRANSFER)	240.00	240.00
	Total	1,020.76	3,272.82	
	24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	0.00	38.00
		Total	0.00	38.00
EXPEN General Expenditures	25 Other Services	2527 Training	(80.00)	80.00
		Total	(80.00)	80.00
		2602 Water	84.76	727.77
	26 Supplies and Materials	2620 Office Supplies (Outside)	0.00	747.00
		2621 Office Supply (TRANSFER)	1.69	6.01
		2623 Software < \$500	0.00	554.40
		Total	86.45	2,035.18
	31 Equipment	3115 Computer Softw Purch <\$10,000	0.00	907.58
		3118 Maintenance / Repairs	526.00	3,156.00
		Total	526.00	4,063.58
	Total	87,103.20	508,892.88	

**Small Business Committee - Majority
Fund Balance Statement
June 2024**

Total Funds	\$2,499,333.33
January Totals	\$ 166,833.30
February Totals	\$ 181,376.78
March Totals	\$ 179,140.47
April Totals	\$ 180,145.14
May Totals	\$ 187,007.63
June Totals	\$ 179,755.98
July Totals	
August Totals	
Septemeber Totals	
October Totals	
November Totals	
December Totals	
Total Spent	\$ 1,074,259.30
Funds Remaining	\$1,425,074.03

Small Business Committee - Majority
Monthly Balance Statement
June 2024

Payroll	\$ 177,675.00
Bonuses	\$0.00
SUBTOTAL	\$ 177,675.00
Travel	
Airfare	\$0.00
Lodging	\$0.00
Meals	\$0.00
WIFI on Travel	\$0.00
Car Rental	\$0.00
Auto Mileage	\$0.00
Taxi, Parking, Tolls	\$19.36
SUBTOTAL	\$19.36
Rent, Comm, Utilities	
DC Tel Equipment	\$48.00
DC Tell Service	\$191.00
DC Tell Tolls	\$908.36
SUBTOTAL	\$1,147.36
Print and Reprod	
Print and Reprod	\$0.00
Photographic	\$ -
SUBTOTAL	\$0.00
OTHER SERVICES	
Technology Service Contracts	\$0.00
Web Hosting/Email Service	\$ -
SUBTOTAL	\$ -
SUPPLIES & MATERIALS	
Bottled Water	\$190.96
Food & Beverage	\$0.00
Framing (Transfer)	\$0.00
Supplies Outside	\$0.00
OSS Supplies	\$168.30
Software < \$500	\$0.00
Publications	\$ -
SUBTOTAL	\$ 359.26
EQUIPMENT	
Equipment Purchase <\$25K	\$ -
Computer Hardward Purchase	\$0.00
Equip Maintenance	\$ 555.00
SUBTOTAL	\$ 555.00
TOTAL	\$ 179,755.98

**Committee on Small Business
Minority
Fund Balance Statement by Paid Date
June**

Total Authorization
118-2 **\$1,249,666.67**

Less Expenses for:

January	2024	\$74,635.57
February		\$87,363.02
March		\$87,434.45
April		\$85,220.86
May		\$87,135.78
June		\$87,103.20
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00

Total Expenses to Date: **\$508,892.88**

Unexpended authorization **\$740,773.79**

**Committee on Small Business
Minority
Monthly Statement by Paid Date
118-2 June**

Description	June	YTD Including June	Cumulative Total
Non-Statutory Compensation	\$ 85,549.99	\$ 499,403.30	\$ 499,403.30
11-Personnel Compensation subtotal	\$ 85,549.99	\$ 499,403.30	\$ 499,403.30
DC Telecom Equipment (TRANSFER)	\$ 36.00	\$ 176.00	\$ 176.00
DC Telecom Service (TRANSFER)	\$ 85.25	\$ 418.50	\$ 418.50
DC Telecom Tolls (TRANSFER)	\$ 659.51	\$ 2,438.32	\$ 2,438.32
HIR Graphics (TRANSFER)	\$ 240.00	\$ 240.00	\$ 240.00
Postage/Courier/Box Rental	\$ -	\$ -	\$ -
23-Rent, Communications & Utilities subtotal	\$ 1,020.76	\$ 3,272.82	\$ 3,272.82
Non-Frankable Printing & Reproduction	\$ -	\$ 38.00	\$ 38.00
24-Printing subtotal	\$ -	\$ 38.00	\$ 38.00
Training	\$ (80.00)	\$ 80.00	\$ 80.00
25-Other Services subtotal	\$ (80.00)	\$ 80.00	\$ 80.00
Water	\$ 84.76	\$ 727.77	\$ 727.77
Office Supplies (Outside)	\$ -	\$ 747.00	\$ 747.00
Office Supply Transfer	\$ 1.69	\$ 6.01	\$ 6.01
Software Less Than \$500.00	\$ -	\$ 554.40	\$ 554.40
26-Supplies, Materials subtotal	\$ 86.45	\$ 2,035.18	\$ 2,035.18
Office Equipment Purchase Less Than \$25,000	\$ -	\$ -	\$ -
Computer Softw Purchase Less Than \$10,000.00	\$ -	\$ 907.58	\$ 907.58
Maintenance / Repairs	\$ 526.00	\$ 3,156.00	\$ 3,156.00
31-Equipment subtotal	\$ 526.00	\$ 4,063.58	\$ 4,063.58
Total Expenses	\$ 87,103.20	\$ 508,892.88	\$ 508,892.88

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Franked Mail Report | June 30, 2024

Allocation	\$5,000
January	\$0
Feburary	\$0.00
March	\$5.18
April	1.28
May	0
June	25.61
July	
August	
Septemeber	
October	
November	
December	
Total Expended	\$32
Unexpended Allocation	\$4,968

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Employee List-May 2024-Majority

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Albrecht	Alexander	Counsel	8,750.00		
Chambliss	Stephanie	Counsel	12,500.00		
Coffield	Andrew	Professional Staff	9,166.67		
Conklin	Elisabeth	Professional Staff	8,333.33		
Denham	Samantha	Deputy Communications Director	8,333.33		
Eckhardt	Christopher	Law Clerk	3,750.00		
Fedorchak	Mary Kathryn	Shared Employee	1,666.67		
High	Heidi	Professional Staff	9,166.67		
Holmes	Lauren	General Counsel	15,000.00		
Johnson	Benjamin	Staff Director	17,675.00		
Joseph	Adam	Press Assistant and Digital Assistant	5,416.67		
Lambert	Ryan	Professional Staff	10,000		
Majida	Reda	Staff Assistant	4,583		
McCutchen	Kevin	Press Secretary	7,500		
Rothe	Andrew	Policy Director	15,416.67		
Smith	Chandler	Professional Staff	8,333.33		
VanHyfte	Matthew	Communications Director	12,083.33		
Ver Hage	Emma	Clerk	6,250.00		
Vogel	Ann	Shared Employee	2,916.67		
Wallwork	Lucas	Member Services/Coalitions Director	10,833.33		

PERSONAL	177,675.00
LUMP SUM BONUS	0.00
TOTAL	177,675.00

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Employee List-May 2024-Minority

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Beca-Barragan	Renata	Senior Counsel	2,000		
Benedetti	Cathleen	Professional Staff	10,416.67		
Bowman	Matthew	Sr. Professional Staff member	9,583.33		
Erkel	Richard	Senior Advisor	666.67		
Garcia	Moraima	Office Manager	10,733.33		
Jung	Melissa	Staff Director/Chief Counsel	15,208		
Low	Matthew	Professional Staff	5,625		
McGinnis	Michael	Deputy Communications Director	9,900.00		
McWade	Timothy	Shared Employee	1,583.33		
Voslow	Lauren	Director of Operations	7,750.00		
Williams-Harrington	Ellen	Deputy Staff Director	12,083.33		

PERSONAL	85,549.99
LUMP SUM BONUS	0.00
TOTAL	85,549.99

Committee on Small Business
118th Congress, 2nd Session
Detailee List
June 30, 2024

<u>Detailee Name</u>	<u>Agency</u>	<u>Start Date</u>	<u>End Date</u>
Steward, Deborah	GPO	1/3/202	12/31/2024