

K. Michael Conaway, Texas
Chairman
Linda T. Sánchez, California
Ranking Member

Charles W. Dent, Pennsylvania
Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Susan W. Brooks, Indiana

Pedro R. Pierluisi, Puerto Rico
Michael E. Capuano, Massachusetts
Yvette D. Clarke, New York
Ted Deutch, Florida



ONE HUNDRED THIRTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Daniel A. Schwager
Staff Director and Chief Counsel

Joanne White
Administrative Staff Director

Jackie M. Barber
Counsel to the Chairman

Daniel J. Taylor
Counsel to the Ranking Member

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August 15, 2013

The Honorable Candice Miller
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for July including:

1. Summary of Progress and projected programs;
2. Statements of Expenses under H.R. 115 (113th Congress, 1st Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report of travel.

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,


K. Michael Conaway
Chairman

Enclosures

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COMMITTEE
HOUSE ADMINISTRATION

COMMITTEE ON ETHICS

July 2013

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct. (An enumeration of those laws and rules as they stood at the end of the 112th Congress is found in H. Rep. 112-739, *Summary of Activities, One Hundred Twelfth Congress, A Report of the Committee on Ethics*, 112th Cong., 2d Sess. (December 31, 2012).) As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 45 requests for advisory opinions in July of 2013. Advisory materials the Committee has publicly released are available on the Committee's Web site, at <http://ethics.house.gov/>.

In accordance with the Rules of the House of Representatives of the 113th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received 320 such requests in July of 2013.

In addition, the Committee is required under the House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer and employee of the House. Such training is mandatory for all House officers and employees, and new officers or employees must receive training not later than 60 days after beginning service to the House. The Committee continued to provide such training in July of 2013. The Committee provided live training sessions attended by 149 individuals in July of 2013. The Committee also continued to provide training online, through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's Web site, at <http://ethics.house.gov/>.

The Committee released one general advisory report in July of 2013. The Committee released a general advisory report on July 24, titled *Notice With Regard to Financial Disclosure of Spouse Assets*, which provided guidance for the reporting of spouse assets on financial disclosure statements. General advisories are available on the Committee's Web site, at <http://ethics.house.gov/>.

The Committee released five public statements regarding investigative matters in July of 2013. Chairman K. Michael Conaway and Ranking Member Linda T. Sánchez released five statements on July 26, 2013 regarding the handling of several matters referred to the Committee by the Office of Congressional Ethics. The public statements are available on the Committee's Web site, at <http://ethics.house.gov/>.

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Committee on Ethics

H. Res. Resolution: 115

Statement of expenses from 7/1/2013 to 7/31/2013

Whole Committee - Funding Limit

Report Done: Tuesday, August 13, 2013

Category	July 2013	Cumulative For Funding Resolution: 115	7/31/2013
Staff Salaries	\$228,831.05	\$1,515,397.54	
Overtime	\$378.60	\$643.62	
Consultant Contracts	\$0.00	\$0.00	
Equipment	\$921.17	\$30,531.44	
Travel	\$4,747.38	\$4,962.74	
Rent, Communications and Utilities	\$2,263.31	\$13,545.92	
Printing and Reproduction	\$307.67	\$869.18	
Miscellaneous Other Services	\$1,307.88	\$7,956.52	
Specialized Training	\$0.00	\$0.00	
Training Expenses	\$0.00	\$0.00	
Representational Funds	\$0.00	\$0.00	
Supplies and Materials	\$6,053.00	\$23,568.50	
Grand Total	\$244,810.06	\$1,597,475.46	

United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 7/31/2013

All BOC codes

Resolution: 115

Report Done: 8/13/2013

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$3,020,459.00

Year Month

2013 January \$194,540.78

2013 February \$221,795.23

2013 March \$215,776.95

2013 April \$236,444.08

2013 May \$248,929.39

2013 June \$235,178.97

2013 July \$244,810.06

Total Committee Expenses to Date \$1,597,475.46

Unexpended Authorization \$1,422,983.54

Committee on Ethics

H. Res. Resolution: 115F

Statement of expenses from 7/1/2013 to 7/31/2013

Whole Committee - Funding Limit

Report Done: Wednesday, August 14, 2013

Category	July 2013	Cumulative For Funding Resolution: 115F	7/31/2013
Staff Salaries	\$0.00	\$0.00	\$0.00
Overtime	\$0.00	\$0.00	\$0.00
Consultant Contracts	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Rent, Communications and Utilities	\$35.10	\$353.08	\$353.08
Printing and Reproduction	\$0.00	\$0.00	\$0.00
Miscellaneous Other Services	\$0.00	\$0.00	\$0.00
Specialized Training	\$0.00	\$0.00	\$0.00
Training Expenses	\$0.00	\$0.00	\$0.00
Representational Funds	\$0.00	\$0.00	\$0.00
Supplies and Materials	\$0.00	\$0.00	\$0.00
Grand Total	\$35.10	\$353.08	

United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 7/31/2013

All BOC codes

Resolution: 115F

Report Done: 8/14/2013

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$5,000.00

Year Month

2013 January \$38.18

2013 February \$45.60

2013 March \$33.74

2013 April \$33.98

2013 May \$113.90

2013 June \$52.58

2013 July \$35.10

Total Committee Expenses to Date \$353.08

Unexpended Authorization \$4,646.92

COMMITTEE ON ETHICS

JULY 2013

STANDING COMMITTEE STAFF

<u>NAMES</u>	<u>DUTIES</u>	<u>MONTHLY SALARIES</u>
Craig Barber	System Administrator	6,250.00
Jackie Barber	Counsel to the Chairman	11,951.67
Deborah Bethea	Senior Financial Disclosure Manager	9,876.98
Brittany Bohren	Investigative Clerk	3,750.00
Christopher T. Carr	Staff Assistant (7/15/13)	1,333.33
Sheria Clarke	Counsel	10,000.00
Frank Davies	Senior Investigator	8,755.00
Teri K. Dees	Counsel	10,000.00
Carol Dixon	Director of Advice And Education	12,916.67
Brittany Dowell	Staff Assistant	2,916.67
Robert Eskridge	Counsel	9,583.33
Donna Hayes	Staff Assistant	183.58
Heather Jones	Senior Counsel	11,666.67
*Deborah Mayer	Director of Investigations	-0-
Patrick McMullen	Counsel	9,583.33

*Furlough

<u>NAMES</u>	<u>DUTIES</u>	<u>MONTHLY SALARIES</u>
Tamar Nedzar	Counsel	9,583.33
Thomas A. Rust	Senior Counsel	11,666.67
Daniel A. Schwager	Staff Director/Chief Counsel	14,375.00
Matthew Scott	Advice & Education Clerk	3,503.00
Wendy F. Smith	Counsel	9,583.33
Clifford Stoddard, Jr.	Senior Counsel	11,666.67
Christopher Tate	Counsel	9,583.33
Daniel Taylor	Counsel to the Ranking Member	11,951.67
Miguel Toruño	Senior Counsel	11,666.67
Hallie Tosher	Financial Disclosure Clerk	2,708.33
Joanne White	Administrative Staff Director	10,192.46

Accrued Leave:

Donna Hayes 2,294.69

Travel Performed: Committee on Ethics
7/1/2013 to 7/31/2013

Travel Order	Traveler	Begin	End	purpose	Pay ID	Date	Transportation	Per_Diem	Other	Total Remarks
113-02	Witness 2	6/11/2013	6/12/2013	Official Business	113-31	7/8/2013	\$50.00	\$0.00	\$18.82	\$68.82
113-03	Witness 3	6/11/2013	6/12/2013	Official Business	113-33	7/8/2013	\$0.00	\$0.00	\$283.31	\$283.31
113-04	Witness 4	5/31/2013	6/25/2013	Official Business	113-40	7/23/2013	\$0.00	\$0.00	\$3,212.00	\$3,212.00
113-05	Witness 5	7/23/2013	7/24/2013	Official Travel	113-45	7/31/2013	\$0.00	\$0.00	\$193.51	\$193.51
113-05	Witness 5	7/23/2013	7/24/2013	Official Travel	113-46	7/31/2013	\$0.00	\$0.00	\$117.17	\$117.17
113-05	Witness 5	7/23/2013	7/24/2013	Official Travel	113-47	7/31/2013	\$57.00	\$0.00	\$0.00	\$57.00
113-06	Witness 6	7/10/2013	7/10/2013	Official Business	115-48	7/31/2013	\$65.49	\$0.00	\$0.00	\$65.49
113-06	Witness 6	7/10/2013	7/10/2013	Official Business	115-49	7/31/2013	\$0.00	\$0.00	\$40.08	\$40.08
Totals							\$172.49	\$0.00	\$3,864.89	\$4,037.38