

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6315

October 15, 2020

The Honorable Zoe Lofgren  
Chairwoman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

Dear Chairwoman Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for September 2020, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez  
Chairwoman

**ACTIVITIES OF THE  
COMMITTEE ON SMALL BUSINESS  
116TH CONGRESS, 2nd Session**

**September 2020**

**09-09-20: FULL COMMITTEE REMOTE HEARING**

Transparency in Small Business Lending

**09-10-20: SUBCOMMITTEE ON RURAL DEVELOPMENT, AGRICULTURE,  
TRADE, AND ENTREPRENEURSHIP REMOTE HEARING**

Kick Starting Entrepreneurship and Main Street Economic Recovery

**09-15-20: SUBCOMMITTEE ON CONTRACTING AND INFRASTRUCTURE  
HYBRID HEARING**

SBA Management Review: Office of Government Contracting and Business Development

**09-16-20: FULL COMMITTEE HYBRID MARKUP**

Markup of H.R. 7903, H.R. 8211, H.R. 8199, H.R. 8229

**09-24-20: SUBCOMMITTEE ON INNOVATION AND WORKFORCE  
DEVELOPMENT HYBRID HEARING**

Paycheck Protection Program: An Examination of Loan Forgiveness, SBA Legacy Systems, and Inaccurate Data

**09-25-20: SUBCOMMITTEE ON ECONOMIC GROWTH, TAX, AND CAPITAL  
ACCESS HYBRID HEARING**

A Review of PPP Forgiveness

**09-30-20: FULL COMMITTEE HYBRID HEARING**

How COVID-19 is Impacting Small Businesses Across the Food System

10/15/20

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MAJORITY**  
**Fund Balance Statement by Paid Date**  
**September**

---

---

**Total Authorization**

116-2 **\$2,065,432.00**

**Less Expenses for:**

---

January	2020	\$133,186.08
February		\$143,072.69
March		\$148,689.89
April		\$152,977.66
May		\$152,603.44
June		\$149,667.37
July		\$150,021.80
August		\$150,972.78
September		\$153,584.60

**Total Expenses to Date:**

**\$1,334,776.31**

---

**Unexpended authorization**

**\$730,655.69**



10/15/20

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MAJORITY**  
**Monthly Statement by Paid Date**  
**116-2 September**

Description	September	YTD Including September	Cumulative Total
Non-Statutory Compensation	\$149,283.34	\$1,304,752.26	\$1,304,752.26
Accrued Leave	\$0.00	\$1,111.11	\$1,111.11
<b>11-Personnel Compensation subtotal</b>	<b>\$149,283.34</b>	<b>\$1,305,863.37</b>	<b>\$1,305,863.37</b>
Commercial Transportation	\$0.00	\$561.81	\$561.81
Lodging	\$0.00	\$397.60	\$397.60
Meals	\$0.00	\$40.24	\$40.24
Taxi/Parking/Tolls	\$0.00	\$47.91	\$47.91
<b>21-Travel subtotal</b>	<b>\$0.00</b>	<b>\$1,047.56</b>	<b>\$1,047.56</b>
Telecommunications Service and Equipment	\$0.00	\$686.76	\$686.76
DC Telecommunication Equipment (TRANSFER)	\$68.00	\$572.00	\$572.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$1,550.00	\$1,550.00
DC Telecommunication Tolls (TRANSFER)	\$959.05	\$7,633.64	\$7,633.64
HIR Graphics (TRANSFER)	\$0.00	\$150.00	\$150.00
Postage/Courier/Box rental	\$0.00	\$73.77	\$73.77
Franked Mail	\$0.00	\$6.68	\$6.68
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$1,220.80</b>	<b>\$10,672.85</b>	<b>\$10,672.85</b>
Printing & Reproduction	\$1,971.07	\$2,138.57	\$2,138.57
<b>24-Printing and Reproduction subtotal</b>	<b>\$1,971.07</b>	<b>\$2,138.57</b>	<b>\$2,138.57</b>
Technology Service Contracts	\$0.00	\$959.00	\$959.00
Web Development, Hosting, Email, and Related Services	\$350.00	\$2,815.89	\$2,815.89
<b>25-Other Services subtotal</b>	<b>\$350.00</b>	<b>\$3,774.89</b>	<b>\$3,774.89</b>
Bottled Water	\$10.99	\$1,104.63	\$1,104.63
Food and Beverage	\$0.00	\$1,194.72	\$1,194.72
Office Supplies (Outside)	\$0.00	\$220.40	\$220.40
Office Supply (TRANSFER)	\$129.82	\$476.97	\$476.97
Publications/Reference Material	\$0.00	\$3,314.52	\$3,314.52
<b>26-Supplies and Materials subtotal</b>	<b>\$140.81</b>	<b>\$6,311.24</b>	<b>\$6,311.24</b>
Computer Software Purchase less than \$10,000	\$0.00	\$1,541.70	\$1,541.70
Equipment & Software Maintenance	\$618.58	\$3,426.13	\$3,426.13
<b>31-Equipment subtotal</b>	<b>\$618.58</b>	<b>\$4,967.83</b>	<b>\$4,967.83</b>
<b>Total Expenses</b>	<b>\$153,584.60</b>	<b>\$1,334,776.31</b>	<b>\$1,334,776.31</b>

**US House of Representatives  
Committee on Small Business - Minority  
Fund Balance Statement by Paid Date  
September 2020**

---

<b>Total Authorization</b>		
<b>116-2</b>		<b>\$1,032,716.00</b>
<b>Less Expenses for:</b>		
January	2020	\$63,414.08
February		\$71,838.61
March		\$71,742.20
April		\$72,460.13
May		\$73,146.78
June		\$73,483.70
July		\$73,249.63
August		\$73,474.17
September		\$73,207.47
October		\$0.00
November		\$0.00
December		\$0.00
<b>Total Expenses to Date:</b>		<b>\$646,016.77</b>
<b>Unexpended authorization</b>		<b>\$386,699.23</b>



**Commtee on Small Business - Minority**  
**Monthly Statement by Paid Date**  
**September 30, 2020**

Description	YTD Including		Cumulative Total
	Sep-20	September 2020	
Non-Statutory Compensation	\$71,548.76	\$630,168.90	\$630,168.90
<b>11-Personnel Compensation subtotal</b>	<b>\$71,548.76</b>	<b>\$630,168.90</b>	<b>\$630,168.90</b>
Commerical Tranportation	\$0.00	\$342.96	\$342.96
Lodging	\$0.00	\$0.00	\$0.00
Meals	\$0.00	\$7.12	\$7.12
Car Rental	\$0.00	\$0.00	\$0.00
Gasoline	\$0.00	\$0.00	\$0.00
Private Auto Mileage	\$0.00	\$4.87	\$4.87
Taxi/Parking/Tolls	\$0.00	\$94.00	\$94.00
<b>21-Travel subtotal</b>	<b>\$0.00</b>	<b>\$448.95</b>	<b>\$448.95</b>
DC Telecom Eqpt (transfer)	\$44.00	\$352.00	\$352.00
DC Telecom Service (transfer)	\$100.75	\$806.00	\$806.00
DC Telecom Tolls (transfer)	\$395.63	\$5,301.04	\$5,301.04
Equipment Rental	\$0.00	\$0.00	\$0.00
<b>23-Rent, Communications &amp; Utilities subtotal</b>	<b>\$540.38</b>	<b>\$6,459.04</b>	<b>\$6,459.04</b>
Printing & Reproduction	\$0.00	\$126.61	\$126.61
<b>24-Printing and Reproduction subtotal</b>	<b>\$0.00</b>	<b>\$126.61</b>	<b>\$126.61</b>
Technology Serivce Contracts	\$0.00	\$0.00	\$0.00
Web Dev, Hosting, Email Services	\$585.00	\$4,680.00	\$4,680.00
<b>25-subtotal</b>	<b>\$585.00</b>	<b>\$4,680.00</b>	<b>\$4,680.00</b>
Bottled Water	\$0.00	\$232.81	\$232.81
Food and Beverage	\$0.00	\$175.92	\$175.92
Office Supplies (Outside)	\$0.00	\$0.00	\$0.00
Office Supply (transfer)	\$141.33	\$196.54	\$196.54
Publications/Reference Material	\$0.00	\$0.00	\$0.00
<b>26-Supplies &amp; Materials subtotal</b>	<b>\$141.33</b>	<b>\$605.27</b>	<b>\$605.27</b>
Equipment & Software Maintenance	\$392.00	\$3,528.00	\$3,528.00
<b>31-Equipment subtotal</b>	<b>\$392.00</b>	<b>\$3,528.00</b>	<b>\$3,528.00</b>
<b>Total Expenses</b>	<b>\$73,207.47</b>	<b>\$646,016.77</b>	<b>\$646,016.77</b>

**Committee on Small Business**  
**116th Congress - Second Session**  
**Franked Mail Report | September 2020**

<b>Franked Mail Allocation</b>		<b>\$5,000.00</b>
January	\$ 2.01	
February	\$ 4.67	
March	\$ -	
April	\$ -	
May	\$ -	
June	\$ -	
July	\$ -	
August	\$ -	
September	\$ -	
October		
November		
December		
<b>TOTAL EXPENDED</b>		<b>\$6.68</b>
<b>Unexpended Allocation</b>		<b>\$4,993.32</b>

**Committee on Small Business**  
**116th Congress - Second Session**  
**Travel Performed | September 2020**

Traveler	Dates of Travel		Purpose	Itinerary	Transportation	Reimbursement Claimed		
	From	To				Meals, Lodging, & Incidentals	Other	Total
There was no travel to report during said period.								



**Committee on Small Business  
116th Congress - Second Session  
Employee List | September 2020**

<b>Employee</b>	<b>Position Title</b>	<b>Gross Pay</b>
Barr, Delia K	Professional Staff	\$ 6,250.00
Barton, Stacy Palmer	Chief of Staff	\$ 457.42
Bowles, Maureen G	Shared Employee	\$ 1,500.00
Bowman, Matthew	Professional Staff Member	\$ 5,833.33
Brown, Jennifer E	Economic Policy Counsel	\$ 8,333.33
Bruno, Richard R	DC Scheduler	\$ 5,416.67
Emmons, Rachel	Staff Asst/Press Asst	\$ 4,166.67
Ennesser, Tracy L	Staff Assistant	\$ 4,583.33
Finks, Lauren E	Clerk	\$ 6,250.00
Fitzpatrick, Kevin W	Staff Director	\$ 14,491.67
García, Moraima	Office Manager	\$ 9,066.67
Gomez, Matthew M	Counsel	\$ 7,500.00
Hartz, Joseph E	Policy Director	\$ 11,083.33
Haurek, Alex	Senior Advisor	\$ 10,733.33
Jung, Melissa R	Staff Director/Chief Counsel	\$ 14,166.67
Kerman, Allison	Staff Asst/Policy Asst	\$ 3,333.33
Ling, Vivian	Counsel	\$ 6,041.67
McGinnis, Michael A	Digital Director/Deputy Press Secretary	\$ 5,833.33
Oliver, Janet L	Chief Counsel/Deputy Staff Director	\$ 14,224.67
Palmer, Alexandria J	Professional Staff Member	\$ 6,666.67
Parmar, Naveen	Policy Director/General Counsel	\$ 11,250.00
Pelletier, Justin M	Deputy Staff Director	\$ 11,666.67
Quartz, Evelyn S	Communications Director	\$ 8,650.00
Rivera Goyco, Irene M	Procurement Counsel	\$ 9,166.67
Stein, Michael	Counsel	\$ 6,666.67
Whittaker, Erin E	Professional Staff Member	\$ 7,500.00
Williams-Harrington, Ellen T	Policy Director	\$ 10,000.00
Yavor, Robert	Professional Staff	\$ 10,000.00
		<u>\$ 220,832.10</u>

**Committee on Small Business  
116th Congress - Second Session  
Detailee List | September 2020**

<b>Detailee Name</b>	<b>Agency</b>	<b>Start Date</b>	<b>End Date</b>
Steward, Deborah	GPO	9/1/2020	9/30/2020