

**Congress of the United States**  
**U.S. House of Representatives**  
**Committee on Small Business**  
2361 Rayburn House Office Building  
Washington, DC 20515-6315

May 22, 2021

The Honorable Zoe Lofgren  
Chairperson  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

Dear Chairperson Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for April 2021, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez  
Chairwoman

**ACTIVITIES OF THE  
COMMITTEE ON SMALL BUSINESS  
117TH CONGRESS, 1st Session**

**April 2021**

**04-20-21: FULL COMMITTEE HYBRID HEARING**

Update on SBA's Pandemic Response Programs

**04-28-21: FULL COMMITTEE REMOTE HEARING**

Harnessing the Power of Immigrant-owned Businesses to Build Back Better

**04-29-21: SUBCOMMITTEE ON ECONOMIC GROWTH, TAX, AND CAPITAL  
ACCESS REMOTE HEARING**

Supply Chain Resiliency and the Role of Small Manufacturers

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MAJORITY**  
**Fund Balance Statement by Paid Date**  
**April**

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**Total Authorization**

117-1

**\$2,168,703.33****Less Expenses for:**

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January 2021

\$139,259.68

February

\$141,255.90

March

\$127,320.49

April

\$131,763.42

**Total Expenses to Date:****\$539,599.49****Unexpended authorization**

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**\$1,629,103.84**

05/22/21

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MAJORITY**  
**Monthly Statement by Paid Date**  
**117-1 April**

Description	April	YTD Including April	Cumulative Total
Non-Statutory Compensation	\$122,958.34	\$515,808.35	\$515,808.35
Accrued Leave	\$0.00	\$3,854.17	\$3,854.17
<b>11-Personnel Compensation subtotal</b>	<b>\$122,958.34</b>	<b>\$519,662.52</b>	<b>\$519,662.52</b>
DC Telecommunication Equipment (TRANSFER)	\$72.00	\$208.00	\$208.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$581.25	\$581.25
DC Telecommunication Tolls (TRANSFER)	\$996.87	\$2,992.80	\$2,992.80
HIR Graphics (TRANSFER)	\$0.00	\$5.00	\$5.00
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$1,262.62</b>	<b>\$3,787.05</b>	<b>\$3,787.05</b>
Technology Service Contracts	\$1,480.00	\$5,920.00	\$5,920.00
Web Development, Hosting, Email, and Related Services	\$350.00	\$1,050.00	\$1,050.00
<b>25-Other Services subtotal</b>	<b>\$1,830.00</b>	<b>\$6,970.00</b>	<b>\$6,970.00</b>
Bottled Water	\$0.00	\$756.00	\$756.00
Office Supplies (Outside)	\$0.00	\$348.00	\$348.00
Office Supply (TRANSFER)	\$0.00	\$507.72	\$507.72
Publications/Reference Material	\$4,134.00	\$4,134.00	\$4,134.00
<b>26-Supplies and Materials subtotal</b>	<b>\$4,134.00</b>	<b>\$5,745.72</b>	<b>\$5,745.72</b>
Computer Software Purchase less than \$10,000	\$959.88	\$959.88	\$959.88
Equipment & Software Maintenance	\$618.58	\$2,474.32	\$2,474.32
<b>31-Equipment subtotal</b>	<b>\$1,578.46</b>	<b>\$3,434.20</b>	<b>\$3,434.20</b>
<b>Total Expenses</b>	<b>\$131,763.42</b>	<b>\$539,599.49</b>	<b>\$539,599.49</b>



**Small Business Committee - Minority  
Fund Balance Statement  
April 2021**

Total Funds	\$1,084,351.67
January Totals	\$72,330.95
February Totals	\$75,796.61
March Total	\$75,796.01
April Totals	\$75,849.72
May Totals	
June Totals	
July Totals	
August Totals	
Septemeber Totals	
October Totals	
November Totals	
December Totals	
Total Spent	\$299,773.29
Funds Remaining	\$784,578.38

**Small Business Committee - Minority**  
**Monthly Balance Statement**  
**April 2021**

Non-Statutory Compensation	\$ 72,291.66
<b>SUBTOTAL</b>	<b>\$ 72,291.66</b>
<b>RENT, COMM, UTILITIES</b>	
DC Telecom Equip (TRANSFER)	\$ 44.00
DC Telecom Serv (TRANSFER)	\$ 100.75
DC Telecom Tolls (TRANSFER)	\$ 462.13
<b>SUBTOTAL</b>	<b>\$ 606.88</b>
<b>OTHER SERVICES</b>	
Technology Service Contracts	\$ 1,480.00
Web Hosting/Email Service	\$ 935.00
Printing and Reprod	
<b>SUBTOTAL</b>	<b>\$ 2,415.00</b>
<b>SUPPLIES &amp; MATERIALS</b>	
Water	\$ 23.30
Office Supply (Transfer)	\$ 120.88
<b>SUBTOTAL</b>	<b>\$ 144.18</b>
<b>EQUIPMENT</b>	
Equip Maintenance	\$ 392.00
<b>SUBTOTAL</b>	<b>\$ 392.00</b>
<b>TOTAL</b>	<b>\$ 75,849.72</b>

Committee on Small Business  
117th Congress - First Session  
Franked Mail Report | April 2021

Franked Mail Allocation		\$5,000.00
January	\$ -	
February	\$ -	
March	\$ -	
April	\$ -	
May		
June		
July		
August		
September		
October		
November		
December		
TOTAL EXPENDED		\$0.00
Unexpended Allocation		\$5,000.00

Committee on Small Business  
 117th Congress - First Session  
 Travel Performed | April 2021

Traveler	Dates of Travel		Purpose	Itinerary	Transportation	Reimbursement Claimed			Total
	From	To				Meals, Lodging, & Incidentals	Other		
There was no travel to report during said period.									



**Committee on Small Business  
117th Congress - First Session  
Employee List | April 2021**

<b>Employee</b>	<b>Position Title</b>	<b>Gross Pay</b>
Barr, Delia K	Professional Staff Member	\$ 6,250.00
Hart, Hailey E	Professional Staff/Member Services	\$ 5,833.33
Bowman, Matthew	Professional Staff Member	\$ 6,666.67
Brown, Jennifer E	Oversight Counsel	\$ 8,333.33
Bruno, Richard R	DC Scheduler	\$ 5,416.67
Ennesser, Tracy L	Policy Assistant	\$ 5,000.00
Finks, Lauren E	Clerk	\$ 6,250.00
García, Moraima	Office Manager	\$ 9,483.33
Gomez, Matthew M	Counsel	\$ 7,916.67
Hartz, Joseph E	Senior Professional Staff	\$ 10,000.00
Hasse, Sarah K.	Communications Director	\$ 5,416.67
Jung, Melissa R	Staff Director/Chief Counsel	\$ 14,283.33
Kerman, Allison	Staff Asst/Policy Asst	\$ 3,333.33
Ling, Vivian	Counsel	\$ 6,041.67
McGinnis, Michael A	Press Secretary/Digital Director	\$ 7,083.33
Oliver, Janet L	Chief Counsel	\$ 12,500.00
Palmer, Alexandria J	Professional Staff Member	\$ 6,666.67
Planning, David M	Staff Director	\$ 12,500.00
Quartz, Evelyn S	Communications Director	\$ 8,650.00
Rivera Goyco, Irene M	Procurement Counsel	\$ 9,416.67
Schmidlein, Meghan	Shared Employee	\$ 833.33
Stein, Michael	Counsel	\$ 7,916.67
Vogel, Ann	Shared Employee	\$ 2,666.67
Warwick, Marlee	Staff Assistant	\$ 2,375.00
West, Lucas	Shared Employee	\$ 2,333.33
Williams-Harrington, Ellen T	Deputy Staff Director	\$ 11,250.00
Yavor, Robert	Policy Director	\$ 10,833.33
		<u>\$ 195,250.00</u>

**Committee on Small Business**  
**117th Congress - First Session**  
**Detailee List | April 2021**

<b>Detailee Name</b>	<b>Agency</b>	<b>Start Date</b>	<b>End Date</b>
Steward, Deborah	GPO	4/1/2021	4/30/2021