

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6515

May 16, 2023

The Honorable Bryan Steil  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

Dear Chairman Steil:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for **April** 2023, including:

- A. Summary of the progress of the specific investigations and studies for which funds were approved.
- B. Statement of expenses for the month and year to date.
- C. Report of travel performed using Committee funds.
- D. List of Committee employees, job titles and gross monthly salaries.
- E. Certification by the Chair of the reporting Committee that the report is available to Members of the Committee for examination.
- F. A list of all Committee detailees with each detailee's effective start and end date of detail at the Committee.

The report is available to members of the committee for examination.

Sincerely,



Roger Williams  
Chairman

**Activities of the  
Committee on Small Business  
118<sup>th</sup> Congress, 1<sup>st</sup> Session  
April 2023**

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April 18, 2023-Full Committee Hearing: "Paying Their Fair Share: How tax Hikes Crush the Competitiveness of Small businesses."

April 19, 2023-Subcommittee on Oversight and Investigations Hearing:

April 26, 2023-Subcommittee on Innovation, Entrepreneurship, and Workforce Development: "Help Wanted: Exploring how Alternative Paths to Student Debt Can Help Strengthen Small Businesses."

April 27, 2023-Full Committee Hearing: "A Steward of the Taxpayer: Examining Waste and Duplication at the SBA."

The House of Representatives  
**Monthly Financial Statement by Legislative Year**

Office: 10SM000 COMMITTEE ON SMALL BUSINESS

Authorization Year 2023  
 2023:118th Congress 1st Session  
 Month: April 2023

**Budget to Actual**

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	3,621,000.00	0.00	3,621,000.00	0.00	0.00	0.00	0.00	0.00	3,621,000.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	784,379.47	784,379.47	(784,379.47)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	4,670.37	4,670.37	(4,670.37)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	5,306.38	5,306.38	(5,306.38)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	1,774.50	1,774.50	(1,774.50)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	17,678.87	17,678.87	(17,678.87)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	9,270.69	9,270.69	(9,270.69)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	1,548.58	1,548.58	(1,548.58)
	<b>Total</b>	<b>3,621,000.00</b>	<b>0.00</b>	<b>3,621,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>824,628.86</b>	<b>824,628.86</b>	<b>2,796,371.14</b>
	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
AE200	<b>Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>

Hon. House of Representatives  
**Monthly Financial Statement by Legislative Year**

Office: 10SM000 COMMITTEE ON SMALL BUSINESS

Authorization Year 2023  
 2023:118th Congress 1st Session  
 Month: April 2023

## Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
11 Personnel Compensation		1101 Non-Statutory Compensation	197,113.89	711,310.02
		1104 Accrued Leave	1,000.00	3,069.45
		1106 Bonus	15,000.00	70,000.00
		<b>Total</b>	<b>213,113.89</b>	<b>784,379.47</b>
		2101 Airfare Commercial Transport	1,916.60	2,472.48
		2105 Lodging	818.49	1,301.49
21 Travel		2110 Meals	222.69	341.81
		2115 WI-FI On Travel	19.00	19.00
		2120 Car Rental	214.43	214.43
		2135 Taxi/Ride Share	154.64	313.62
		2137 Tolls	7.54	7.54
		<b>Total</b>	<b>3,353.39</b>	<b>4,670.37</b>
		2320 DC Telecom Equip (TRANSFER)	76.00	642.00
2321 DC Telecom Serv (TRANSFER)	214.25	650.50		
2322 DC Telecom Tolls (TRANSFER)	1,156.28	3,924.54		
2335 HIR Graphics (TRANSFER)	0.00	56.00		
2350 Postage / Courier / Box Rental	0.00	33.34		
<b>Total</b>	<b>1,446.53</b>	<b>5,306.38</b>		
24 Printing and Reproduction		2402 Non-Frankable Printing & Repro	955.50	1,774.50
		<b>Total</b>	<b>955.50</b>	<b>1,774.50</b>
25 Other Services		2571 Technology Service Contracts	3,222.00	13,523.87
		2572 Web Dev Hst,Email & Rltd Serv	1,385.00	4,155.00
<b>Total</b>	<b>Total</b>	<b>4,607.00</b>	<b>17,678.87</b>	
26 Supplies and Materials		2602 Water	205.71	1,191.82
		2603 Food & Beverage	1,077.07	2,341.73
		2620 Office Supplies (Outside)	364.11	2,724.24
		2621 Office Supply (TRANSFER)	538.67	2,426.20
		2623 Software < \$500	137.11	586.70

**House of Representatives**  
**Monthly Financial Statement by Legislative Year**

Office: 10SM000 COMMITTEE ON SMALL BUSINESS

Authorization Year 2023  
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Program	Object Class	Budget Object Class	MTD		YTD	
			Disbursed		Disbursed	
	26 Supplies and Materials	Total	2,322.67		9,270.69	
		3105 Office Equip Purch <\$25,000	1,271.99		1,271.99	
		3112 Computer Hardw Purch <\$25,000	1,971.54		(3,192.21)	
		3118 Maintenance / Repairs	703.03		3,468.80	
EXPEN	General Expenditures	Total	3,946.56		1,548.58	
		Total	229,745.54		824,628.86	

**Small Business Committee - Majority  
Fund Balance Statement  
April 2023**

Total Funds	\$2,414,000.00
January Totals	\$ 41,474.19
February Totals	\$99,874.02
March Totals	\$183,230.72
April Totals	\$ 151,727.85
May Totals	
June Totals	
July Totals	
August Totals	
Septemeber Totals	
October Totals	
November Totals	
December Totals	
Total Spent	\$ 476,306.78
Funds Remaining	\$1,937,693.22

**Small Business Committee - Majority  
Monthly Balance Statement  
April 2023**

<b>Payroll</b>	\$ 123,363.89
Bonuses	\$15,000.00
<b>SUBTOTAL</b>	<b>\$ 138,363.89</b>
<b>Travel</b>	
Airfare	\$1,916.60
Lodging	\$818.49
Meals	\$222.69
WIFI on Travel	\$19.00
Car Rental	\$214.43
Taxi, Parking, Tolls	\$162.18
<b>SUBTOTAL</b>	<b>\$3,353.39</b>
<b>Rent, Comm, Utilities</b>	
DC Tel Service	\$44.00
DC Tel Tolls	\$136.75
DO Equipment	\$620.03
HIR Graphics	
<b>SUBTOTAL</b>	<b>\$800.78</b>
<b>Print and Reprod</b>	
Print and Reprod	\$955.50
Photographic	
<b>SUBTOTAL</b>	<b>\$955.50</b>
<b>OTHER SERVICES</b>	
Technology Service Contracts	\$1,611.00
Web Hosting/Email Service	\$ 1,000.00
<b>SUBTOTAL</b>	<b>\$ 2,611.00</b>
<b>SUPPLIES &amp; MATERIALS</b>	
Bottled Water	\$105.77
Food & Beverage	\$1,077.07
Framing (Transfer)	
Supplies Outside	\$364.11
OSS Supplies	\$538.67
Software < \$500	\$137.11
Publications	\$ -
<b>SUBTOTAL</b>	<b>\$ 2,222.73</b>
<b>EQUIPMENT</b>	
Equipment Purchase <\$25K	\$ 1,271.99
Computer Hardward Purchase	\$1,971.54
Equip Maintenance	\$ 177.03
<b>SUBTOTAL</b>	<b>\$ 3,420.56</b>
<b>TOTAL</b>	<b>\$ 151,727.85</b>

**Committee on Small Business  
Minority  
Fund Balance Statement by Paid Date  
April**

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**Total Authorization**  
**118-1** **\$1,207,000.00**

**Less Expenses for:**

January	2023	\$95,502.01
February		\$87,433.58
March		\$87,368.80
April		\$78,017.69
May		\$0.00
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00

**Total Expenses to Date:** **\$348,322.08**

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**Unexpended authorization** **\$858,677.92**



**Committee on Small Business  
Minority  
Monthly Statement by Paid Date  
118-1 April**

Description	April	YTD Including April	Cumulative Total
Non-Statutory Compensation	\$ 73,750.00	\$ 332,527.79	\$ 332,527.79
Accrued Leave	\$ 1,000.00	\$ 3,069.45	\$ 3,069.45
<b>11-Personnel Compensation subtotal</b>	<b>\$ 74,750.00</b>	<b>\$ 335,597.24</b>	<b>\$ 335,597.24</b>
DC Telecom Equipment (TRANSFER)	\$ 32.00	\$ 96.00	\$ 96.00
DC Telecom Service (TRANSFER)	\$ 77.50	\$ 248.00	\$ 248.00
DC Telecom Tolls (TRANSFER)	\$ 536.25	\$ 2,037.24	\$ 2,037.24
HIR Graphics (TRANSFER)	\$ -	\$ 6.00	\$ 6.00
Postage/Courier/Box Rental	\$ -	\$ 33.34	\$ 33.34
<b>23-Rent, Communications &amp; Utilities subtotal</b>	<b>\$ 645.75</b>	<b>\$ 2,420.58</b>	<b>\$ 2,420.58</b>
Technology Service Contracts	\$ 1,611.00	\$ 6,444.00	\$ 6,444.00
Web Dev, Hosting, Email, Related Services	\$ 385.00	\$ 1,155.00	\$ 1,155.00
<b>25-Other Services subtotal</b>	<b>\$ 1,996.00</b>	<b>\$ 7,599.00</b>	<b>\$ 7,599.00</b>
Water	\$ 99.94	\$ 336.91	\$ 336.91
Food & Beverage	\$ -	\$ 114.46	\$ 114.46
Office Supply Transfer	\$ -	\$ 70.00	\$ 70.00
Software Under \$500.00	\$ -	\$ 68.12	\$ 68.12
<b>26-Supplies, Materials subtotal</b>	<b>\$ 99.94</b>	<b>\$ 589.49</b>	<b>\$ 589.49</b>
Equipment & Software Maintenance	\$ 526.00	\$ 2,115.77	\$ 2,115.77
<b>31-Equipment subtotal</b>	<b>\$ 526.00</b>	<b>\$ 2,115.77</b>	<b>\$ 2,115.77</b>
<b>Total Expenses</b>	<b>\$ 78,017.69</b>	<b>\$ 348,322.08</b>	<b>\$ 348,322.08</b>

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Franked Mail Report | April 2023

<b>Allocation</b>	<b>\$5,000</b>
January	\$0
Feburary	\$0.00
March	\$0.00
April	
May	
June	
July	
August	
Septemeber	
October	
November	
December	
<b>Total Expended</b>	<b>\$0</b>
<b>Unexpended Allocation</b>	<b>\$5,000</b>





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Employee List-April 2023

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Bowman	Matthew	Sr. Professional Staff member	9,166.67		
Brabant	Jeffrey	Policy Director	6,805.56		4/14/2023
Burton	Matthew	Communications Advisor	7,500.00		
Chambless	Stephanie	Counsel	11,250.00		
Conklin	Elisabeth	Professional Staff	7,916.67		
David	William	Counsel	8,750.00		
Denham	Samantha	Deputy Communications Director	7,916.67		
Finks	Lauren	Director of Operations	7,083.33		
Garcia	Moraima	Office Manager	8,333.33		
Holmes	Lauren	General Counsel	13,750.00		
Johnson	Benjamin	Staff Director	16,975.00		
Johnson	Peter	General Counsel	0.00		3/31/2023
Jung	Melissa	Staff Director/Chief Counsel	15,000		
Kirk	Jonathan	Cleark	3,111		4/14/2023
Lambert	Ryan	Professional Staff	8,750		
Majida	Reda	Staff Assistant	1,944	4/17/2023	
McGinnis	Michael	Deputy Communications Director	9,166.67		
McWade	Timothy	Shared Employee	3,333.33		
Rivera Goyco	Irene	Prcurement Counsel	10,000.00		
Ver Hage	Emma	Staff Assistant	5,138.89		
VanHyfte	Matthew	Communications Director	10,833.33		
Vogel	Ann	Shared Employee	2,916.67		
Wallwork	Lucas	Member Services/Coalitions Dire	10,000.00		
Williams-Harrington	Ellen	Deputy Staff Director	11,666.67		

PERSONAL	197,308.34
LUMP SUM BONUS	16,000.00
<b>TOTAL</b>	<b>213,308.34</b>

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Employee List-April 2023

Last Name	First Name Title	Lump Sum Bonus
Chambless	Stephanie Counsel	5,000.00
Conklin	Elisabeth Professional Staff	5,000.00
Johnson	Peter General Counsel	1,000.00
Wallwork,	Lucas Member Services/Coalitions	5,000.00

PERSONAL	211,725.01
LUMP SUM BONUS	55,000
TOTAL	266,725.01

**Committee on Small Business**  
**118<sup>th</sup> Congress, 1<sup>st</sup> Session**  
**Detailee List**  
**April 30, 2023**

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<u>Detailee Name</u>	<u>Agency</u>	<u>Start Date</u>	<u>End Date</u>
Steward, Deborah	GPO	1/3/2023	1/31/2023