

Congress of the United States
Washington, DC 20510

April 14, 2025

The Honorable Bryan Steil
Chairman
Committee on House Administration
U.S. House of Representatives
Washington, D.C. 20515

Dear Chairman Steil,

Please find enclosed the required report highlighting monthly expenses and payroll certification for the Congressional Labor Caucus, an Eligible Congressional Member Organization (eCMO). We will have this information and all related reports available for Members of the eCMO to review upon request.

If there are any questions, please have your staff contact Tommy Wolfe, Executive Director of the Congressional Labor Caucus, at 202-870-8438 or Tommy.Wolfe@mail.house.gov.

Sincerely,



Donald Norcross

Chair

Congressional Labor Caucus

Enclosure:

- 1) March Report on Monthly Expenses for the Congressional Labor Caucus
- 2) March Payroll Certification for the Congressional Labor Caucus

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2025 to 03/31/2025

Process Level: CMLAC ELIGIBLE CMO-LAC

Accounting Organization: AACMLAC

SALARIES O&E - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks	Employee No.
MOORE, SHANE FINANCIAL ADMINISTRATOR	6,000.00	500.00	03/01/2025 to 03/31/2025		
VILLARROEL, GILLIAN V CAUCUS ASSISTANT	65,000.00	5,416.67	03/01/2025 to 03/31/2025		
WOLFE, TOMMY CHRISTOPHER EXECUTIVE DIRECTOR	120,000.00	10,000.00	03/01/2025 to 03/31/2025		

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2025 to 03/31/2025

Process Level: CMLAC ELIGIBLE CMO-LAC

Accounting Organization: AACMLAC

Employee Group	Expenditure	Active	Paid
SALARIES O&E - PERSONNEL	15,916.67	3	3
Total	15,916.67	3	3

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)

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I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.



Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025

2025:119th Congress 1st Session

Month: 2025 March - Closed

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
TRNSP	** Authorization	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
	Total	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
	** Authorization	0.00	241,500.00	241,500.00	0.00	0.00	0.00	0.00	0.00	241,500.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	31,472.23	31,472.23	(31,472.23)
OTHER	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	103.61	103.61	(103.61)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	850.88	850.88	(850.88)
	Total	0.00	241,500.00	241,500.00	0.00	0.00	0.00	32,426.72	32,426.72	209,073.28

Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025
 2025:119th Congress 1st Session
 Month: 2025 March - Closed

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	15,916.67	31,472.23
		Total	15,916.67	31,472.23
	23 Rent, Communications, Utilities	2322 DC Telecom Tolls (TRANSFER)	103.61	103.61
		Total	103.61	103.61
OTHER Official Expenses of Members		2603 Food & Beverage	699.09	699.09
		2620 Office Supplies (Outside)	105.32	105.32
		2621 Office Supply (TRANSFER)	46.47	46.47
		Total	850.88	850.88
	Total		16,871.16	32,426.72

Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025
 2025:119th Congress 1st Session
 Month: 2025 March - Closed

Disbursed Detail

Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
	11 Personnel Compensation	1101	3/31/2025	INT_PAY	PR25033100	29			MOORE, SHANE	Financial Administrator	03/01/2025 to 03/31/2025			500.00
						12818			VILLARROEL, GILLIAN V.	Caucus Assistant	03/01/2025 to 03/31/2025			5,416.67
						6124			WOLFE, TOMMY C.	Executive Director	03/01/2025 to 03/31/2025			10,000.00
		Total												15,916.67
		Total												15,916.67
	23 Rent, Communications, Utilities	2322	3/28/2025	INT_EMS	EM25032800	1888				Dc Telecom Tolls (transfer)	02/01/2025 to 02/28/2025			99.07
						1889				Dc Telecom Tolls (transfer)	02/01/2025 to 02/28/2025			4.54
		Total												103.61
		Total												103.61
OTHER						1	02/24/2025	02282025_2603_Wolfe	WOLFE, TOMMY C.	.2603 - Food & Beverage	02/28/2025 to 02/28/2025	771558		86.94
						2	02/24/2025	02282025_2603_Wolfe	WOLFE, TOMMY C.	.2603 - Food & Beverage	02/26/2025 to 02/26/2025	771558		57.96
	26 Supplies and Materials	2603	3/17/2025	VCH_EXP	X0237740	3	02/24/2025	02282025_2603_Wolfe	WOLFE, TOMMY C.	.2603 - Food & Beverage	02/28/2025 to 02/28/2025	771558		449.91
						4	02/24/2025	02282025_2603_Wolfe	WOLFE, TOMMY C.	.2603 - Food & Beverage	02/28/2025 to 02/28/2025	771558		104.28
		Total												699.09

Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS														
Allowance Year 2025														
2025:119th Congress 1st Session														
Month: 2025 March - Closed														
Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
						1	03/11/2025	03112025_2620_Wolfe	WOLFE, TOMMY C.	.2620 - Office Supplies (outsi	03/11/2025 to 03/11/2025	772927		37.49
		2620	3/26/2025	VCH_EXP	X0240707	2	03/11/2025	03112025_2620_Wolfe	WOLFE, TOMMY C.	.2620 - Office Supplies (outsi	03/11/2025 to 03/11/2025	772927		67.83
			Total											105.32
OTHER	26 Supplies and Materials	2621	3/31/2025	INT_RMS	RM25033100	89				Office Supply (transfer)	03/01/2025 to 03/31/2025			46.47
			Total											46.47
			Total											850.88

U.S. House of Representatives
Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025
2025:119th Congress 1st Session
Month: 2025 March - Closed

Intern Allowance Budget to Actual

Intern Allowance Disbursed Summary

Intern Allowance Disbursed Detail